

**BOROUGH OF EAST GREENVILLE**  
**BOROUGH COUNCIL MEETING MINUTES**

**January 27, 2015**

**Call to Order:** Mr. Pierson called the meeting to order at 7:30 p.m. with the Pledge of Allegiance to the Flag.

**Attendance:** The following Council members were present: Andrew Rock, Josiah Pierson, Tracey Hunsinger and Ryan Pugh. Also present were Stephen Kramer, Solicitor, James Fry, Borough Manager, and Sharon Kachmar, Borough Secretary/Treasurer.

**Approval of Minutes:** A motion was made by Mr. Rock to approve the minutes of the January 5, 2015, meeting. Seconded by Mr. Pugh and unanimously approved.

**Visitors Present:** Sergei Blair, Town & Country

**Visitors Comments:** None.

**Police Commission Report:** None.

**Mayor's Report:** None.

**Solicitor Items:** At the last meeting there was a question about whether the appointed deputy tax collector had to be bonded individually. Atty. Kramer read an excerpt found on a memorandum on insurance programs by the County Commissioners Association of PA. It reads that the deputy tax collector does not need to be separately bonded. In the past tax collectors were susceptible for those they designate. While that is not legal advice, Mr. Kramer noted that the surety company also gets a copy of the appointment paperwork of the deputy tax collector.

**Resolution 2015-03** setting the Fee Schedule for 2015 has been advertised and is ready for adoption. Mr. Rock made a motion to pass **Resolution 2015-03**. Seconded by Mr. Pugh and unanimously approved.

Atty. Kramer reviewed the Community Development Block Grant agreement for a public improvement construction project on East Second Street between Washington Street and Main Street. It is a standard agreement with a 10% construction cost match. The grant award is for \$190,760.00. Mr. Rock made a motion to approve the CDBG grant between the county and the borough, seconded by Mr. Pugh. Roll call vote: Mr. Rock - aye, Mr. Pugh – aye, Mr. Pierson – aye, Ms. Hunsinger - aye. Motion carried.

Atty. Kramer has reviewed the flood plain ordinance and approved it to be sent to the county for review. The county will provide guidance before it is sent to FEMA.

**Water Committee:** Nothing.

**Zoning/Planning:** Nothing.

**Road Committee:** Mr. Fry reported that we are waiting for an estimate from Signal Service to upgrade the traffic signal at Fourth and Main Streets and then will apply for a grant through the Green Light – Go program.

Mr. Fry advised that Council has until March 15, 2015, to decide if they want to go through the Department of General Services for the road salt contract for next season. Mr. Rock made a motion to pursue a contract with DGS for road salt. Seconded by Mr. Pugh and unanimously approved.

**Finance Committee:** Cowan Associates recommends a second escrow release concerning 413 Jefferson Street to Hoff Properties. Mr. Rock made a motion to make the escrow release to Hoff Properties in the amount of \$11,335.50, seconded by Mr. Pugh. Roll call vote: Mr. Rock - aye, Mr. Pugh – aye, Mr. Pierson – aye, Ms. Hunsinger - aye. Motion carried.

**Personnel Committee:** Nothing.

**Property Committee:** Cowan Associates is working on getting a brief set of specifications ready for the parking lot expansion on Bank Street. We are on target to bid out the project by the end of February 2015.

New thermostats were installed at the Clubhouse. However, the electrician had to reduce the number of baseboard heaters connected because they were overloading the thermostats. Mr. Fry will look at other options for heating and cooling the building, such as a heat pump.

**Recycling /Waste Mgmt Committee:** Ms. Hunsinger inquired about the last day for chipping Christmas trees. Due to the weather, it was postponed this week but may be scheduled for next Monday. The date will be posted on the Borough's Facebook page.

**Sewer Authority:** Nothing.

**Revitalization:** Mr. Pierson advised that the Upper Perk Valley Association is going to donate their money to Love Upper Perk.

**Regional Planning:** Nothing.

**Emergency Management:** Nothing.

**Borough Manager Updates:** Mr. Fry advised that we received an insurance premium quote for rented and hired equipment in the amount of \$100. This would cover anything the Borough rents up to \$100,000 coverage. The only rental we had last year was added as a rider to our policy and cost \$19.00. Council agreed not to purchase the coverage, but rather add riders to policy as needed.

**Correspondence:** Upper Perkiomen Business and Professional Women's Foundation asked if the Borough would hang their banner for them on March 9, 2015. However, an email was recently received from PPL wherein they rejected their application. The office is waiting to hear back from PPL about whether or not we can hang banners at Third and Main Streets. Mr. Rock made a motion that we hang up the UP BPW's banner, providing PPL approves it. Seconded by Mr. Pugh and unanimously approved.


**Other Business:** The Source Water Protection committee met recently and discussed joining with Red Hill Borough to form a joint steering committee. The committee would include East Greenville Borough, Upper Hanover Authority, Upper Hanover Township and Red Hill Borough. The hope is to reach a wider audience and share duties of source water protection. Mr. Fry inquired if there were any reservations from Council. There were none.

**Executive Session:** Mr. Pierson called an executive session at 7:55 p.m. to discuss Arlington Street possible litigation.

Regular meeting reconvened at 8:35 p.m.

**Motion to Adjourn:** Being no further business, Mr. Rock made a motion to adjourn the meeting, seconded by Mr. Pugh. Meeting adjourned at 8:35 p.m.

Submitted by:

A handwritten signature in cursive script, appearing to read "Sharon Kachmar".

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Sharon Kachmar, Secretary/Treasurer