

THESE MINUTES ARE NOT OFFICIAL MINUTES AND HAVE NOT YET BEEN APPROVED BY THE  
VILLAGE OF CARTHAGE BOARD OF TRUSTEES

Regular Meeting of the Village of Carthage Board of Trustees  
Held in the Board Room of the Carthage Municipal Building  
March 17, 2014

**ATTENDANCE:**

**Members:** President G. Wayne McIlroy, Deputy President Astafan and Trustees Kathleen Latremore and Rebecca Vary. Trustee Linda Smith-Spencer was excused.

**Others:** Mark Gebo, Village Attorney; Kathy Amyot, Tug Hill Commissions; and Elaine Avallone, Johnsons Newspapers.

**CALL TO ORDER:**

President McIlroy called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES:**

Motion by Trustee Vary and seconded by Deputy President Astafan to approve the minutes of the March 3, 2014 regular meeting as presented. Motion carried unanimously.

**BUDGET WORKSHOPS:**

March 10, 2014        4:15 p.m. – 7:25 p.m.

March 12, 2014        3:10 p.m. – 5:30 p.m.                    Including Department Managers

**PUBLIC FORUM:**

Ms. Amyot explained the final close for the Long Falls Park project is complete but the remaining funds will not be released to the Village until after June 15, 2014.

**CORRESPONDENCE:**

President McIlroy read the letter received from the Watertown Softball League requesting use of the Carthage Park fields from May 20, 2014 – August 20, 2014. After considerable discussion, President McIlroy requested the Clerk/Treasurer to send the Watertown Softball League a letter to set up a meeting to discuss the details of their request.

Motion by Deputy President Astafan and seconded by Trustee Vary to approve the request of Brandi Roes to have a DJ and consume alcohol at the surprise birthday party at the Carthage Recreation Building on April 4, 2014 providing she adheres to the Village of Carthage Code regarding the use of alcohol. Motion carried unanimously.

President McIlroy read the letter from the New York State Department of Health commending the Village for their commitment to providing optimally fluoridated water to the community and acknowledging receipt of the Water Fluoridation Quality Award from the U.S. Centers for Disease Control and Prevention. President McIlroy stated the award will be acknowledged at the Joint Water meeting and further stated that the guys do an excellent job with the water filtration system.

**OLD BUSINESS:**

At the 02/18/14 regular meeting, President McIlroy commented on the extensive water shut off list as of February 4, 2014. The Clerk/Treasurer explained that several payments had been received and an updated list will be distributed to the Board at the March 3, 2014 meeting.

Update 03/03/14: President McIlroy commented that there was still an extensive water shut off list as of 02/28/14. Deputy President Astafan requested the Clerk/Treasurer to email the disconnect list on the shut off date of 03/05/14.

Update 03/17/14: An updated list was provided to the Board and President McIlroy requested the Clerk/Treasurer to hold this over until the April 7, 2014 regular meeting.

Motion by Trustee Latremore and seconded by Deputy President Astafan authorizing President McIlroy to sign the revisions to the Notice of Intent for the MS4. Motion carried unanimously.

At the December 17, 2013 meeting the Board sent a letter to the Blue Rock Hunting Club notifying them that the Village does not permit any recreational activity including hunting on their water shed property in Lewis County.

Update: 03/17/14: President McIlroy read the response received from the Blue Rock Hunting Club asking for a reason for the change as they have hunted the property for 80 plus years. President McIlroy requested the Clerk/Treasurer to hold this over until the April 7, 2014 regular meeting.

#### **NEW BUSINESS:**

Motion by Deputy President Astafan and seconded by Trustee Vary approving CDBG Draw #9 payable to Sandra McDermidd & Painting Etc., Inc. \$6,223.57; Lead Safe, LLC \$ 850.00; and Avalon and Associates, Inc. \$1,964.98. Motion carried unanimously.

Motion by Trustee Vary and seconded by Deputy President Astafan approving CDBG Program Income Draw #6 payable to Sandra McDermidd & Painting Etc., Inc. \$3,256.43. Motion carried unanimously.

The board reviewed the 2013 Jefferson County Justice Court Fund Town and Village Court Ranking Report in which the Village of Carthage Court ranked nine out of thirty.

Motion by Deputy President Astafan and seconded by Trustee Latremore to accept the monthly departmental reports from the Court, Police, and Treasurer as presented. Motion carried unanimously. The CEO, Community Development, DPW, and Water Department reports were not submitted.

Motion by Deputy President Astafan and seconded by Trustee Vary to approve payment of payrolls and bills as follows: General Fund P/R 02/20/14, 02/27/14, 03/03/14, 03/06/14 and 03/13/14 \$61,325.21; Water Fund P/R 02/20/14, 02/27/14, 03/03/14, 03/06/14 and 03/13/14 \$8,445.18; Sewer Fund P/R 02/20/14, 02/27/14, 03/03/14, 03/06/14 and 03/13/14 \$9,526.85; Joint Fund P/R 02/20/14, and 03/06/14 \$19,962.61. General Fund Abstracts \$59,907.00; Water Fund Abstracts \$4,818.07; Sewer Fund Abstracts \$3,831.58; and Joint Fund Abstracts \$68,121.53. Motion carried unanimously.

#### **PRESIDENT MCILROY UPDATE:**

President McIlroy asked Attorney Gebo why the Village of Carthage is paying for the demolition of 511 Adelaide Street as he has been asked by several residents. Attorney Gebo stated that all of the attempts to contact the property owner were unsuccessful but he would research it further. President McIlroy stated there will be a budget meeting on March 18, 2014 at 4:00 p.m. at the Village of Carthage Municipal Building; Joint Water and Sewer Board meeting on March 19, 2014 at the Village of West Carthage Municipal Building at 4:00 p.m.; a meeting with the Railroad at the Watertown Elks Club on March 25, 2014 at 10:00 a.m.; a MS4 meeting on March 26, 2014 at the Village of Black River Municipal Building at 1:00 p.m.; a CIDC meeting on March 26, 2014 at the Village of Carthage Municipal Building at 4:00 p.m.; a Zoning Board of Appeals meeting on April 2, 2014 at the Town of Champion Municipal Building at 7:30 p.m.; and a Village Planning Board meeting on April 3, 2014 at 7:00 p.m.

**LIAISON REPORTS AND COMMENTS:**

None.

**ATTORNEY GEBO UPDATE:**

Attorney Gebo stated he has been working on the Inter Municipal Agreement documents for the Joint Sewer and anticipates having a draft to present at the meeting on Wednesday. Attorney Gebo requested an Executive Session to discuss a current litigation.

Motion by Trustee Vary and seconded by Trustee Latremore to authorize President McIlroy to sign the contract with the Carthage Food Pantry in the amount of \$1,000.00 to provide food services to Village residents. Motion carried unanimously.

**MEDIA QUESTIONS:**

Ms. Avallone requested clarification for items discussed throughout the meeting.

**EXECUTIVE SESSION:**

Motion by Trustee Latremore and seconded by Trustee Vary to enter Executive Session at 7:27 p.m. to discuss a current litigation and invite Attorney Gebo to attend. Motion carried unanimously.

Motion by Trustee Latremore and seconded by Deputy President Astafan to resume Regular Session at 8:35 p.m. Motion carried unanimously.

**ADJOURNMENT:**

Motion by Trustee Latremore and seconded by Deputy President Astafan to adjourn at 8:35 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy L. O'Shaughnessy  
Village Clerk/Treasurer