

RESOLUTION NO. 01-2024-1806

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPOINTING A PRIMARY SEWAGE ENFORCEMENT OFFICER AND ALTERNATE SEWAGE ENFORCEMENT OFFICERS FOR THE TOWNSHIP.

WHEREAS, the Board of Commissioners desires to appoint Scott Beiber (02047) of Lehigh Soils and Wetlands, 6071 St. Peters Road, Emmaus, PA 18049 as the Primary Township Sewage Enforcement Officer; and to appoint as Alternate Sewage Enforcement Officer(s) Ian Farrell (04114) of Lehigh Soils and Wetlands; Christopher A. Taylor (03138), Luke E. Eggert (04090) and Jacob A. Schray (03134) of Hanover Engineering Associates, 252 Brodhead Road, Suite 100, Bethlehem, PA 18017-8944 for the Township of Salisbury.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same to appoint Mr. Scott Beiber (02047) of Lehigh Soils and Wetlands as the Primary Township Sewage Enforcement Officer; and to appoint as Alternate Sewage Enforcement Officer(s) Ian Farrell (04114) of Lehigh Soils and Wetlands; Christopher A. Taylor (03138), Luke E. Eggert (04090) and Jacob A. Schray (03134) of Hanover Engineering Associates; all terms to expire on January 1, 2025 or upon any such prior date at the discretion of the Board of Commissioners to terminate said services;

BE IT FURTHER RESOLVED that the aforesaid Sewage Enforcement Officers shall be paid compensation on an hourly basis as outlined in their respective Fee Schedules attached hereto or upon such other basis as may be mutually agreed upon between the Township Sewage Enforcement Officer(s) and the Board of Commissioners for all work performed, as assigned by the Township.

BE IT FURTHER RESOLVED that the fee schedule applies to new and repair/replacement sewage systems. The Sewage Enforcement Officer(s) is authorized to perform soil testing for sewage planning purposes and to sign the false swearing statement

in the planning module. The Sewage Enforcement Officer(s) is authorized to collect all related fees and shall submit such fees to the Township on a regular basis. The Township shall remit such fees to the Sewage Enforcement Officer(s) as payment for services rendered, except for the \$50.00 administration fee. The Sewage Enforcement Officer(s) shall provide the Township with a project summary upon completion of each project or furnish the Board of Commissioners and Township Manager with reports, information or estimates of any Township sewage enforcement work and/or respond to questions by any of them in their official capacity.

APPROVED AND ADOPTED this 2nd day of January, 2024 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)



President, Board of Commissioners

ATTESTED:



Township Secretary

From: scott bieber <sbieber@ptd.net>
Sent: Thursday, December 21, 2023 8:03 AM
To: Cathy Bonaskiewich <cbonaskiewich@salisburyhighpa.gov>
Subject: [External Sender Use Caution] SEO for 2024

Hello Cathy,

I am willing to be the township primary SEO for 2024. I understand that Ian Farrell has submitted his letter stating he can be the alternate SEO. Only change in our fee schedule would be increase probe fee from \$300 to \$350. Thanks.

Scott Bieber

12/13/2023

Ms. Cathy Bonaskiewich
Township Manager
Salisbury Township
Allentown, PA 18103

RE: 2024 SEO Appointment, Schedule of Fees

Dear Ms. Bonaskiewich,

I would like to thank the board of commissioners for my appointment as Alternate Sewage Enforcement Officer for the 2023 year. I have continued working alongside of Scott Bieber and I respectfully request the opportunity to be reappointed for this position for 2024.

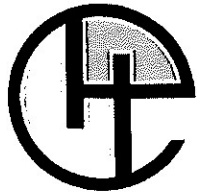
I will be working under the township's current fee schedule that primary SEO Scott Bieber uses.

Thank you for your consideration for this reappointment. I would be happy to discuss any questions or concerns with the board of commissioners.

Sincerely,

Ian J. Farrell,

SEO #04114



Hanover Engineering

252 Brodhead Road • Suite 100 • Bethlehem, PA 18017-8944
Phone: 610.691.5644 • Fax: 610.691.6968 • HanoverEng.com

October 30, 2023

Rec'd 11/2/23

Ms. Cathy Bonaskiewich, Manager
Salisbury Township Municipal Building
2900 South Pike Avenue
Allentown, PA 18103

RE: Alternate Engineer and
Alternate Sewage Enforcement Officer
Reappointment for 2024
Salisbury Township, Lehigh County

Dear Ms. Bonaskiewich:

We sincerely thank the Board of Commissioners for the appointment of Hanover Engineering as the Alternate Engineer and Alternate Sewage Enforcement Officer for Salisbury Township in 2023 and respectfully request the opportunity to be reappointed to these positions in 2024.

Enclosed please find one (1) copy of our 2024 Professional Fee Schedule for your reference.

The Department of Environmental Protection requires appointment of named Sewage Enforcement Officers with their Certification Number at the beginning of each year. The record of your named Sewage Enforcement Officers, as officially approved by the Township, must be transmitted to the Department of Environmental Protection after approval. The appointment of more than one Officer from Hanover Engineering will ensure coverage and flexibility for any tasks we may need to assist with during the upcoming year. We request the following Officers be included:

Christopher A. Taylor – 03138
Luke E. Eggert – 04090

Jacob A. Schray – 03134

Thank you sincerely for the Township's consideration of these reappointments. Please contact me if you have any questions regarding the above-referenced information.

Respectfully,

HANOVER ENGINEERING

Jill Lipovsky Smith, PE
Vice President, COO

jls:sas

T:\Hanover Corporate\Yearly Rates\Reappointment-Rate1.letter\2024 Reappointment Letters\SalisburyTwp_2023-10-30.doc

Enclosure(s)

**HANOVER ENGINEERING ASSOCIATES, INC
2024 MUNICIPAL PROFESSIONAL FEE SCHEDULE**

<u>DESCRIPTION</u>	<u>HOURLY RATE</u>
<u>ENGINEER</u>	
Senior Engineer	\$ 138.00
Registered	130.00
Graduate Engineer (Nonregistered)	112.00
<u>CERTIFIED PLANNER</u>	129.00
<u>REGISTERED GEOLOGIST / SENIOR SCIENTIST</u>	129.00
<u>REGISTERED LANDSCAPE ARCHITECT</u>	129.00
<u>TRAFFIC SPECIALIST</u>	129.00
<u>REGISTERED SURVEYOR</u>	121.50
<u>SENIOR PROJECT MANAGER</u>	130.00
<u>ENVIRONMENTAL</u>	
Environmental Specialist	114.00
Environmental Technician	100.00
<u>GIS (GEOGRAPHIC INFORMATION SYSTEMS) WORK</u>	
GIS Specialist	106.00
GIS Technician	90.00
<u>DESIGN / DRAFTING / TECHNICAL WORK</u>	
Senior Designer/Senior Technician	113.00
Design/Calculations/Technician	99.50
Draftsperson 1 (CAD Drafting)	91.00
Draftsperson 3/Technician 3	65.50
<u>GROUND PENETRATING RADAR / GLOBAL POSITIONING SERVICE FIELD PERSON</u>	125.00
<u>ZONING OFFICER / CODES ENFORCEMENT</u>	100.00
<u>SURVEY CREW</u>	
One-Person Field Crew	114.00
Two-Person Survey Crew (2 @ \$87.00 each)	174.00
Three-Person Survey Crew (3 @ \$73.00 each)	219.00
One-Person Crew w/Survey Equipment	145.00
3D Scanning w/One-Person Crew	215.00
<u>CONSTRUCTION OBSERVER / SEWAGE OFFICER</u>	
Highway, Heavy, Commercial, or Residential Construction	90.00
Highway, Heavy, Commercial, or Residential Construction (Senior)	100.00
Certified Sewage Enforcement Officer	95.00
Onlot Sewer Percolation Test (Pass or Fail)	Lump Sum 500.00
Observe Percolation Test	Lump Sum 425.00
<u>SECRETARIAL / WORD PROCESSOR</u>	50.00

1. Travel to and from the job site is chargeable time, with project mileage charged at current IRS rate for region.
2. Overtime is charged at 1.5 times base rate.
3. Ordinary overhead expenses are included in the above rates.
4. Extraordinary expenses required specifically for a particular project will be billed at direct cost plus 5%. Examples of these expenses include special consultants, soil borings costs or testing laboratory charges. All such additional expenses are to be specifically approved by the client prior to their use.
5. A special rate of \$215.00 per hour is established for formal hearings and court appearances as an expert witness for a Professional Engineer, Geologist, Surveyor, or other professional.
6. Cost for plan copies is \$0.55 per square foot (black & white); \$2.00 per square foot (color).
7. Cost for Mylars is \$1.65 per square foot (black & white); \$6.00 per square foot (color).
8. Cost for photocopies is \$0.25 per page (black & white); \$0.55 per page (color).
9. Field equipment usage will be charged as follows: Sewage Flow Meter - \$16.00/day, Traffic Counter - \$62.00/day, GPS Locator - \$27.00/day, RTKGPS - \$236.50/day, SUB-RTKGPS - \$59.00/day.
10. Push Camera - \$13.00/hour for Televising; \$18.25/hour for Televising and Locating Services.