

Regular meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Carthage Municipal Building
September 6, 2011

Present: President, G. Wayne McIlroy, Trustees Michael Astafan, Linda Smith-Spencer and Kathleen Latremore, and Rebecca Vary.

Guests: Kathy Amyot, Tug Hill Commission.

President McIlroy called the meeting to order at 7:00 P.M. followed by the Pledge of Allegiance to the flag.

Motion by Kathleen Latremore and Seconded by Rebecca Vary to approve the minutes of the August 15, 2011 meeting as presented by the Clerk/Treasurer. Motion carried unanimously.

PUBLIC FORUM:

Kathy Amyot from the Tug Hill Commission affirmed the North Country Regional Economic Development Council (REDC) is holding a community forum designed to get public input in the creation of a five-year economic development plan on Monday, September 19 from 6:00 pm to 8:00 pm at Jefferson Community College, James McVean College Center Building, Sturtz Theater, 1220 Coffeen Street, Watertown. She encouraged the Trustees to attend because they will discuss the new consolidated funding application and there will be an opportunity to ask questions and/or voice concerns. Ms. Amyot also stated the Tug Hill Commissioners will meet September 21, 2011 at the Town of Champion office at 4:00 pm.

CORRESPONDENCE:

Judge Shettleton submitted a request for a resolution to support the submission of a Justice Court Assistance Program grant application. Motion by Kathleen Latremore and Seconded by Linda Smith-Spencer to adopt Resolution #8 of 2011, authorizing Village of Carthage Justice Shettleton to submit a grant application to the Justice Court Assistance Program 2011-2012 for \$7,373.00 and authorize President McIlroy to sign the grant application. Motion carried 4 to 0 with Rebecca Vary abstaining.

Tyler Snyder submitted a request for reimbursement of damages to his home caused by water and sewer backup into his basement during a heavy rainfall in June. The Clerk/Treasurer previously submitted his request to Travelers Insurance Company who denied the claim due to lack of negligence by the Village.

Joanne Lazore submitted a request to use the Recreation Building and Fields for Flag Football. Due to the timing of the request the Clerk emailed it to the Board of Trustees and obtained approval from the majority. Motion by Michael Astafan and Seconded by Rebecca Vary to allow Joanne Lazore to use the Recreation Building and fields on Friday nights from 6:00 pm to 7:30 pm and Saturday mornings from 9:00 am to 12:00 pm beginning September 9, 2011 through October 29, 2011. Motion carried unanimously.

Calvary Assembly of God sent a letter of appreciation to the Village for their services and sacrifice along with a gift certificate to Stefano's Pizzeria and Restaurant for a 24 Cut Pizza and 50 Wings. Motion by Michael Astafan and Seconded by Linda Smith-Spencer to use their certificate for a luncheon for the Village employees and if necessary to cover additional expenses from the Contingency fund. Motion carried unanimously.

Daniel Trembley, DPW Superintendent submitted correspondence regarding paving projects for the week of September 12, 2011. The paving projects will occur on the following streets, South Mechanic Street, Edwards Street, Sherman Street, and Boyd Street. The DPW will be handing out notices to residents in the affected areas.

OLD BUSINESS:

Motion by Kathleen Latremore and Seconded by Michael Astafan to honor Katie Steiner's request and allow Cub Scout Pack 39 to use the Carthage Parks and Recreation building to hold various scouting events and meetings on Monday and Thursday evenings, 5:00 pm to 8:00 pm, from October 1, 2011 through May 24, 2012. Motion carried unanimously.

A public hearing will be tentatively scheduled for October 17, 2011 pertaining to a proposed local law for DPW and Water Superintendents clothing and work shoe allowances providing more information is obtained from Attorney Gebo.

Motion by Kathleen Latremore and Seconded by Linda Smith-Spencer requesting the Clerk/Treasurer to send a letter to Climax Paper Board, Inc. regarding their anticipated timeline for clearing debris at the State Dam because it is blocking the proper flow of water which could cause potential damage to surrounding properties. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Linda Smith-Spencer to have Attorney Gebo research rules and laws regarding having animals at the Farmer's Market and other well attended public events/places. Motion carried unanimously.

There were no new developments; therefore the board asked the Clerk/Treasurer to hold over the JCIDA Railroad PILOT agreement, until the September 19th board meeting.

NEW BUSINESS:

Motion by Kathleen Latremore and Seconded by Rebecca Vary to authorize payment for Hrabchak Gebo & Langone for \$420.00 for program delivery services on the 2009 CDBG Home Preservation Program. Motion carried unanimously.

Motion by Rebecca Vary and Seconded by Kathleen Latremore to authorize payment to Avalon Associates for \$173.12 for general administrative services on the 2009 CDBG Home Preservation Program. Motion carried unanimously.

Motion by Michael Astafan and Seconded by Linda Smith-Spencer to authorize President McIlroy to sign a contract with Northern Employee Assistance Services for employee support services. Motion carried unanimously.

Motion by Michael Astafan and Seconded by Linda Smith-Spencer to approve the Treasurers Report as presented General fund is \$1,959,682.14 with Reserves of \$140,902.56. Water Fund cash balance is \$304,843.12 with Reserves of \$46,724.21 and the Sewer Fund cash balance is \$195,944.48 with Reserves of \$30,410.67. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Michael Astafan to approve the following quarterly postage expense transfers from account A.3120.0431, \$89.42; A.1110.0431, \$149.57; F.83140.0431, \$246.86; G.8120.0431, \$246.86 to A.1325.0431, \$732.71. Motion carried unanimously.

Motion by Kathleen Latremore and Seconded by Linda Smith-Spencer to approve payment of payrolls and bills as follows: General Fund P/R #A 14 & 14A, 15, and 16A & 16B \$19,062.05;

Water Fund, #F 14 & 14A, 15, and 16A & 16B \$2,668.99; Sewer Fund, #G 14 & 14A, 15, and 16A & 16B \$1,495.07; Joint Fund, #J 7 & 7A, \$9,463.73 and General Fund Abstracts, \$1,697.21; Water Fund Abstracts, \$189.28; Sewer Fund Abstracts, \$104.92; and Joint Fund Abstracts, \$697.40. Motion carried unanimously.

PRESIDENT McILROY UPDATE:

President McIlroy requested Executive Session to discuss a potential litigation and two personnel issues.

LIAISON REPORTS AND COMMENTS:

Linda Smith-Spencer requested Executive Session to discuss a potential litigation. Kathleen Latremore expressed her concern regarding handicap accessibility to the Village Municipal Building. The Clerk/Treasurer explained we are awaiting a handicap accessibility assessment which was performed by the Northern Regional Center for Independent Living (NRCIL) in August. A representative from NRCIL reviewed all of the Village buildings and will forward a written summary of what needs to be done to make all Village buildings handicap accessible. Kathleen Latremore questioned the status of the Budd Street property which was destroyed by a fire. She stated there is a foul smell coming from the site which is most prominent when it rains. President McIlroy requested the Clerk Treasurer to contact GYMO, P.C. regarding the status of the asbestos testing they performed in August. President McIlroy further requested the Clerk/Treasurer to contact the Code Enforcement Officer and Village Police department for their updates regarding the property and to forward the information to Attorney Gebo. Michael Astafan requested Executive Session regarding personnel issue.

MEDIA QUESTIONS:

None

EXECUTIVE SESSION:

Motion by Kathleen Latremore and Seconded by Rebecca Vary to enter Executive Session at 7:45 p.m. to discuss a potential litigation and two personnel issues.

Regular session resumed at 8:45 p.m.

ADJOURNMENT:

Motion by Michael Astafan and Seconded by Rebecca Vary to adjourn at 8:45 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy L. O'Shaughnessy
Village Clerk/Treasurer