

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE CITY CODE RELATED TO THE PURCHASING POLICY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EXCELSIOR SPRINGS, MISSOURI, AS FOLLOWS:

**Section 1.** That City Code Section 165.120 is hereby amended to read as follows:

Section 165.150. Table A-10 to this Chapter.

Approval requirements:

Dollar Value	Budget Monies Available	Micro Purchases	Written Proposals	Sealed Bidding	Department Head Approval	Purchase Order Required	Finance Department Approval	City Manager Approval	City Council Approval
\$0 to \$3,499.99	•	•			•				
\$3,500.00 to \$14,999.99	•	•			•	•	•		
\$15,000 to \$49,999.99	•		•		•	•	•	•	
\$50,000 and up	•			•	•	•	•	•	•

Changes in yellow.

*The chart below was approved 8/21/23 by Ord. 23-08-03, and upon approval of this ordinance, will be replaced by the chart above:*

Dollar Value	Budget Monies Available	Micro Purchases	Written Proposals	Sealed Bidding	Department Head Approval	Purchase Order Required	Finance Department Approval	City Manager Approval	City Council Approval
<3,499.99	•	•			•				
<\$14,999.99	•	•			•	•	•	•	
>\$15,000	•		•		•	•	•	•	
>\$50,000	•			•	•	•	•	•	•

**Section 2.** This Ordinance shall be in full force and effect from and after the date of its passage.

INTRODUCED IN WRITING, read by title two times, passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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Mark Spohn, Mayor

ATTEST:

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Shannon Stroud, City Clerk

REVIEWED BY:

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Molly McGovern, City Manager