

BOROUGH OF EAST GREENVILLE BOROUGH COUNCIL MEETING MINUTES

January 6, 2014

Mayor Sloyer called the newly elected Councilpersons to come forward to take their Oath of Office.

Mayor Sloyer administered the Oath of Office to the following newly elected Council members:

1. Timothy Huff
2. Tracey Hunsinger
3. Ryan Pugh
4. Leon Steinert

Call to Order: Mayor Sloyer called the January 6, 2014, Reorganization Meeting of East Greenville Borough Council to order at 7:30 p.m., followed by the Pledge of Allegiance to the Flag.

Attendance: The following Council members were present: Timothy Huff, Tracey Hunsinger, Josiah Pierson, Ryan Pugh, Andrew Rock, Leon Steinert and James Young. Also present were Mayor Ryan Sloyer, Steven Kramer, Solicitor, James Fry, Borough Manager, and Sharon Kachmar, Borough Secretary/Treasurer.

Mayor Sloyer recognized Kathleen Bieler for her 32 years of service as Tax Collector of East Greenville Borough and presented her with a plaque. Mrs. Bieler reported to council that for year ending 2013, \$6,192.00 is the lien amount for unpaid real estate tax. This represents 16 bills out of 1,108. Regarding per capita tax, 596 out of 2,164 bills were unpaid in 2013.

Mayor Sloyer called for a roll call vote for President of Council. As each Councilperson was called, they named their choice for President. A majority is needed to be elected. By a majority vote of 6-1 Mr. Timothy Huff was elected Council President.

Mayor Sloyer called for a motion to have the President assume the Chair. On a motion by Mr. Rock and a second by Mr. Pugh, motion was approved and Mr. Huff assumed the Chair as President.

Mr. Huff called for a roll call vote for Vice President of Council. As each Councilperson was called, they named their choice for Vice President. A majority is needed to be elected. By a majority vote Mr. Josiah Pierson was elected Vice President of Council.

Mr. Huff called for a roll call vote for President Pro Tem of Council. As each Councilperson was called, they named their choice for President Pro Tem. A majority was needed to be elected. By a majority vote Mr. Andrew Rock was elected President Pro Tem of Council.

The following appointments were made by Council:

On a motion by Mr. Pierson, seconded by Mr. Pugh, which was approved by Council with Mr. Rock abstaining, Mr. Joseph Rock was appointed to a 1-year term on the Vacancy Board expiring on December 31, 2014.

On a motion by Mr. Young, seconded by Mr. Rock, which was approved unanimously by Council, Mr. Thomas Henry was appointed to a 3-year term on the Zoning Hearing Board expiring on December 31, 2016.

On a motion by Mr. Rock, seconded by Mr. Young, which was approved unanimously by Council, Mr. Justin Dice was appointed to a 2-year term as an Alternate on the Zoning Hearing Board expiring on December 31, 2015.

On a motion by Mr. Rock, seconded by Mr. Pierson, which was approved unanimously by Council, Mr. Ryan Sloyer was appointed to a 2-year term on the U.P. Library Board expiring December 31, 2015. Mr. Sloyer agreed to serve until someone else could be found.

On a motion by Mr. Pugh, seconded by Mr. Rock, which was approved unanimously by Council, Mr. James Fry was appointed to a 2-year term as Emergency Management Coordinator expiring December 31, 2015.

On a motion by Mr. Rock, seconded by Mr. Young, which was approved unanimously by Council, Mr. James Fry was appointed to a 2-year term as Fire Marshall expiring December 31, 2015.

Mayor Sloyer appointed Mr. Leon Pennepacker, Mrs. Denise Fry, Mr. James Young, Mrs. Tracey Hunsinger and Mr. Josiah Pierson to Shade Tree Commission for a 4-year term expiring December 31, 2017.

On a motion by Mr. Rock, seconded by Mr. Pugh, which was approved unanimously, Council designated Univest National Bank (East Greenville Branch), PLGIT and QNB (Pennsburg Branch) as depositories for all Borough funds.

On a motion by Mr. Rock, seconded by Mr. Pierson, which was approved unanimously, Council appointed Tomlinson & Gerhart as Borough Solicitor.

On a motion by Mr. Young, seconded by Mr. Rock, which was approved unanimously, Council appointed Mrs. Sharon Kachmar as Borough Secretary/Treasurer.

On a motion by Mr. Rock, seconded by Mr. Pugh, which was approved unanimously, Council appointed Cowan Associates as Borough Engineer.

On a motion by Mr. Rock, seconded by Mr. Young, which was approved unanimously, Mr. Huff declared the Reorganization Meeting to be closed out and regular meeting to begin.

Approval of Minutes: A motion was made by Mr. Pierson to approve the minutes of the December 23, 2013, meeting. Seconded by Mr. Rock and unanimously approved.

Visitors: Robert McCluskie, East Greenville; Kathleen Bieler, East Greenville; Aricia Sloyer, East Greenville; DeAnn Mensch, Town & Country

Police Commission Report: Mayor Sloyer reported that the monthly allocation for January was \$44,529.41 plus \$825 rent.

Mayor's Report: No report.

Solicitor Items: Mr. Kramer reported that the Stormwater Management Ordinance for NPDES permit is ready to advertise after a couple of minor changes. Mr. Rock made a motion to advertise the Stormwater Management Ordinance. Seconded by Mr. Young and unanimously approved.

Resolution 2014-01 for Disposition of Records was duly advertised. Mr. Rock made a motion to adopt **Resolution 2014-01**, seconded by Mr. Pugh. Roll call vote: Mr. Rock - yea, Mr. Pugh - yea, Mr. Huff - yea, Mr. Pierson - yea, Mr. Young - yea, Ms. Hunsinger - yea, Mr. Steinert - yea. Motion passed.

Mr. Rock made a motion to approve **Resolution 2014-02** Appointing Thomas Henry to Zoning Hearing Board, seconded by Mr. Pugh. Roll call vote: Mr. Rock - yea, Mr. Pugh - yea, Mr. Huff - yea, Mr. Pierson - yea, Mr. Young - yea, Ms. Hunsinger - yea, Mr. Steinert - yea. Motion passed.

Mr. Rock made a motion to adopt **Resolution 2014-03** Emergency Operations Plan, seconded by Mr. Young. Roll call vote: Mr. Rock - yea, Mr. Pugh - yea, Mr. Huff - yea, Mr. Pierson - yea, Mr. Young - yea, Ms. Hunsinger - yea, Mr. Steinert - yea. Motion passed.

Mr. Rock made a motion to advertise the ordinance to set the Tax Rate for 2014, seconded by Mr. Young. Roll call vote: Mr. Rock - yea, Mr. Pugh – yea, Mr. Huff – yea, Mr. Pierson - yea, Mr. Young – yea, Ms. Hunsinger – yea, Mr. Steinert - yea. Motion passed.

Mr. Rock made a motion to adopt **Resolution 2014-04** Appointing Justin Dice as Alternate to Zoning Hearing Board, seconded by Mr. Pugh. Roll call vote: Mr. Rock - yea, Mr. Pugh – yea, Mr. Huff – yea, Mr. Pierson - yea, Mr. Young – yea, Ms. Hunsinger – yea, Mr. Steinert - yea. Motion passed.

Mr. Rock made a motion to adopt **Resolution 2014-05** Eliminating Payments into Police Pension Fund, seconded by Mr. Pugh. Roll call vote: Mr. Rock - yea, Mr. Pugh – yea, Mr. Huff – yea, Mr. Pierson - yea, Mr. Young – yea, Ms. Hunsinger – yea, Mr. Steinert - yea. Motion passed.

Water Committee: Report will be on file later in the week.

Source Water Protection: Mr. Fry mentioned that according to a DEP mandate, we will need to update our drought contingency plan. It will be started later this month.

Zoning/Planning/Codes: Report available for review.

Road Committee: Nothing to report.

Finance Committee: Mr. Huff made a motion that we pay the bills. Seconded by Mr. Young and unanimously approved. Mr. Huff made a motion that Treasurer’s Report be approved, seconded by Mr. Rock. Roll call vote: Mr. Rock - yea, Mr. Pugh – yea, Mr. Huff – yea, Mr. Pierson - yea, Mr. Young – yea, Ms. Hunsinger – yea, Mr. Steinert - yea. Motion passed.

Personnel Committee: No report.

Property Committee: Ms. Hunsinger reminded Council that the clubhouse is currently insured for \$105,000. Mr. Fry mentioned that when it is opened up for public use, we may want to increase insurance amount. The building needs cover plates to be put back on, cameras installed and a cleaning. Mr. Huff suggested that the Property Committee meet to discuss rules and regulations for the use of the clubhouse. Mr. Fry will get an updated insurance quote.

Waste Management Report: Mr. Pugh advised that the bag sales report is on file. He also questioned if trash bags were still sold out of 7-11 in Pennsburg. Mr. Fry advised Council that 7-11 is under new management. In order to help them keep an inventory of bags in stock, we are working with them to set up a regular delivery schedule and may invoice them rather than request payment upon delivery.

Recycling Committee: Report on file.

Sewer Authority: No report.

Revitalization: Nothing to report.

Regional Planning: Nothing to report.

Emergency Management: Nothing to report.

Borough Manager Updates: Mr. Fry asked Council about updating Section 91-22-B1 of the East Greenville Borough Code to reflect changes in the handicapped parking signs. Mr. Young made a motion to have the solicitor’s office update Code 91-22-B1 for handicapped parking, seconded by Mr. Steinert. Roll call vote: Mr.

Rock - yea, Mr. Pugh – yea, Mr. Huff – yea, Mr. Pierson - yea, Mr. Young – yea, Ms. Hunsinger – yea, Mr. Steinert - yea. Motion passed.

Mr. Fry mentioned that he would like to have the Borough's Human Resource Policy reviewed by the solicitor sometime this year. Mr. Huff recommended that the Personnel Committee review it first and asked Mr. Fry to forward the current manual to the committee.

Mr. Rock made a motion to approve Sherman & Sons Electric LLC to place a 20 amp power strip along the council table for \$550.00, seconded by Mr. Pierson. Roll call vote: Mr. Rock - yea, Mr. Pugh – yea, Mr. Huff – yea, Mr. Pierson - yea, Mr. Young – yea, Ms. Hunsinger – yea, Mr. Steinert - yea. Motion passed.

Correspondence: None.

Other Business: None.

Executive Session: None.

Motion to Adjourn: Being no further business, Mr. Pierson made a motion to adjourn the meeting, seconded by Mr. Rock. Meeting adjourned at 8:04 p.m.

Submitted by:

Sharon Kachmar, Borough Secretary/Treasurer