

# **BOROUGH OF EAST GREENVILLE**

## **BOROUGH COUNCIL MEETING MINUTES**

**November 25, 2014**

**Call to Order:** Mr. Huff called the meeting to order at 7:30 p.m. with the Pledge of Allegiance to the Flag.

**Attendance:** The following Council members were present: Andrew Rock, Josiah Pierson, Timothy Huff, Tracey Hunsinger and James Young. Also present were Mayor Ryan Sloyer, Stephen Kramer, Solicitor, James Fry, Borough Manager, and Sharon Kachmar, Borough Secretary/Treasurer.

**Approval of Minutes:** A motion was made by Mr. Pierson to approve the minutes of the November 3, 2014, meeting. Seconded by Mr. Young and unanimously approved.

**Visitors Present:** Sergei Blair, Town & Country

**Visitors Comments:** None.

**Police Commission Report:** Mayor Sloyer advised that deciding to operate with just four vehicles was discussed at last night's Police Commission meeting. There was also a presentation for an upgraded server. The current computer system which operates the department will no longer support updates to the CODY system after it is upgraded in July 2015. The expense is expected to be \$14,000 to \$15,000 according to the quotes they received last night. This upgrade is not included in the 2015 budget. The chief's contract, with changes previously discussed by Council, was passed by the Police Commission by a 4 - 2 vote, with two Pennsburg officials dissenting. Mr. Rock made a motion to approve the presented chief's contract, seconded by Mr. Pierson. Roll call vote: Mr. Rock - aye, Mr. Pierson - aye, Mr. Huff - aye, Mr. Young - aye, Ms. Hunsinger - aye. Motion carried. The 2015 budget of \$1,416,188 was also presented to Council. East Greenville's allocation will increase from \$535,027 to \$577,884 and Pennsburg's allocation will increase from \$653,923 to \$706,303. Mr. Rock clarified that they worked with Pennsburg to put rent and utilities back into the police allocation line item, instead of having it paid separately. Because of this change, we will save \$180 over last year's rent and utilities. Mr. Rock made a motion to approve the Police Commission budget, seconded by Mr. Pierson. Roll call vote: Mr. Rock - aye, Mr. Pierson - aye, Mr. Huff - aye, Mr. Young - aye, Ms. Hunsinger - aye. Motion carried.

Mayor Sloyer also presented budgets he put together for a 3-man police force with a part-time secretary in the event East Greenville had their own police department. The 2015 scenario would incorporate upgrades to the old maintenance building in the amount of \$100,000. He also included 2016 and 2017 budget estimates adding increases for wages and insurance. The budgets show considerable savings. He feels the benefit of having your own police force is more control over expenses. These figures could be used for future reference if expenses of the regional police department still continue to rise. Mr. Huff asked Mayor Sloyer if he was in favor of exploring going with our own police force instead of a regional force. Mayor Sloyer indicated he would like to see us work to achieve affordability and sustainability with the regional force if we can, but we owe it to the residents of East Greenville to explore all options. Mayor Sloyer lamented that he approved contracts in the past with seemingly small items such as longevity payments which are now costing big money. This provides a plan and option for the future in case things get too expensive.

**Mayor's Report:** Mayor Sloyer shared an update that the UPV Ambulance Corp has sold their old building on Main Street and their finances are looking better. The bank worked with them to keep \$130,000 in their budget

through that sale. He recognized all the municipalities for their donations, and Upper Hanover Township for giving an additional donation to help with fees for the building.

**Solicitor Items:** Atty. Kramer advised he hasn't heard from UMJA, Bloomer or the Upper Hanover Sewer Authority about scheduling a joint meeting to discuss UMJA's request to treat Bloomer waste. The last time UMJA came to Council they were in the infancy stages of this proposal. Atty. Kramer suggests we let UMJA contact us to set up a meeting if they are serious about pursuing it further.

**Resolution 2014-12** Approving the Destruction of Specific Records in accordance with the disposition of records schedule and procedures set forth in the Municipal Records Manual was presented for approval. Mr. Rock made a motion to approve **Resolution 2014-12** for Destruction of Specific Records. Seconded by Mr. Young and unanimously approved. Mr. Fry indicated that a set of plans for the 2<sup>nd</sup> Street Reconstruction will be kept on file.

**Water Committee:** Nothing.

**Zoning/Planning:** Atty. Kramer attended the last Planning Commission meeting to discuss the flood plain ordinance. He is reviewing some supplemental sections due to changes made recently, and although it won't be adopted this year, it is almost ready. Once approved by the Planning Commission, it will be sent to the county who will have a 30-day review to issue a recommendation.

**Road Committee:** Mr. Young would like to move forward with the Green Light – Go traffic light grant opportunity. Mr. Fry stated that application would be accepted next year, and we would like to apply to replace the pole with controller at 4<sup>th</sup> and Main.

**Finance Committee:** Styer Associates provided an agreement to perform the 2014 audit. Mr. Rock made a motion to approve the audit agreement. Seconded by Mr. Young and unanimously approved.

Mr. Rock thanked all the council members, mayor and staff who worked through the budget process this year to balance the general, water and highway aid funds. In the general fund an increase of almost \$28,000 for road maintenance is included as well as increased donations to the ambulance and fire department. Mr. Rock made a motion to approve the proposed budget, seconded by Mr. Young. Roll call vote: Mr. Rock - aye, Mr. Pierson – aye, Mr. Huff - aye, Mr. Young – aye, Ms. Hunsinger – aye. Motion carried. Mr. Rock made a motion to advertise the budget for public review, seconded by Mr. Young. Roll call vote: Mr. Rock - aye, Mr. Pierson – aye, Mr. Huff - aye, Mr. Young – aye, Ms. Hunsinger – aye. Motion carried.

Ten days are needed for public review before the final budget can be adopted. Mr. Rock made a motion to schedule the year-end meeting to adopt the budget for Tuesday, December 16, 2014, at 7:00 p.m. Seconded by Mr. Young and unanimously approved.

The current fee schedule was reviewed. Mr. Fry would like to increase the Certificate of Occupancy permit fees for residential from \$60.00 to \$75.00 and commercial from \$75.00 to \$100.00 in 2015. Council also discussed doubling permit fees for someone who starts work before a permit is granted. A resolution will be prepared for adoption in January to set the fee schedule for 2015.

**Personnel Committee:** The part-time recycling position was advertised on Facebook. Two applications were received. Borough Council approved Mr. Fry to interview and recommend the candidates to Council for approval at the next meeting on December 1, 2014.

Ms. Hunsinger advised that the Personnel Committee met to review employee performance appraisals and discussed how to do reviews in the future.

**Property Committee:** Mr. Rock advised that the lease agreement for the clubhouse had contradicted the clubhouse rules as far as amount of deposit and times for rental. During the advertised budget meeting, this was discussed and it was decided to leave the security deposit at \$50.00 and the hours from 8 a.m. to 10 p.m. for the rental agreement already signed for November 27, 2014. Council agreed with these changes, and Atty. Kramer will look at both the rules and lease agreement to be sure there are no other conflicts.

Discussed the need for replacement windows at 433 Main Street. The hope is to get a quote by the December 1, 2014, meeting so it can be paid for this year.

**Recycling /Waste Mgmt Committee:** Nothing.

**Sewer Authority:** Nothing.

**Revitalization:** Nothing.

**Regional Planning:** Nothing.

**Emergency Management:** Mr. Fry indicated that he received a quote for township radios. We have permission from Upper Hanover to share the system but our radios were not re-banded into narrow banding so they don't work the way they should. The quote is \$395 for a mobile radio and \$289 for a handheld radio. He suggests two of each for a total of \$1,368. They are used a lot during snowstorms. The budget will be checked and put on the agenda for the December 1, 2014, meeting for approval.

**Borough Manager Updates:** None.

**Correspondence:** None.

**Motion to Adjourn:** Being no further business, Mr. Pierson made a motion to adjourn the meeting, seconded by Mr. Young. Meeting adjourned at 8:05 p.m.

Submitted by:

---

Sharon Kachmar, Secretary/Treasurer