

BOROUGH OF EAST GREENVILLE

BOROUGH COUNCIL MEETING MINUTES

November 4, 2013

Call to Order: Mr. Pierson called the meeting to order at 7:30 p.m. with the Pledge of Allegiance to the Flag.

Attendance: The following Council members were present: Josiah Pierson, Timothy Huff, Tracey Hunsinger, Andrew Rock and Ryan Pugh. Also present were Mayor Ryan Sloyer, Steven Kramer, Solicitor, James Fry, Borough Manager, and Sharon Kachmar, Borough Secretary/Treasurer.

Approval of Minutes: A motion was made by Mr. Rock to approve the minutes of the October 22, 2013, meeting. Seconded by Mr. Huff and unanimously approved.

Visitors: Ms. DeAnn Mensch, Town & Country

Police Commission Report: Mayor Sloyer reported the police allocation is \$42,462.60 plus \$825 rent and utilities. Budget is still being worked on. We can expect a \$25,000 increase in the police allocation for next year.

Mayor's Report: Nothing to report.

Solicitor Items: Mr. Kramer reported that the Police Commission has adopted an administrative resolution dealing with warrantless arrests and has asked that the Borough adopt it as well. Motion to accept the resolution for warrantless arrest was made by Mr. Rock and seconded by Mr. Huff. Roll call vote: Mr. Rock - yea, Mr. Pugh - yea; Mr. Huff – yea; Mr. Pierson - yea, Ms. Hunsinger - yea. Motion passed.

Mr. Kramer advised that the contract for the land purchase of the Owl's parking lot on Bank and Washington Street has been executed by both parties. Discussion ensued about whether to pursue borrowing funds from a bank or paying for the property from our savings. Mr. Rock made a motion to purchase the Owl's parking lot using cash in the amount of \$39,000, which was seconded by Mr. Pugh. Mr. Rock then amended the motion to purchase the Owl's parking lot using cash in the amount of \$39,000, plus \$1,000 already put down as a deposit, which was seconded by Mr. Pugh. All were in favor; motion passed.

Mr. Kramer reported that his office is working on a draft for a land development agreement at 413 Jefferson Street. This project to convert an existing building to a 12-unit condominium is now under new ownership. They are re-submitting plans with minor changes. Mr. Fry remarked that it is expected they will need 11 water EDUs. We are waiting for the sprinkler system design plans to see if we will need a larger water connection.

There was a request to use the Borough's property in Upper Hanover Township by the water plant for archery hunting. Mr. Kramer believes it may be a liability and recommends council not allow hunting on this property, part of which borders Upper Hanover Township's Camelot Park. Mr. Huff made a motion to post no hunting signs on the property, seconded by Mr. Rock and approved unanimously.

Water Committee: No report.

Source Water Protection: No report.

Zoning/Planning/Codes: The sidewalk inspection plan which Mr. Fry had forwarded to council was discussed. Mr. Fry explained the way the policy is written now all properties will get a letter in their file about the condition of their sidewalks, and he suggested generating reports just for those properties that have deficiencies. Main Street

was not in the plan and needs to be handled differently. Although it was suggested that both finished streetscape blocks and unfinished streetscape blocks of Main Street be included, because of challenges like setting grades and what is involved with the write up, it was decided to leave Main Street out of the plan for now and add it back in early next year. Mayor Sloyer recommends giving homeowners a year to do replacements with a deadline of April 1, 2015. Mr. Pierson asked Mr. Fry to make revisions, distribute them to council and discuss again for adoption by the end of the year.

Road Committee: Still no word about CDBG grant for Arlington Street. Mr. Fry hopes to have an answer in a week or so. Crack sealing was done on Long Alley to get it ready for seal coat next year.

Finance Committee: Mr. Huff made a motion to pay the bills. The motion was seconded by Mr. Pugh. Roll call vote: Mr. Rock - yea, Mr. Pugh - yea; Mr. Huff – yea; Mr. Pierson - yea, Ms. Hunsinger - yea. Motion passed. Mr. Huff made a motion to accept the treasurer’s report. Seconded by Mr. Rock and unanimously approved. The Budget Committee met last week to discuss the 2014 budget. They intend to meet at least one more time before presenting the budget to council.

Mr. Huff explained a situation where we have two uncollectible invoices. Mr. Huff made a motion to write-off Invoice #66073 for cleanup stemming from an oil spill at the water plant in the amount of \$146.38. Seconded by Mr. Rock and unanimously approved. Mr. Huff made a motion to write-off Invoice #70484 for overnight dog boarding from November 2011 that is uncollectible in the amount of \$50.00. Seconded by Mr. Pugh and unanimously approved.

Mr. Huff explained that there is unspent money in this year’s budget for a dump truck purchase that he would like to see moved into our Capital Improvement Fund savings account for future purposes. Mr. Huff made a motion to move \$7,000 from expense line item 438-360 in the Water Fund and \$7,000 from expense line item 438-360 in the General Fund to Capital Improvement Savings fund. Motion was seconded by Mr. Rock. Roll call vote: Mr. Rock - yea, Mr. Pugh - yea; Mr. Huff – yea; Mr. Pierson - yea, Ms. Hunsinger - yea. Motion passed. Mr. Huff made a motion to move unspent expenditures from the Incentive Pay General Fund account 406-170 in the amount of \$1,000 into the Capital Fund. Motion was seconded by Mr. Rock. Roll call vote: Mr. Rock - yea, Mr. Pugh - yea; Mr. Huff – yea; Mr. Pierson - yea, Ms. Hunsinger - yea. Motion passed.

There is an estimate of \$2,237.12 for repairs to the 1990 International dump truck which are needed in order to pass inspection. Motion was made by Mr. Huff that we repair the dump truck in the amount of \$2,237.12. Motion seconded by Mr. Pugh. Roll call vote: Mr. Rock - yea, Mr. Pugh - yea; Mr. Huff – yea; Mr. Pierson - yea, Ms. Hunsinger - yea. Motion passed.

Personnel Committee: No report.

Property Committee: Mr. Fry reported that there is a tree down by the dam and another partially down on the water plant property. Permission was given to drag the trees to an open area for removal.

Waste Management Report: Report on file per Mr. Pugh.

Recycling Committee: Report on file per Mr. Pugh. Leaf collection is slated for November 23, 2013, and December 7, 2013.

Sewer Authority: No report.

Revitalization: No report.

Regional Planning: Mr. Pierson reported that Regional Planning did meet and developed a curriculum with teachers at the Western Center to make five welcome wayfinding signs.

Emergency Management: Concerning upgrading radios for the police department, Mr. Sloyer reported we should budget for a minimal expense in the 4th quarter of next year.

Borough Manager Updates: Mr. Fry mentioned that issues with our website are being addressed.

Mr. Fry reported that the Perkiomen Stream Watershed Coalition wants support in their desire to challenge DEP who declined to raise the classification of the Perkiomen Stream from high to exceptional value. No action was taken by Council.

Mayor Sloyer inquired about requiring a rental inspection every time there is a tenant change. Mr. Fry explained that the ordinance is written for inspections to be performed when a property is sold and then every three years if it is a rental property. Changes would require amending the rental inspection ordinance. Mr. Pierson suggested that this would be something for the Zoning and Planning Committee to discuss.

Correspondence: None.

Other Business: None.

Executive Session: None.

Motion to Adjourn: Being no further business, Mr. Rock made a motion to adjourn the meeting, seconded by Mr. Huff. Meeting adjourned at 8:15 p.m.

Submitted by:

Sharon Kachmar, Borough Secretary/Treasurer