

**BOROUGH OF ALLENTOWN
COUNTY OF MONMOUTH
STATE OF NEW JERSEY**

ORDINANCE NO. 15-2023

**AN ORDINANCE OF THE BOROUGH OF ALLENTOWN,
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AMENDING CHAPTER 2: "ADMINISTRATION" OF THE
REVISED GENERAL ORDINANCES OF THE BOROUGH TO
CLARIFY CHAIN-OF-COMMAND FOR THE DEPARTMENT
OF PUBLIC WORKS FOLLOWING THE CREATION OF THE
POSITION OF BOROUGH ADMINISTRATOR.**

BE IT HEREBY ORDAINED by the Mayor and Council of the Borough of Allentown that Chapter 2 of the Revised General Ordinances of the Borough of Allentown, is hereby amended as follows (~~stricken text~~ indicates deletions, underlined text indicates additions):

**CHAPTER 2
ADMINISTRATION**

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§ 2-21 SUPERINTENDENT OF PUBLIC WORKS.

§ 2-21.1 Office Established.

There is hereby established the office of Superintendent of Public Works.

§ 2-21.2 Term of Office.

The Superintendent of Public Works shall hold office during the pleasure of the Borough Council and, unless sooner removed, shall hold office for a term of one year commencing January 1 and ending 12:00 midnight December 31 in any year and until a successor or successors shall have qualified and shall be appointed at the annual meeting of the Mayor and Council.

§ 2-21.3 Qualification.

The Superintendent of Public Works shall be a person qualified by education, training and experience to perform the duties of ~~his~~their office.

§ 2-21.4 Supervision.

~~He~~The Superintendent of Public Works shall be under the direct supervision of the Borough Administrator~~Chairman of the committee of the Council designated as the Public Works Committee.~~

§ 2-21.5 Powers and Duties.

The duties of the Superintendent of Public Works shall specifically include the following, but the recital thereof as set forth below shall not be exclusive, and the ~~Mayor and Borough Council~~ Borough Administrator may, by ~~resolution~~ administrative directive, set forth other duties appropriate to the office:

- a. Be responsible for the operation and control of the sewer system and the water system and the supervision of the streets in the Borough.
- b. Supervise employees and workers in the Water, Sewer and Street Departments.
- c. To give periodic reports to the ~~Mayor and Council~~ Borough Administrator concerning operations, supervision and control of the Water, Sewer and Street Departments.
- d. Set up, maintain and control an adequate inventory of materials and supplies needed for the maintenance and repair of all public works under ~~his~~ their supervision.
- e. Supervise the operation, maintenance and repair of Borough-owned equipment used in the performance of the work assigned to ~~him~~ the Department of Public Works.
- f. Recommend to the ~~appropriate Committee Chairman~~ Borough Administrator the need for repairs and replacements to Borough-owned equipment, structures, buildings or grounds.

§ 2-21.6 Compensation.

The compensation of the Superintendent of Public Works shall be as set forth in the Salary Ordinance.

BE IT FURTHER ORDAINED by Mayor and Council that if any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable.

BE IT FURTHER ORDAINED by Mayor and Council that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only.

BE IT FURTHER ORDAINED by Mayor and Council that this ordinance shall be in full force and take effect after final passage and publication according to law.

