

**BOROUGH OF EAST GREENVILLE**  
**BOROUGH COUNCIL MEETING MINUTES**  
**April 4, 2016**

**Call to Order:** Council President Mr. Young called the meeting to order at 7:30 p.m., followed by the Pledge of Allegiance to the Flag.

**Attendance:** The following Council members were present: Timothy Huff, Tracey Hunsinger, Robert McCluskie, Ryan Pugh, Leon Steinert, Marita Thomson and James Young. Also present were Mayor Ryan Sloyer, Michelle Forsell, Solicitor, James Fry, Borough Manager, and Sharon Kachmar, Borough Secretary/Treasurer.

**Approval of Minutes:** A motion was made by Ms. Thomson to approve the minutes of the March 22, 2016, meeting. Seconded by Mr. Pugh and approved by all except Mr. Huff who abstained.

**Visitors:** Jeromy Schulz-Arnold; Allison Czapp of Town & Country; Brendan Davis

**Visitor Comments:** Brendan Davis of 1005 Brookview Drive in Pennsburg, PA, presented his finalized, troop-approved Eagle Scout project for building and installing two picnic tables and a planter box at the Bank and Washington Street parking lot. He expects to receive \$250 in outside donations towards supplies and asked for \$500 from the Borough. Ms. Hunsinger made a motion to give Brendan Davis a check for \$500 for his Eagle Scout project with receipts due by May 24, 2016, seconded by Mr. Steinert. Roll call vote: Mr. McCluskie – aye, Mr. Pugh – aye, Ms. Thomson – aye, Mr. Huff – aye, Mr. Young – aye, Ms. Hunsinger – aye, Mr. Steinert - aye. Motion carried.

**Police Commission Report:** Mayor Sloyer reported that the newest UPPD officer, Michael Dalbey, was sworn in at the last meeting.

**Mayor's Report:** Mayor Sloyer is scheduling a kick off event for April 23, 2016, to formally open the Action Park. He is asking for approval to use the clubhouse building that day for refreshments and to promote it for rental. He is asking Council to approve \$200 for refreshments. He will be inviting all those involved with getting the equipment procured, moved and set up. Ms. Thomson made a motion to approve the request for use of the clubhouse on April 23<sup>rd</sup> for the action park opening and a refreshment check for \$200.00, seconded by Mr. Pugh. Roll call vote: Mr. McCluskie – aye, Mr. Pugh – aye, Ms. Thomson – aye, Mr. Huff – aye, Mr. Young – aye, Ms. Hunsinger – aye, Mr. Steinert - aye. Motion carried.

A \$9,000.00 quote on 6 ft. fencing for the Action Park was received. Mr. Steinert asked if Borough road employees could install the fence and suggested getting a quote without installation. Council was concerned with who would be responsible to open and close the doors if they did get fencing.

**Solicitor Items:** Atty. Forsell presented **Ordinance 2016-02** which updates Section 91-7 of Chapter 91 to coincide with the speed limit on Main Street from 35 to 30 mph. It has been advertised and is ready for adoption. Mr. Pugh made a motion to approve **Ordinance 2016-02**, seconded by Mr. Steinert. Roll call vote: Mr. McCluskie – aye, Mr. Pugh – aye, Ms. Thomson – aye, Mr. Huff – aye, Mr. Young – aye, Ms. Hunsinger – aye, Mr. Steinert - aye. Motion carried.

Atty. Forsell presented **Resolution 2016-06** to apply for CDBG funds. Ms. Thomson made a motion to approve **Resolution 2016-06** approving the application for Community Development Block Grant funds for the 200 block of Cherry Street, seconded by Mr. Pugh. Roll call vote: Mr. McCluskie – aye, Mr. Pugh – aye, Ms. Thomson – aye, Mr. Huff – aye, Mr. Young – aye, Ms. Hunsinger – aye, Mr. Steinert - aye. Motion carried.

With the Comcast cable finance renewal up in 2018, Atty. Forsell advised that the formal process can start now. She will schedule with Sharon Kachmar a public hearing at the beginning of an upcoming council meeting.

Atty. Forsell advised that her office received notice of a sheriff sale on April 27, 2016, at 325 State St. Their office was notified because the Borough holds a trash lien on the property.

**Water Committee:** Mr. Fry advised that the well rehab is still under way. He is hoping it will be re-installed this week or early next week. There was an incident of vandalism at the old plant with no damage.

**Zoning/Planning/Codes:** Mr. Huff advised the code officer's report was emailed. A zoning hearing decision on 200 Jefferson Street granted a special exception with a condition and denied a variance. Once the decision is official and signed by the Zoning Hearing Board, it will be sent to the applicant.

Mayor Sloyer asked about the status of sidewalk repairs for those homeowners who were granted extensions. Mr. Fry advised that he recently sent out violation letters for those who have not yet complied. Council needs to decide how to address sidewalk inspections on Main Street that were not in the plan. Mr. Fry said he intends to inspect sidewalks on Main Street from Fourth Street north to the Borough line and will advise Council of his findings. Mr. Fry also confirmed that sidewalk inspections are part of the use and occupancy inspection required for sale of a property.

Mr. Young questioned the cone on the raised grate on the sidewalk across from Borough Hall. Mr. Fry advised that the homeowner has been put on notice to make the repair.

**Road Committee:** Mr. Steinert advised that the road supervisor report is available. The water main valve on Second Street is to be repaired on Wednesday, April 6, 2016. Potholes will be patched once the blacktop plant opens.

At the preconstruction meeting for the Second Street Reconstruction project, April 11, 2016, was scheduled as the start date. The work is expected to take six weeks. The road will be closed during that time except for homeowners needing access to their garages and on nights and weekends.

Mr. Steinert asked if signs with big black arrows pointing left and right towards the alleys could be placed on Bank Street between Washington Street and Hickory Alley as an additional way to alert drivers to the one-way section ahead. Mr. Fry was not aware of a two-way arrow sign that would be a standard PennDOT approved sign. The plan is to refresh the painting on the road and look for 'One Way Ahead' signs.

Mr. Fry advised that he approved the street sweeping proposal for the entire Borough. A firm date was not yet set, but it should be completed in April.

**Finance Committee:** Ms. Thomson made a motion to approve the bills to be paid for April 2016, seconded by Mr. Pugh. Roll call vote: Mr. McCluskie – aye, Mr. Pugh – aye, Ms. Thomson – aye, Mr. Huff – aye, Mr. Young – aye, Ms. Hunsinger – aye, Mr. Steinert – aye. Motion carried.

Ms. Thomson made a motion to accept the Treasurer's Report as submitted. Seconded by Mr. McCluskie and unanimously approved.

**Personnel Committee:** Nothing.

**Property Committee:** Trailer no parking signs for the clubhouse property were ordered and a PA One call has been submitted for installation. Supplemental signs for the Action Park are also on order.

A quote was received for the annual fire extinguisher inspection. The Borough will be switching to a new vendor to save money.

The wayfinding sign has not yet been set for the Bank Street parking lot. However, Mr. Fry did inform Luanne Stauffer that we are going to do it.

**Recycling/Waste Management Report:** Mr. Pugh advised that bag sales and recycling reports are on file at Borough Hall. There is another meeting coming up for the trash contract.

**Sewer Authority:** Mr. Pugh advised that UMJA will be presenting their proposed budget at the next meeting.

**Revitalization:** Nothing to report.

**Regional Planning:** Mr. McCluskie advised a meeting was scheduled for March 23, 2016. He will contact them to see if there is anything we need to know about.

**Emergency Management:** Mr. Fry intends to attend the April 18, 2016, meeting to discuss FEMA paperwork for the January 23, 2016, snow storm.

**Borough Manager Updates:** None.

**Correspondence:** A complaint was received that the steps on the playground equipment at the Tot Lot are rusty and sharp and the benches are rusty. Mr. Fry showed Council pictures of the benches and two worn areas on the steps to the slide. Council discussed sanding and repainting the benches. Mr. Fry will discuss painting with Road Supervisor, Corey Gressley, who has knowledge and experience working with paint. Mr. Gressley will also be asked to perform a safety check on all equipment. The 2016 budget includes \$5,000 for Tot Lot maintenance. It was allocated to install defined borders, mulch the playground area and repair/replace items. On the July 29, 2015, quote from George Ely Associates, the quote for both a transfer station and deck totals \$2,089, and the slide was quoted at \$667. Mr. Fry will forward the quotes and what was proposed to be done there this year to the Property Committee for their review. In the meantime, an email will be sent to the complainant letting her know we are looking at the budget.

**Other Business:** The details of the Montgomery County Borough Association dinner in May are being planned by the office staff.

Mr. Young advised that he believes in transparency in government and Council wants knowledge of any meetings that occur to discuss Borough business. He does not approve of closed doors meetings. Ms. Thomson made a motion that no council member or staff of the Borough is authorized to attend and act on behalf of the Borough unless appointed as a representative by Council. Seconded by Mr. Pugh and unanimously approved.

**Executive Session:** Mr. Young called an executive session at 8:27 p.m. to discuss possible litigation and personnel.

Regular meeting reconvened at 8:49 p.m.

**Motion to Adjourn:** Being no further business, Mr. Pugh made a motion to adjourn the meeting, seconded by Mr. Steinert. Meeting adjourned at 8:49 p.m.

Submitted by:

A handwritten signature in cursive script that reads "Sharon Kachmar".

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Sharon Kachmar, Borough Secretary