

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Carthage Municipal Building
May 4, 2015

ATTENDANCE:

Members: President G. Wayne McIlroy; Deputy President Michael Astafan; Trustees Kathleen Latremore and Rebecca Vary. Trustee Linda Smith-Spencer was excused.

Others: None.

CALL TO ORDER:

President McIlroy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Latremore and seconded by Trustee Vary to approve the minutes of the April 20, 2015 regular meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

None.

CORRESPONDENCE:

Motion by Deputy President Astafan and seconded by Trustee Latremore, based on the recommendation of the Water Superintendent, to give Lester Whitacre sewer credit for 737 Fulton Street in the amount of \$253.01 due to broken water pipes and further to inform Mr. Whitacre if his pipes break in the future to notify the Village at the time of the break so his bill can be adjusted prior to the bill being generated. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to approve the request of Sarah Graham to waive the fee for the use of the Farmers Market Pavilion on June 6, 2015 for a Family Fun Day for the Girl Scouts Bonaparte Service Unit but will require the fee for the use of the restrooms and the deposit be paid which will be returned providing the area is in acceptable condition after use. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Latremore to permit the Carthage Area Chamber of Commerce to host a Fireworks Festival on Saturday, July 11, 2015 at 4:00 p.m. at Turning Point Park to include blocking Water Street and the assistance of the DPW and Police Departments and further request a certificate of insurance for the event. Motion carried unanimously.

President McIlroy read the correspondence received from Chief Huber regarding the changes to signage relating to access for the disabled. The word "handicapped" must be removed for any future signs and the Department of State will create a new universal symbol of access to be used. President McIlroy asked the Clerk/Treasurer to forward the correspondence to the DPW Superintendent and expressed a new template will need to be made for the roads.

OLD BUSINESS:

At the April 20, 2015 meeting, Trustee Smith-Spencer stated she would speak with the Water Superintendent to gain a better understanding how the credits are calculated and applied.

Update 05/04/15: Deputy President Astafan stated Trustee Smith-Spencer spoke with him and the Board is agreeable to how the credits were implemented and may consider a different practice in the future.

NEW BUSINESS:

Motion by Trustee Latremore and seconded by Trustee Vary authorizing President McIlroy to sign the letter of support to NYS Energy Research and Development Authority supporting a feasibility study for a community microgrid project under NYSERDA's NY Prize initiative. Motion carried unanimously.

President McIlroy announced that the Village of Carthage will accept questions and comments on the NYSDEC MS4 Jefferson County Stormwater Coalition report through 3:30 p.m. on May 15, 2015. President McIlroy stated all comments should be submitted in writing to the Village Clerk's Office to be included in the 2014 – 2015 report.

Motion by Trustee Latremore and seconded by Trustee Vary to authorize the Clerk/Treasurer to attend the quarterly Clerk/Treasurer's Association meeting at Cavallario's Cucina on Thursday, May 14, 2015 to include reimbursement for meeting and travel expenses. Motion carried unanimously.

PRESIDENT MCILROY UPDATE:

President McIlroy requested an Executive Session to discuss the employment history of four employees; the potential employment of a Community Development Director; and contract negotiations.

LIAISON REPORTS AND COMMENTS:

None.

MEDIA QUESTIONS:

None.

EXECUTIVE SESSION:

Motion by Trustee Vary and seconded by Trustee Latremore to enter Executive Session at 7:23 p.m. to discuss the employment history of four employees; the potential employment of a Community Development Director; and contract negotiations. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to resume Regular Session at 8:02 p.m. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Vary to appoint Jordan McLane as Court Clerk to perform Bailiff duties at a rate of \$18.00 per hour not to exceed 20 hours per week. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Vary to hire Tyler Pominville as a DPW Laborer to fill an anticipated vacancy within the department effective June 1, 2015 at an hourly rate of \$14.76 per hour with the understanding he will work toward obtaining his water license. Motion carried unanimously.

Motion by Deputy President Astafan and seconded by Trustee Vary to hire Sara Bullock as Community Development Director effective May 26, 2015 at an annual salary of \$60,000.00 and further include the added benefit of three weeks of vacation time. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to authorize President McIlroy to sign the agreement with the Town of Wilna to share the Community Development Director position effective June 1, 2015 with a minor revision to be made by Attorney Gebo. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Trustee Vary to increase the vacation time for the Clerk/Treasurer from two weeks to three weeks effective June 1, 2015. Motion carried unanimously.

ADJOURNMENT:

Motion by Trustee Latremore and seconded by Deputy President Astafan to adjourn at 8:10 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy O'Shaughnessy
Village Clerk/Treasurer