

# **BOROUGH OF EAST GREENVILLE**

## **BOROUGH COUNCIL MEETING MINUTES**

**June 3, 2013**

**Call to Order:** Mr. Pierson called to order the June 3, 2013, meeting of Borough Council at 7:30 p.m. with the Pledge of Allegiance to the Flag.

**Attendance:** The following Council members were present: Josiah Pierson, Timothy Huff, Ryan Pugh, Andrew Rock, James Young, and Leon Steinert. Also present were: Ryan Sloyer, Mayor, Barry Tomlinson, Solicitor, Kathleen Chilton, Borough Secretary, and James Fry, Borough Manager.

**Approval of Minutes:** Hearing no additions or corrections, Mr. Young made a motion to approve the May 28, 2013, minutes. Seconded by Mr. Huff, and unanimously approved.

**Visitors:** Mr. Mark Saddington from East Greenville and Mr. Matthew D'Ippolito from the Town & Country.

Mr. Pierson asked Mr. Saddington to approach Council with his water billing concern. Mr. Saddington's old black remote was replaced with a new IPerl water meter on May 2, 2013. We recorded 197,000 gallons of used water that was not billed. He is questioning how long the problem was going on because his readings since 2004 were not way out of line. He also asked if the meter could have been set up improperly when put in the house around 1973, since he bought the house three years later in 1976. After some discussion, Mr. Pierson asked to table the matter until Council could check on the meter switch out with Mr. Boyer and Ms. Kachmar. Mr. Huff made a motion to not charge late fees on the bill in question until further information is received. Seconded by Mr. Rock and unanimously approved.

**Police Commission:** Mayor Sloyer reported on the monthly Police allocation of \$42,462.60, plus \$825.00 for utilities and rent. The police contract negotiations are ongoing.

**Mayor's Report:** Mayor Sloyer reported the damaged door at the clubhouse was paid for by the responsible party and will be ordered and replaced. He also reported he scheduled a meeting concerning the Fire Police for the Perk Up Half Marathon on June 11, 2013, at borough hall.

**Solicitor:** Atty. Tomlinson reported the PMRS Ordinance has been advertised and will be ready for adoption at the June 25, 2013, meeting. Atty. Tomlinson discussed the Clubhouse rules/parking ordinance draft for the Clubhouse. He suggested when Council has a more complete draft of the Ordinance, he would like to sit down to review it and make changes were necessary. He has concerns on the section covering discharge of anything with a projectile. He told Council this section is covered under the Crimes Code, as well as Hunting Regulations for the Borough. Atty. Kramer contacted the Police Chief and the PA Boroughs Association and is confident the codes in place cover these issues. He also told Council that the section concerning Parking of Additional Types of Motor Vehicles should be a separate Ordinance or Resolution addressing those specific issues. Lastly, parking in front of the Middle School on Jefferson Street should be addressed as a separate issue also. Atty. Tomlinson suggested we contact the school district for their input. It was discussed to have No Parking the length of the Middle School during school hours, paint an extra wide crosswalk in front of the school, using crossing guards, and possibly making Jefferson Street one way from Sixth to Fifth Street for drop off of students and parking for vehicles on the other side. Mr. Fry is waiting on traffic study information from our engineer.

**Water Committee:** The Water Supervisor's report is available to review. Mr. Rock reported we will be switching the water plant's phone and internet from Verizon to Comcast. Mr. Fry added the cost is approximately \$111.00 a

month. Mr. Rock made a motion to switch the internet service from Verizon to Comcast for the monthly fee of \$111.00 per month. Seconded by Mr. Steinert and unanimously approved. Mr. Fry reported the chlorine analyzer at the water plant is broken and would need to be repaired as soon as possible since we need it to run the water plant. Mr. Rock made a motion to have the chlorine analyzer repaired for a cost not to exceed \$5000.00. Seconded by Mr. Young and unanimously approved. Lastly, Mr. Fry reported the Annual CCR (Consumer Confidence Report) which is an annual report on the quality of the Borough's drinking water, has been put on the website at [www.egreenville.org](http://www.egreenville.org) and flyers were put in with the latest water billing for the residents.

**Source Water Protection:** Mr. Fry reported we are looking at dates to hold our semi-annual SWP meeting.

**Zoning/Planning:** Code Officers report is available for review. Mr. Fry reported the Planning Commission is looking at the Alternative Energy compliance with respect to the Subdivision and Land Development and zoning codes. It is under our planning assistance contract with Montgomery County, so no costs are involved. The sidewalk plan is in the draft phase.

**Roads:** The Road Supervisor's report is available for review. Mr. Steinert reported the costs involved in the resurfacing have been received. Mr. Fry reported the engineers are still working on traffic study cost proposals for the issues at Third & Cherry Sts., Second & Washington Sts. and a school zone for Jefferson Street. He also has no updates on our CDBG grant for the Arlington Street Reconstruction. Mr. Fry reported on the cost of the PMM sealer for resurfacing of a section of Long Alley, Railroad Street and the garage lot. His proposal would use 600 gallons at 40 s.f. per gallon, at a unit price of \$350.00 totaling \$2,100.00 for the three sections. The Road supervisor would apply the sealer with equipment the company supplies at no charge. Mr. Steinert made a motion to purchase the materials to complete the resurfacing of the three sections discussed. Seconded by Mr. Rock and unanimously approved. Mayor Sloyer asked about the time frame for completing the line/crosswalk painting. Mr. Fry reported the plan was to finish as soon as the weather allowed.

**Finance Committee:** Mr. Huff made a motion to pay the bills. Seconded by Mr. Young and unanimously approved. Mr. Huff made a motion to accept the May Treasurer's report. Seconded by Mr. Young and unanimously approved. The 2012 Financial Statement has been reviewed by Council and Mr. Huff reported its findings to conclude the Borough has corrected all 2011 issues and the financial health of the Borough continues to improve. Mr. Pugh asked about the Tax Ordinance increase from last year and an Ordinance was done in January. Mr. Fry remarked we usually do not have an Ordinance when no increases are imposed. The auditors asked about this and Mr. Fry reported he spoke with Atty. Tomlinson. Since there is a legal question on the matter, we should have an Ordinance every year either keeping the tax rate the same or approving an increase. Mr. Huff made a motion to approve the 2012 Financial Statement as presented. Seconded by Mr. Pugh and unanimously approved. Mr. Huff would like to recognize Ms. Kachmar for her work in helping to prepare for the audit and made a motion to reward Ms. Kachmar out of incentive pay with \$100.00 for her time spent on the audit. Seconded by Mr. Pugh and unanimously approved.

**Personnel:** No Report.

**Property:** Mr. Pierson reported the Clubhouse Parking design is still under review from the MCPC. The Bieler Park sign is being repaired. Mr. Steinert asked about the Clubhouse rules concerning dogs and Atty. Tomlinson reported he is working on the wording and will comply with the ADA requirements.

**Waste Management:** Bag sales report is available for review.

**Recycling:** Recycling report is available for review.

**Sewer Authority:** No Report.

**Revitalization:** Mr. Pierson reported the Music Day Event will take place on June 21, 2013, and locations will be Moyers Marketplace, Java Good Day Café, and the U.P. Community Life Center at Front & Main Sts.

**Regional Planning:** Mr. Pierson reported the stakeholder's meeting on May 29, 2013, at the Knoll Museum was well attended and very informative. The design company gave a great presentation and the committee is looking forward to what they have planned for our Way-finding sign project.

**Emergency Management:** Mr. Fry had nothing new to report on the radio upgrades from the county.

**Borough Manager Updates:** Mr. Fry asked Council to consider moving the official payroll deposit from Tuesdays to Thursdays. He said because of Monday holidays the payroll is done on Tuesdays and the deposit is the accounts on Wednesday. Mr. Fry remarked that he did not want to pre-approve timesheets prior the end of the pay period because some problems could occur. The auditors suggested we move payroll back two days and make the deposit on Thursday's so the office has time to review and enter the payroll during the week. The payroll deposit will then be in the accounts on Thursday, except for Thanksgiving. A motion was made by Mr. Rock to approve changing the official payroll deposit to Thursdays. Seconded by Mr. Young and unanimously approved.

**Correspondence:** No Report

**Other Business:** No Report.

**Motion to Adjourn:** Being no further business, Mr. Huff made a motion to adjourn the meeting at 8:35 pm and seconded by Mr. Young. Meeting adjourned at 8:35 pm.

Submitted by:

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Kathleen M. Chilton, Borough Secretary