

BOROUGH OF EAST GREENVILLE
BOROUGH COUNCIL MEETING MINUTES
November 2, 2015

Call to Order: Mr. Huff called the meeting to order at 7:30 p.m. with the Pledge of Allegiance to the Flag.

Attendance: The following Council members were present: Timothy Huff, Tracey Hunsinger, Josiah Pierson, Ryan Pugh, Andrew Rock, Lee Steinert and James Young. Also present were Michelle Forsell, Solicitor, James Fry, Borough Manager, and Sharon Kachmar, Borough Secretary/Treasurer.

Approval of Minutes: A motion was made by Mr. Rock to approve the minutes of the October 27, 2015, meeting. Seconded by Mr. Pugh and unanimously approved.

Visitors: Jeromy Schulz-Arnold; Keith Gerhart; DeAnn Mensch, Town & Country; Marita Thomson; Luanne Stauffer, UPVCC/Perk Up; Douglas & Diane Criddle

Visitor's Comments: Luann Stauffer from Upper Perkiomen Valley Chamber of Commerce presented the Borough with several copies of their business to business directory. They hope to distribute their Quality of Life magazine at the holiday breakfast event in December. Ms. Stauffer updated Council on the status of the wayfinding sign program. Next Tuesday is the official notification date about the grant funding. The Chamber has a commitment from all seven municipalities and two counties to support the project. She asked that if they are successful with the grant, the promised funds be released to them upon request. The total project is about \$460,000 with each municipality donating \$13,000 along with a substantial component of private contributions. Each municipality had agreed to install the signs once they were built. However, although the signs are right sized and appropriate for the speed limits where they will be installed, they are bigger than most municipalities can install on their own. There is some funding built into the grant application that will be able to be used for installation. East Greenville was selected to receive the parking sign prototype, which can be installed at any time to direct people to the Bank and Washington Street public parking lot. Ms. Stauffer gave the standard PennDOT contract for wayfinding and gateway signs to Atty. Forsell for review. If the Borough doesn't sign it, the Borough would have to manage the contract with PennDOT for the permitting process on their own.

Police Commission Report: Mayor Sloyer reported the allocation for the month is \$48,157.05. They have started working on the 2016 budget. Council is waiting for more data from the chief on operational calls per officer. Short-term disability insurance was approved, which will help with personnel issues.

Mayor's Report: The setup of the Action Park equipment is tentatively scheduled for this Friday.

Solicitor Items: Atty. Forsell reported there is no update on GoreCon.

Mr. Fry had distributed to Council the last draft of the ordinance to prohibit trailer parking. Council elected to add the Bank and Washington Street parking lot as a tow away zone in subsection G in the code. Atty. Forsell was asked to put the draft into ordinance form and have it advertised. Mr. Rock made a motion to advertise the rules and regulations for the municipal parking lots. Seconded by Mr. Pugh and unanimously approved.

Atty. Foresell advised that the re-assessment hearing result for 326 Cherry Street was for no change in the assessment. They have until November 16, 2015, to officially appeal.

Mayor Sloyer asked about releasing the Mohr escrow. Mr. Fry is waiting for a reply back from Hafer Environmental as to whether or not the wells can be abandoned.

Water Committee: The water report is on file. Water tank repair will be done in the spring. Mr. Fry indicated that they are working on a tank mixing system, and he has documentation that can be included in the budget for next year. Repairs were made to the SCADA system, and it seems to be working fine. The used equipment was picked up from Sellersville Borough, and they are working on getting it installed.

Zoning/Planning: Ms. Hunsinger mentioned that the code officer's report was distributed. There has been no reply from the county yet concerning the flood plain ordinance.

Road Committee: Mr. Young indicated there was no road supervisor's report. An extension was requested on the CDBG Second Street grant. One load of salt was ordered last week, and Mr. Fry recommends one more be ordered this year. Another load will put us over budget by about \$1,500. Mr. Young made a motion not to exceed \$1,500 to order another load of salt, seconded by Mr. Steinert. Roll call vote: Mr. Rock – aye, Mr. Pugh – aye, Mr. Pierson – aye, Mr. Huff – aye, Mr. Young – aye, Ms. Hunsinger – aye, Mr. Steinert - aye. Motion carried.

Finance Committee: Mr. Rock made a motion to pay the bills. Seconded by Mr. Young and unanimously approved.

Mr. Rock made a motion to approve the Treasurer's Report. Seconded by Mr. Pugh and unanimously approved.

The next budget meeting is scheduled for November 11, 2015, at 6:00 p.m.

Personnel Committee: Ms. Hunsinger reported that they have reviewed the applications for road supervisor and will be setting up interviews.

Property Committee: Mr. Pierson advised that the CDBG grant for handicapped accessible upgrades was granted, but we don't have final approvals yet. Mr. Fry added that we need to have our buildings up to federal ADA standards before we can file for future CDBG grants.

Mr. Fry relayed pricing obtained to replace curtains at Borough Hall. Mr. Pierson made a motion that we spend the money for the 12 curtains not to exceed \$500, seconded by Ms. Hunsinger. Roll call vote: Mr. Rock – aye, Mr. Pugh – aye, Mr. Pierson – aye, Mr. Huff – aye, Mr. Young – aye, Ms. Hunsinger – aye, Mr. Steinert - aye. Motion carried.

Recycling/Waste Mgmt Committee: Mr. Pugh advised that the reports are on file.

RLG Americas will be terminating the electronic scrap collection service at the end of this year. Mr. Fry will ask Kathy Chilton to look around for other options, but he is not hopeful that we will find another company to continue to pick up electronics the way it is done now. The next drop off date for electronic recycling is scheduled for November 14, 2015, with December 12, 2015, being the last scheduled collection.

Repairs to the recycling truck transmission and steering column are estimated to cost \$3,500. The recycling center heater also needs a part which may need to be fabricated. Mr. Fry relayed the information to Bruce Lord who will advise Pennsburg Borough Council. Mr. Fry estimates he may need \$1,000 from each borough to pay for these expenses, but will need to see what the final cost will be for the heater repair. He also recommends starting to develop specs and seek grants to replace the recycling truck which is 20 years old.

Sewer Authority: Nothing.

Revitalization: Nothing.

Regional Planning: Mr. Pierson advised that at the last meeting Luanne Stauffer spoke about wayfinding signs. Also discussed was the multiregional greenway study and walkability audit that is supposed to connect the park systems.

Emergency Management: The loan documents for the police radios were received from Montgomery County. Atty. Forsell reviewed the ordinance and promissory note that will need to be approved and back to the county by December 1, 2015. The loan amount for East Greenville Borough's portion of the purchase is \$22,157.98. It is a 5-year, interest-free loan. Mr. Fry was told we do not need DCED approval for this loan, but he asked Atty. Forsell to verify that information. Mr. Pierson made a motion to advertise this ordinance for the borrowing of the monies for police radios. Seconded by Mr. Pugh and unanimously approved.

Borough Manager Updates: None.

Correspondence: Tax collector, Aricia Sloyer, submitted a request to appoint Mary Jacobs of Hendricks Road in Pennsburg as the deputy tax collector for East Greenville Borough. Mr. Rock made a motion to approve the appointing of Mary Jacobs as the deputy tax collector, seconded by Mr. Young. Roll call vote: Mr. Rock – aye, Mr. Pugh – aye, Mr. Pierson – aye, Mr. Huff – aye, Mr. Young – aye, Ms. Hunsinger – aye, Mr. Steinert - aye. Motion carried.

Love Upper Perk is sponsoring the Hometown Christmas parade on December 6, 2015, and have requested that Main Street between Front and Fourth Streets be closed for the duration of the parade. Mr. Young made a motion to close the street on December 6. Seconded by Mr. Rock and unanimously approved. Mr. Pierson made a motion to have the road crew close the road on December 6, 2015, from 1 to 4 p.m. He amended his motion to be from 1 to 5 p.m. Seconded by Mr. Young and unanimously approved.

Motion to Adjourn: Being no further business, Mr. Rock made a motion to adjourn the meeting, seconded by Mr. Pierson and unanimously approved. Meeting adjourned at 8:10 p.m.

Submitted by:



Sharon Kachmar, Secretary/Treasurer