

BOROUGH OF EAST GREENVILLE

BOROUGH COUNCIL MEETING MINUTES

April 7, 2014

Call to Order: Mr. Huff called the meeting to order at 7:30 p.m. with the Pledge of Allegiance to the Flag.

Attendance: The following Council members were present: Timothy Huff, Tracey Hunsinger, Josiah Pierson, Ryan Pugh, Andrew Rock, and Leon Steinert. Also present were Stephen Kramer, Solicitor, James Fry, Borough Manager, and Sharon Kachmar, Borough Secretary/Treasurer.

Approval of Minutes: A motion was made by Mr. Pierson to approve the minutes of the March 25, 2014, meeting. Seconded by Mr. Rock and unanimously approved.

Visitors: Allison Czapp of Town & Country Newspaper

Police Commission Report: Mr. Rock reported that the monthly allocation is \$44,529.41 plus \$825 for rent. Possible uniforms were discussed at the last Police Commission meeting. Mr. Pierson wanted to inform everyone that he received clarification from the UP Police that an abandoned car on Borough streets cannot be removed by the police just because it has expired registration and inspection. The VIN number would also have to be unreadable or the vehicle damaged.

Mayor's Report: No report.

Solicitor Items: Atty. Kramer updated the proposed handicapped parking ordinance to include an amendment to Section 91-20 which concerns parking along Sixth Street which Council voted to change at a previous meeting. Mr. Steinert took this opportunity to revisit Council's decision at a previous meeting to not designate no parking restrictions on Sixth Street on Wednesdays between the hours of 5 and 9 p.m. which was requested by St. Philip Neri Church. He felt that if the school was willing to pay for the sign and installation and it pertained to safety for children that the Borough should allow for the parking restrictions. Council discussed other options available such as using church owned parking lots. Mr. Fry indicated that he has received complaints from neighboring residents in the past about parking on Wednesday evenings, and a no parking zone may exacerbate the problem. Mr. Huff said he would like to know how many students are involved and why they are resistant to using their parking lot. Mr. Steinert was willing to contact St. Philip Neri Church and invite them to attend a Council meeting if they wanted to pursue the issue. Mr. Pierson made a motion to advertise the proposed handicapped parking ordinance, seconded by Mr. Steinert. Roll call vote: Mr. Rock - aye, Mr. Pugh - aye, Mr. Pierson - aye, Mr. Huff - aye, Mr. Steinert - aye, Ms. Hunsinger - aye. Motion passed.

Atty. Kramer indicated that he is working on a maintenance agreement with the developer's attorney for the 413 Jefferson Street project. Mr. Fry added that site work should start in April. Sewer is approved. They have yet to pay for water connections.

Water Committee: Mr. Steinert indicated that the tree landscaper will be scheduled soon to remove a tree on the water plant property. A leak to our service line was fixed. However, it was a bigger leak than expected, and Mr. Fry indicated it was 15,000 to 20,000 gallons of water a day. Monthly report is on file.

Zoning/Planning: Atty. Kramer has started a draft of the renewable energy ordinance update. Planning Commission is working on the sustainability audit.

Road Committee: Monthly report is available for review. We are waiting for the Notice to Proceed on the Arlington Street project to get it out for bids. Street sweeping went well last Thursday. We had to reschedule the Friday date

to this Thursday, April 10, due to the weather. Residents were notified to remove their vehicles with an advertisement in the local newspaper, postings on our website and on facebook. We also used the new high visibility signs along with the regular temporary no parking signs. Mr. Fry suggested Council may want to consider getting more high visibility signs for street sweeping when it's done again in the fall.

A discussion of the condition of Second Street was prompted by a letter from Haley Stauffer. The reconstruction of Second Street at a projected cost of \$250,000 is the subject of the CDBG application which will be filed this week. An overlay of the street will include handicapped curb cuts and sidewalks. Mr. Fry indicated we should know in July if we are awarded the grant which will cover the construction costs if we pay for the engineering which is expected to be about 15% of the project cost. Discussion ensued about closing the street temporarily, limiting traffic to one lane or making it a gravel road until we can afford a fix. The winter weather has deteriorated the street to the point where patching does not hold due to the perpendicular cracks and soft base. The Roads Committee needs to meet to review all options. In the meantime, Mr. Fry will direct the Road Department to work on a temporary fix. The Borough Secretary was instructed to respond to Ms. Stauffer that we appreciate her letter and will do everything we can to keep the road maintained.

Finance Committee: Mr. Rock made a motion to pay the bills, seconded by Mr. Pugh. Roll call vote: Mr. Rock - aye, Mr. Pugh - aye, Mr. Pierson - aye, Mr. Huff - aye, Mr. Steinert - aye, Ms. Hunsinger - aye. Motion passed. Mr. Rock made a motion to accept the Treasurer's Report, seconded by Mr. Pugh. Roll call vote: Mr. Rock - aye, Mr. Pugh - aye, Mr. Pierson - aye, Mr. Huff - aye, Mr. Steinert - aye, Ms. Hunsinger - aye. Motion passed. Concerning the budget vs. actual, Mr. Rock clarified that the Main St. Maintenance line item looks over budget, but we will be billing back insurance for two accidents which damaged decorative light poles.

Personnel Committee: Nothing to report.

Property Committee: Mr. Fry confirmed that changes were made to the insurance policy which added volunteer coverage and increased the value of the Clubhouse.

Rules for the Clubhouse were presented to Council. Comments about the proposed rules should be directed to Mr. Pierson. Mr. Huff suggests that rental fees go towards compensating a person to act as facilities manager and the office administrative time. Atty. Kramer was asked to review the rules for the Clubhouse.

Recycling /Waste Mgmt Committee: Reports are on file. Branch chipping started this week. Mr. Fry asked Council to consider slightly changing the chipping schedule from every week April through October to every week during April & May, every other week in June, July and August, and back to every week during September and October. Since it takes almost all morning one day a week, going every other week in the summer would allow for more road work.

Sewer Authority: Mr. Pugh advised that the UMJA Board had a reorganization of officers. Chairman is Adam Krisko, Vice Chairman is Fred Conti, Treasurer is Ralph Schmell, Assistant Treasurer is Ryan Pugh, Secretary is John Smith and Assistant Secretary is Lisa Naylor.

Revitalization: Nothing to report.

Regional Planning: Nothing to report.

Emergency Management: No report.

Borough Manager Updates: None.

Correspondence: A request was received from Dianne Marshall who owns properties at 512 Third Street and 317 State Street to waive her late fees for solid waste removal. Council was not in favor of waiving the fees. A request was received from John Glackin, owner of 452 State Street, to credit his account for 31,000 gallons of water which he claims to have used above the normal quarterly amount due to a water leak. Council was not in favor of having the Borough or other residents absorb this cost.

Motion to Adjourn: Being no further business, Mr. Rock made a motion to adjourn the meeting, seconded by Mr. Pierson. Meeting adjourned at 8:20 p.m.

Submitted by:

Sharon Kachmar, Secretary/Treasurer