

BOROUGH OF EAST GREENVILLE
BOROUGH COUNCIL MEETING MINUTES
July 26, 2016

Call to Order: Council President Mr. Young called the meeting to order at 7:30 p.m., followed by the Pledge of Allegiance to the Flag.

Attendance: The following Council members were present: Joseph Arahill, Tracey Hunsinger, Ryan Pugh, Marita Thomson and James Young. Also present were Mayor Ryan Sloyer (via remote access), Atty. Michelle Forsell, Solicitor, James Fry, Borough Manager, and Sharon Kachmar, Borough Secretary/Treasurer.

Approval of Minutes: A motion was made by Ms. Hunsinger to approve the minutes of the June 28, 2016, meeting. Seconded by Mr. Arahill and unanimously approved. A motion was made by Ms. Thomson to approve the minutes of the July 5, 2016, meeting. Seconded by Mr. Arahill and unanimously approved by all except Mr. Pugh who abstained.

Visitors: Jeromy Schulz-Arnold; Dawn Parillo; Jennifer Moran; Scott Roth; Kevin Stephenson; Bradley Schlegel, Town & Country; and one other visitor

Visitor Comments: Dawn Parillo, 505 Third Street, has an issue with her neighbor at 507 Third Street. There is trash in the front yard and an extension cord spliced into an outside light. She also mentioned in order to avoid the four-way stop, cars use the Blaker Drive extension to get from Fourth Street to Third Street. She asked if speed bumps can be installed to slow down the traffic in that area for the safety of children living in those homes. Since speed bumps must meet certain specifications, Mr. Fry will consult with Cowan Associates.

Jennifer Moran, 227 W. Sixth Street, submitted a letter of interest for the vacant Zoning Hearing Board alternate position and addressed Council with her qualifications. Ms. Hunsinger made a motion to have the solicitor draw up a resolution to appoint Jennifer Moran as an alternate to the Zoning Hearing Board. Seconded by Ms. Thomson and unanimously approved.

Scott Roth spoke in support of acquiring the property on Arlington Street as open space. Although he mentioned he wasn't sure what would be allowed, his suggestions for use include a community garden with greenhouses and walking garden. Council tabled discussions until later in the meeting.

Police Commission Report: None.

Mayor's Report: Mayor Sloyer reiterated Mr. Roth's suggestion to investigate purchasing available open space on Arlington Street to provide community gardens and greenhouses and filter food to Open Link through the Borough, the UP Garden Club and Love Upper Perk. Property could also be used for recreation and open space.

Mayor Sloyer commended Borough employees, Roy Hildebrand and others on the excellent job they did to repair the service line break in the 200 block of Main Street on Saturday, July 23, 2016.

(Mayor Sloyer disconnected his remote access to the meeting at 7:44 p.m.)

Solicitor Items: Atty. Forsell presented Ordinance 2016-03 as advertised and ready to adopt. This ordinance amended Chapter 91 Section 13 concerning limited-use of certain vehicles on Borough streets and Section 22 concerning permission for recreational vehicles and general purpose trailers to park on Borough streets between 6 a.m. and 8 p.m. daily and limiting overnight parking permits to three consecutive nights. Mr. Pugh made a

motion to adopt 2016-03, seconded by Mr. Arahill. Roll call vote: Mr. Pugh – aye, Mr. Arahill – aye, Mr. Young – aye, Ms. Hunsinger – aye, Ms. Thomson – aye. Motion carried.

Water Committee: Mr. Fry informed Council of a quote from Kappe Associates Inc. for \$15,300.00 to install a water mixing system in the water tank. This budgeted item is for a Grid Bee system which prevents stratification of the water in the tank, keeps chlorine uniform throughout every level of the water and keeps the water circulating in the winter time. This proprietary design has a 25-year life expectancy and maintenance is minimal. Once Council approves, Mr. Fry will begin permit work with DEP. Mr. Pugh made a motion to approve the tank mixing system for \$15,300.00, seconded by Ms. Hunsinger. Roll call vote: Mr. Pugh – aye, Mr. Arahill – aye, Mr. Young – aye, Ms. Hunsinger – aye, Ms. Thomson – aye. Motion carried.

Mr. Fry advised that the leak on the service line that was repaired last Saturday was for Titanium Finishing. They were able to abandon that service line, which was being back fed through a 1” line and consolidate their two accounts into one service.

Pennsylvania DEP presented East Greenville Borough Water Department with a Partnership for Safe Water certificate of participation. This commends the Borough for their continuing commitment of providing safe water 100% of the time and achieving operational excellence in water treatment.

Mr. Fry advised that the proposal for the SCADA upgrade in the amount of \$19,450.00 came in almost \$1,500.00 over budget. However, since we will not be renewing the SEMS software maintenance, there will be a \$3,000 savings in another line item to offset the overage. Mr. Fry asked for approval to go ahead with the proprietary SCADA upgrades which will include a new printer and new computer to operate the water plant. Ms. Thomson made a motion to purchase SCADA upgrades from Keystone Engineering Group for a cost of \$19,450.00, seconded by Mr. Pugh. Roll call vote: Mr. Pugh – aye, Mr. Arahill – aye, Mr. Young – aye, Ms. Hunsinger – aye, Ms. Thomson – aye. Motion carried.

Zoning/Planning/Codes: Mr. Arahill advised that an application was submitted to change the use of 117 Main Street from a dry cleaning business to a comic book store. The Zoning Hearing Board will consider the application at the August 17, 2016, hearing.

Road Committee: The Borough is in receipt of Change Order No. 3 for the Second Street Reconstruction Project. The change order covers adding river stone behind the sidewalk at 145 Main Street and addressing ADA safety and grade concerns and eliminating the homeowner’s concern with storm water runoff. The county approved the work that Cowan Associates specified to have the contractor complete, and the cost of \$4,900.00 is to be covered by the grant contract. Ms. Thomson made a motion to accept Change Order No. 3 as approved by the engineers in the amount of \$4,900.00. Seconded by Mr. Pugh and unanimously approved.

Mr. Fry advised that the storm water inlet on Sixth Street was repaired, weed spraying is finished and line painting is scheduled except for on Main Street due to the resurfacing project by PennDOT.

Ms. Thomson spoke with Upper Hanover Township officials who indicated Water Street will be closed for four days from 7 a.m. to 4 p.m. while they apply blacktop. They are concerned about trucks not being able to use the truck route during that time. Their plan is to allow vehicles to use Water Street during the milling process, but closure on August 8th to the 12th was the main concern. They asked if the Borough would allow some leniency on restrictions pertaining to truck traffic on Main Street. Ms. Hunsinger said the only way to make truck traffic safe on Main Street would be to eliminate parking; however, that would hurt local businesses. There is concern that

trucks will travel to the closure from Schoolhouse Road, then turn onto State Street. The railroad bridge on Sixth Street could cause problems with trucks. Options are limited due to weight restrictions on the bridge over the reservoir on Rt. 663. Council took no action.

Road work on Third and Fifth Streets is scheduled for September 2016. The road department is working on obtaining quotes for an overlay of the 200 block of Cherry Street and 600 block of Morris Road. Alley repairs for the week of August 15, 2016, have been tentatively scheduled.

Finance Committee: Ms. Thomson advised that the audited financial reports for 2015 have been received. She shared that the Borough has a strong financial report specifically with capital assets and has been working down the outstanding debt. She read from the management analysis that the highest expense continues to be for Public Safety in the amount of \$641,000. The largest expense in that category is for the police department and amounts to 43% of the general fund budget. To answer the question about how the auditors arrived at that percentage, that figure does not take into account restricted revenue such as fire relief, grant revenue, pension revenue, etc. since they cannot be used to offset expenditures. Refuse collection was \$198,000 but is offset by the charges for services and bag sales. General revenue from property taxes was \$651,434. Most of that goes to police services. Other expenditures are employee benefits and repairing and maintaining Borough infrastructure, which includes streets, water system and storm water facilities. The auditors reported no accounting deficiencies. Mr. Pugh made a motion to award Sharon Kachmar incentive pay of \$200.00, seconded by Mr. Arahill. Roll call vote: Mr. Pugh – aye, Mr. Arahill – aye, Mr. Young – aye, Ms. Hunsinger – aye, Ms. Thomson – aye. Motion carried.

Ms. Thomson signed up for a PSAB webinar on Contract Negotiations and Interest Arbitration at the cost of \$40.00. Mr. Arahill made a motion to pay \$40.00 for the PSAB webinar, seconded by Mr. Pugh. Roll call vote: Mr. Pugh – aye, Mr. Arahill – aye, Mr. Young – aye, Ms. Hunsinger – aye, Ms. Thomson – aye. Motion carried.

Personnel Committee: Ms. Hunsinger advised we are still accepting applications for the crossing guard position.

Property Committee: CDBG bid specs for the handicap accessible improvements are being worked on by the engineers.

Mr. Fry has not received a quote from Reed Sign about installing the wayfinding sign. He will follow up to see if they are even interested.

On July 6, 2016, the Borough was notified they were awarded a Greenways, Trails and Recreation Program grant to purchase six parcels of land totaling 1.49 acres along Arlington Street for \$36,750. The grant application for this purchase was submitted in June of 2015, and an agreement of sale was negotiated for \$55,000. This agreement, which expired December 31, 2015, was contingent upon receipt of grant monies and when the Borough was informed the grant awards were to be delayed due to the budget impasse last year, the agreement was voided, and the purchase was not included in the 2016 budget. The grant amount awarded is \$10,000 less than requested and requires a 15% match. Mr. Fry advised that the grant period extends to June 30, 2019. The street where the land is located is unopened. In a past review, engineers felt some type of off street parking would be needed. Possible uses of the space include community gardens, frisbie golf, practice fields for soccer, open playground and pet park. Mr. Fry advised that the county planner could help with concept designs under their planning assistance contract and assist in applying for DCNR grants for making improvements to the property. Ms. Hunsinger asked how much time would need to be spent on mowing and maintaining the property. Mr. Fry estimated about two hours a week since it's a significantly sized lot. An option would be to renegotiate a

lower price due to the lower grant award. The Borough would also be responsible for closing costs estimated at \$1,500. Policing the area and maintenance is a concern because it's back out of the way. Decision about whether to accept the grant was tabled until the next meeting.

A grant opportunity through TreeVitalize Watersheds was discussed. It was decided that the Borough would not apply for this grant.

Scott Roth was asked to update Council on repairs to the action park. He hopes to finish making repairs by the end of the week and have it ready for inspection. He advised that 50% of the repairs are needed due to vandalism and 50% are for wear and tear.

Waste Management Committee: Mr. Pugh advised that the committee is looking over and revising documents for the trash contract to be sent out for bid. Ms. Thomson said Pennsburg officials were discussing continuing the use of the chipper if they decided to outsource recycling with the belief that as long as chipping continued, it was considered a recycling facility. Mr. Fry advised that all the equipment needs to be appraised if recycling stops. And, if equipment is valued over \$100, we may owe 90% of the value back to the state. Mr. Fry said someone from DEP who handles recycling may be able to verify that information. East Greenville has recycled in the past without participation from Pennsburg. If recycling ends, we would need a strictly worded agreement on how maintenance and responsibility will be carried out between the two boroughs because the chipper is a jointly owned piece of equipment. Mr. Fry cautioned that if both Boroughs decide to no longer recycle, once that program is ended and equipment is liquidated, it's gone for good. Based on the report from the county, in order for us to get more grant money to support recycling efforts, participation in recycling needs to increase from 2% to 24%. Some recommendations were to single stream plastics, collect weekly and mandate recycling. It's possible that the 2% is a low figure. It is possible that not all of the recycling information was included for the businesses in Pennsburg.

Sewer Authority: Nothing.

Revitalization: Nothing.

Regional Planning: Nothing.

Emergency Management: Nothing.

Borough Manager Updates: None.

Correspondence: None.

Motion to Adjourn: Being no further business, Mr. Pugh made a motion to adjourn the meeting, seconded by Mr. Arahill. Motion unanimously approved and meeting adjourned at 8:32 p.m.

Submitted by:



Sharon Kachmar, Borough Secretary