

Workshop Meeting of the Carthage/West Carthage Water Pollution Control Facility Management Board1  
held in the Board Room of the Carthage Municipal Building  
July 10, 2014

**Attendance:**

Carthage Members – Chairman Michael F. Astafan; President Wayne McIlroy and Trustee Kathleen Latremore. Trustee Linda Smith-Spencer was excused.

West Carthage Members –. Trustees Rob Peluso and Scott Sullivan were excused. Mayor Scott Burto was absent

Others Attending – Bart Crary, DANC Chief Plant Operator; Fred Goutremout, Carthage Specialty Paperboard Technical Manager; Charles Prior and Michael Tamlin, GHD Engineers.

**Call to Order:**

Chairman Astafan asked GHD to begin their presentation at 5:05 p.m.

**Workshop:**

Mr. Prior stated GHD finalized the preliminary engineering report and the NYSERDA FlexTech application has been finalized and submitted. The WPCF Clerk submitted an invoice to NYSERDA for \$7,500.00.

John McHugh, Village of Carthage Community Development Coordinator, completed the Consolidated Funding Application for Community Development Block Grant and Environmental Services Development to offset costs of the proposed capital project for Carthage Specialty Paperboard.

Mr. Prior and Mr. Tamlin met with NYSEFC; and Mayor Burto, Ms. Tuttle, Mr. McHugh, and Mr. Goutremout, via conference call to discuss hardship funding. NYSEFC stated the project is not eligible for 0% funding but stated it should qualify for a low interest loan and a letter will follow. Mr. Prior stated NYSEFC is waiting for an updated Inter-Municipal Agreement between the two Villages and Bond Resolutions which need to be submitted by September 30, 2014. Chairman Astafan requested GHD email the Board listing the outstanding items necessary to complete the application.

Chairman Astafan apologized to GHD and the Carthage members for lack of representation from West Carthage as Mayor Burto had confirmed his attendance earlier.

Ms. Latremore stated she is appreciative of the efforts and follow through with GHD.

President McIlroy asked Mr. Goutremout if Carthage Specialty Paperboard intends to build their own water pollution control facility and Mr. Goutremout stated it is dependent upon if grant funds are received to defray the costs associated with the upgrade.

**Any Other Business Which May Come Before the Board:**

None due to lack of quorum.

**Adjournment:**

Workshop ended at 6:00 p.m.

Respectfully Submitted,  
Kristy O'Shaughnessy  
WPCF Clerk