

BOROUGH OF EAST GREENVILLE
BOROUGH COUNCIL MEETING MINUTES
June 6, 2016

Call to Order: Council President Mr. Young called the meeting to order at 7:30 p.m., followed by the Pledge of Allegiance to the Flag.

Attendance: The following Council members were present: Tracey Hunsinger, Robert McCluskie, Ryan Pugh, Leon Steinert, Marita Thomson and James Young. Also present were Mayor Ryan Sloyer, Michelle Forsell, Solicitor, James Fry, Borough Manager, and Sharon Kachmar, Borough Secretary/Treasurer.

Approval of Minutes: A motion was made by Mr. Pugh to approve the minutes of the May 24, 2016, meeting. Seconded by Mr. Steinert and unanimously approved.

Visitors: Jeromy Schulz-Arnold; Douglas Criddle; Kevin Stephenson; Joseph Arahill; Jennifer Moran; Bradley Schlegel of Town & Country; plus 1 other visitor.

Public Hearing: Atty. Forsell explained that the Borough is starting the formal renewal process for a Comcast franchise agreement. The current agreement is for a 10-year term which began in November of 2008. The first step in the process is to hold an advertised public hearing. Atty. Forsell invited comments from the public on Comcast's performance. Hearing none, this part of the formal process is finalized, and the informal negotiations with Comcast can now begin.

Visitor Comments: Kevin Stephenson introduced himself to Council and advised that he is forming a group to promote community support and to provide education and social activities related to horticulture. At this point his main goal is to identify public interest in establishing such an organization and look for support and project ideas from local municipalities.

Douglas Criddle, 274 Washington Street, questioned Mayor Sloyer on how he came up with a police allocation percentage of 42 to 43%. Mayor Sloyer advised that the percentage was given by the auditors. Mr. Criddle questioned Ms. Hunsinger if her statement that \$100,000 was used from savings to balance the budget was actually \$92,000 or if she rounded. Ms. Hunsinger replied that she rounded. Mr. Criddle asked who would be taking care of the feedback from the survey. Mayor Sloyer advised that the survey was prepared by Council, and they would address the feedback later in the meeting. Mr. Criddle inquired who was responsible for cutting the high grass at the parking lot on Bank and Washington Street. The Borough had problem with their equipment and that property is scheduled to be mowed tomorrow.

Police Commission Report: Mayor Sloyer reported that the monthly allocation is \$50,921.40. At the last meeting a lot of time was spent discussing how the minutes would be transcribed and presented.

Mayor Sloyer discussed the article in the Borough News magazine regarding identifying illegal drug use in your community.

Mayor's Report: Mayor Sloyer advised that Council action is needed to close Rt. 29 to traffic during the Community Day event on September 10, 2016. Ms. Thomson made a motion to close Main Street from 8 a.m. to 5 p.m. on September 10, 2016, for Community Day with a rain date of September 11, 2016, seconded by Mr. Pugh. Motion was unanimously approved. Mr. Pugh made a motion to hang the banner on August 22, 2016, with

a removal date of no later than September 14, 2016, seconded by Ms. Thomson. Motion was unanimously approved.

Mayor Sloyer provided the accounting for the Eagle Scout project at the Bank and Washington Street parking lot. He advised that anonymous donators were not listed. Total cost to the Borough was \$499.63. Ms. Thomson asked if the amounts of the additional donations could be listed on the report.

Solicitor Items: Atty. Forsell addressed the issue of adding no trucks except for local deliveries on State Street to the Borough ordinance. Washington Street is the only street currently listed. Signage would be required on both ends of State Street. Mr. Fry will check with Upper Hanover Township to see if signage can also be placed at the intersection of Third and Church Streets in the township to give drivers notice of the restriction ahead.

Concerning the ordinance pertaining to trailers and campers parked on Borough streets when unloading and loading, Atty. Forsell said the wording is vague. The original intent is different than how the police are interpreting it. Council agreed that it makes sense to allow a trailer/camper to be parked on the street during the day with a permit required only for overnight parking.

Water Committee: Mr. Steinert reported that fire hydrant flushing will take place every Tuesday during the month of June. Because the US Postal Service was slow in getting the mail delivered for the 2nd quarter water billing, Council discussed extending the due date. Ms. Thomson made a motion to extend the water services due date from the 21st to the 30th of June. Seconded by Mr. Steinert and unanimously approved. Awaiting pricing from the tank painting company who will perform the elevated tank repairs. The SCADA upgrade is on hold waiting for a revised quote, and A.C. Shultes is preparing pricing to have the well control valve re-built. State agencies are to be asked for assistance in dealing with water level issues at dam. Sludge hauling will be scheduled for sometime in June.

Zoning/Planning/Codes: Mr. Fry advised that a citation was filed against a bank owned property on Cherry Street for high grass violation.

Road Committee: Mr. Steinert advised that Second Street is mostly complete. There are two change orders awaiting approval. Ms. Thomson made a motion to approve Contract Change Order #1 in the amount of \$666.00 and Contract Change Order #2 for \$1,196.00 for the Second Street Roadway Reconstruction Project, seconded by Ms. Hunsinger. Roll call vote: Mr. McCluskie – aye, Mr. Pugh – aye, Ms. Thomson – aye, Mr. Young – aye, Ms. Hunsinger – aye, Mr. Steinert - aye. Motion carried. The county is also reviewing a third change notice for \$4,900 to perform additional work at 145 Main Street to fill behind the sidewalk that was tapered down into the yard. The homeowner proposed river rock because she felt it was too difficult to mow the bank. Mr. Fry advised that if the county does not approve the change order and the Borough wanted to proceed with the work, any additional work over \$2,000.00 would need to be rebid. Ms. Thomson made a motion to approve Contract Change Order #3 for \$4,900, pending approval by the county for the Second Street Reconstruction Project, seconded by Mr. Pugh. Roll call vote: Mr. McCluskie – aye, Mr. Pugh – aye, Ms. Thomson – aye, Mr. Young – aye, Ms. Hunsinger – aye, Mr. Steinert - aye. Motion carried.

The new dump truck has a power issue. It is being worked on now under warranty.

The lawn mower that was out of service was repaired. Mr. Steinert inquired who would be responsible for maintaining the shrubs in the planter at the Bank and Washington Street parking lot. It was suggested that the

proposed garden club may be interested in maintaining them. Mr. Fry mentioned putting stone under the picnic tables so it will be easier to mow and maintain that area.

Concerning the road repairs proposed for Fifth Street, it needs to be re-measured so a price can be obtained. Part-time help will be used for recycling and mowing. Yarnall Paving was notified of the three alleys to repair. Weed spraying is ongoing; Toby Cole is currently the only certified weed sprayer for the Borough. Line painting is scheduled as well as repairs to two storm inlets.

Finance Committee: Ms. Thomson made a motion to approve the bills to be paid, seconded by Mr. Pugh. Roll call vote: Mr. McCluskie – aye, Mr. Pugh – aye, Ms. Thomson – aye, Mr. Young – aye, Ms. Hunsinger – aye, Mr. Steinert - aye. Motion carried.

Ms. Thomson made a motion to accept the Treasurer’s Report for period ending May 31, 2016, as presented. Seconded by Mr. McCluskie and unanimously approved.

Concerning the surveys mailed with the water bills, the staff was asked to hold them confidentially until it is decided who from Council will review and summarize the results. Mr. Fry advised that the county planner may be willing to summarize results under our current contract. He will ask and report back at the next meeting.

Personnel Committee: There is an open council seat with a term expiring December 2017 due to the vacancy by Timothy Huff. Ms. Hunsinger read a letter of interest from Joseph Arahill, 322 Third Street. Mr. Arahill was in attendance and told Council about himself and his desire to serve on council. Ms. Hunsinger made a motion to appoint Joseph Arahill to Borough Council, seconded by Mr. Steinert. Roll call vote: Mr. McCluskie – aye, Mr. Pugh – aye, Ms. Thomson – aye, Mr. Young – aye, Ms. Hunsinger – aye, Mr. Steinert - aye. Motion carried. He was sworn in by Mayor Sloyer as a new council member and took a seat at the Council table.

Property Committee: Mr. Fry advised that the engineer is finishing up plans for the CDBG grant for the handicap accessible improvements and hopes to advertise for bids this summer.

Concerning the wayfinding sign, Reed Sign Company advised that \$1,000 would not be sufficient to have the sign installed. Ms. Thomson questioned whether the Chamber office would be willing to supplement the cost. Mayor Sloyer offered to contact Luann Stauffer. Mr. Fry will also contact Horizon Signs for comparison.

It recently came to the Borough’s attention through PSAB discussions that all persons, including non-profit organizations, should be treated the same pertaining to charging fees for use of Borough property. Council will be presented with a revised rental agreement for the clubhouse property at the next meeting. Rentals currently scheduled are grandfathered in under the current agreement.

Recycling/Waste Management Report: Mr. Pugh advised that reports are on file at Borough Hall. Half of the budgeted amount of trash bags for this year has been received, and the other half is being stored by the manufacturer.

Sewer Authority: Nothing.

Revitalization: Nothing to report.

Regional Planning: The regional planner is holding a walk through the Borough on June 13, 2016. It is open to anyone who wants to attend.

Emergency Management: Nothing.

Borough Manager Updates: Mr. Fry advised a request for approval was received concerning the route for the Perk Up Half Marathon. The route enters the Borough on Jefferson Street from the Pennsburg Borough line, left on Sixth Street, left on State Street and right on Third Street into Upper Hanover Township with a return route on State Street from Upper Hanover Township. No streets are to be closed. Mr. Pugh made a motion to allow use of Borough streets on August 21, 2016, from 7 a.m. to 1 p.m. for the Perk Up Half Marathon as well as approval to provide firemen or fire police at intersections as deemed necessary. Seconded by Ms. Thomson and unanimously approved.

Correspondence: The Upper Perk Valley Association through Love Upper Perk requested Main Street be closed from Fourth Street south to the East Greenville/Pennsburg Borough line for the Halloween parade scheduled for Sunday, October 23, 2016, at 6:00 p.m. with a rain date of October 25, 2016. Ms. Thomson made a motion to approve the road closure. Seconded by Ms. Hunsinger and unanimously approved by all except Mr. McCluskie who abstained due to his position with Love Upper Perk. Mr. Pugh made a motion to approve the banner hanging for the Halloween parade from October 12, 2016, to October 26, 2016. Seconded by Ms. Thomson and unanimously approved by all except Mr. McCluskie who abstained due to his position with Love Upper Perk. Mr. Fry clarified with Council that Borough employees will be hanging the banner for this event.

Love Upper Perk sent a letter asking for a representative from East Greenville to serve on their advisory council. Love Upper Perk is a nonprofit organization lead by Scott Roth. Their focus is to organize local celebrations such as the Halloween parade, 4th of July event, and Hometown Christmas parade. They are forming an advisory council to grow and manage these community events, recruit volunteers, and share ideas to get the community more involved. Mr. McCluskie is presently a volunteer with Love Upper Perk and offered to serve on the advisory council representing the Borough of East Greenville. Mr. Pugh made a motion appointing Mr. McCluskie to represent the Borough on our behalf. Seconded by Mr. Steinert and unanimously approved.

Motion to Adjourn: Being no further business, Mr. Pugh made a motion to adjourn the meeting, seconded by Mr. Steinert. Meeting adjourned at 8:32 p.m.

Submitted by:



Sharon Kachmar, Borough Secretary