

THESE MINUTES ARE NOT OFFICIAL MINUTES AND HAVE NOT YET BEEN APPROVED BY  
THE VILLAGE OF CARTHAGE BOARD OF TRUSTEES  
Regular Meeting of the Village of Carthage Board of Trustees  
Held in the Board Room of the Carthage Municipal Building  
October 6, 2014

**ATTENDANCE:**

**Members:** President G. Wayne McIlroy; Deputy President Astafan and Trustees Kathleen Latremore, Rebecca Vary and Trustee Linda Smith-Spencer.

**Others:** Ken Phillips, Carthage Area Rescue Squad; two 12 Honors Students; and two Participation in Government Students.

**CALL TO ORDER:**

President McIlroy called the meeting to order at 7:00 p.m. and requested a moment of silence for Charles Hoffman, former DPW Superintendent and Village employee who passed away recently followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES:**

Motion by Trustee Latremore and seconded by Trustee Smith-Spencer to approve the minutes of the September 15, 2014 special meeting as presented. Motion carried unanimously.

**PUBLIC FORUM:**

Mr. Phillips, on behalf of the Carthage Area Rescue Squad, Inc., stated they would like the Village to consider changing the speed limit on Riverside Drive from thirty miles per hour to fifteen miles per hour. He expressed there have been several occasions when the ambulance has almost been struck by other vehicles when responding to ambulance calls. President McIlroy requested the Clerk/Treasurer to hold this issue over until the October 20, 2014 meeting when Attorney Gebo is present.

**CORRESPONDENCE:**

President McIlroy read the letter from the Alcohol and Substance Abuse Council of Jefferson County, Inc. regarding on January 1, 2015 their name will officially change to Pivot.

President McIlroy read the correspondence received from Spay Neuter Now, Ltd. inviting the Board to a Companion Animal Overpopulation Workshop on Thursday, October, 9, 2014 from 6:00 p.m. – 8:00 p.m. at SUNY Canton, in Canton New York.

President McIlroy read the notice of application on a Proposed Telecommunications Facility 19212-340 Bach Road 2, Carthage, New York received from Young/Sommer LLC and stated this is for information purposes only.

Motion by Deputy President Astafan and seconded by Trustee Vary to approve the request of Thousand Islands Habitat for Humanity to waive the typical \$350.00 water and sewer hookup fee at all of the Braman Block Project sites but will require a rate equal to twice the cost of materials necessary to complete the project to compensate the Village for labor and materials. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Smith-Spencer to approve the request of the Carthage Area Chamber of Commerce to place a mail slot in their office door in the Municipal Building providing it complies with the mail slot in the Clerk's Office door and at the expense of the Carthage Area Chamber of Commerce. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to approve the request of the Carthage High School 12 Honors Spook Trail Group on Friday, October 17, 2014 and Saturday, October 18, 2014 from 6:00 p.m. – 10:00 p.m. to conduct their annual Spook Trail at the Carthage Park and further to use the Recreation Building and waive the \$50.00 daily rental fee. Motion carried unanimously.

**OLD BUSINESS:**

There was an Evidentiary Hearing on July 15, 2014 regarding the unsafe condition of 208 North Mechanic Street.

Update 8/18/14: The property on 208 North Mechanic Street is still unsafe. The Board authorized Attorney Gebo send a letter to Mr. Trombley, 208 North Mechanic Street, informing him the Village intends to demolish the building.

Update 9/15/14: Attorney Gebo sent the letter to Mr. Trombley but referenced the wrong address. Attorney Gebo stated he would re-send the letter with the correct address and give Mr. Trombley an additional week of notification of the Village's intent to demolish the building.

Update 10/6/14: President McIlroy stated he and the Community Development Coordinator have been working on obtaining permits to remove the building which they anticipate to cost around \$10,000.00.

**NEW BUSINESS:**

Motion by Trustee Latremore and seconded by Trustee Vary to approve CDBG 2012 Draw #18 payable to DLO Contracting and Edward Reed \$24,700.00 and Hrabchak, Gebo & Langone, PC \$180.00. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Deputy President Astafan to approve resolution 9 of 2014 as follows:

**RESOLUTION FOR REVIEW OF VILLAGE JUSTICE COURT RECORDS**

**WHEREAS**, Section 2019-a of the Uniform Justice Court Act requires that Village Justices annually provide their court records and dockets to their respective Village auditing boards and that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings; and

**WHEREAS**, the Unified Court System's *Action Plan for the Justice Courts*, announced November 2006, includes initiatives to improve accountability and controls over Justice Court finances and records to include increased monitoring of Village Board compliance with Section 2019-a;

**NOW THEREFORE BE IT RESOLVED**, the Village of Carthage enlisted Stackel & Navarra, CPA PC to examine their Village Justice Court records for fiscal year 2014 as required by the State of New York Unified Court System.

The foregoing resolution was duly adopted unanimously.

President McIlroy read the memo submitted by Chief Huber suggesting the Village place a large sign at each entrance of the Village as follows:

VILLAGE LAWS  
STRICTLY ENFORCED  
[WWW.ECODE360.COM/CA0146](http://WWW.ECODE360.COM/CA0146)

President McIlroy requested the Clerk/Treasurer to forward the memo to Attorney Gebo and hold this issue over until the October 20, 2014 meeting.

President McIlroy read the memo submitted by Daniel Trembley, DPW Superintendent requesting a temporary employee due to the medical leave of a DPW employee. President McIlroy requested to hold this issue over until Executive Session to discuss the application received and the potential employment of a temporary DPW Laborer.

Motion by Trustee Smith-Spencer and seconded by Trustee Vary to approve the ATM sign at the Municipal Building. Motion not carried unanimously.

Motion by Trustee Vary and seconded by Trustee Latremore, based on the recommendation of the Village Loan Committee, to amend the Loan Guidelines for administration of the Village of Carthage Community Development Revolving Loan Fund-Village Loan Committee make-up to include seven members instead of five. Motion carried unanimously.

Motion by Trustee Vary and seconded by Deputy President Astafan to accept the resignation of the Cullen Lundy from the Village Loan Committee. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Vary, based on the recommendation of the Village Loan Committee, to write off the uncollectable balance from the Pleasant Night Inn in the amount of \$152,365.77 which includes interest. Deputy President Astafan explained we are unable to collect the debt due to bankruptcy. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary, based on the recommendation of the Village Loan Committee, to have Attorney Gebo draft the documents for a loan to Carthage Specialty Paperboard for a working capital loan in the amount of \$100,000.00. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Latremore, based on the recommendation of the Village Loan Committee, to have Attorney Gebo draft the documents for a loan to the Carthage Free Library to pay off an existing USDA loan in the amount of \$175,000.00 of which 50% is guaranteed by the Carthage Industrial Development Corporation. Motion carried unanimously.

**PRESIDENT MCILROY UPDATE:**

President McIlroy stated he spoke with Chief Huber regarding placing signage at Beaver Lane to direct traffic at Carthage Elementary School. Chief Huber feels the traffic issue is the responsibility of the Carthage Elementary School and stated he would speak to them. There will be a Joint Utility meeting on October 15, 2014 at 6:00 p.m. at the Village of Carthage Municipal Building.

**LIAISON REPORTS AND COMMENTS:**

Trustee Latremore asked if there is a law regulating trailers parking on State Street for a prolonged period of time. President McIlroy stated there is a two hour parking limit and advised Trustee Latremore to call the Police Department in the future.

**MEDIA QUESTIONS:**

None.

**EXECUTIVE SESSION:**

Motion by Trustee Latremore and seconded by Trustee Vary to enter Executive Session at 7:37 p.m. to discuss the potential employment of a temporary DPW Laborer. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to resume Regular Session at 8:35 p.m.

**ADJOURNMENT:**

Motion by Trustee Latremore and seconded by Trustee Vary to adjourn at 8:36 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy O'Shaughnessy  
Village Clerk/Treasurer