

## **Article X Human Resources Department**

### **106-24 Appointment**

The Select Board shall appoint a Director of Human Resources for a period not to exceed three (3) years. The Director shall have the authority to appoint such employees as the Director's work requires, subject as to number and compensation only to the approval of the Select Board.

### **106-25 Duties**

The Human Resources Department shall manage the personnel and benefits functions of the Town including but not limited to: formulating and implementing personnel policies, employee relations, support for collective bargaining, wages and salaries administration, recruitment, monitoring workers' compensation, police/fire medical administration, benefits administration for town employees and retirees, overseeing unemployment benefits, and managing personnel records.