#### THE VILLAGE OF BANNOCKBURN

#### ORDINANCE NO. 2023-\6

# AN ORDINANCE APPROVING A REVISED FEE SCHEDULE FOR THE VILLAGE OF BANNOCKBURN

WHEREAS, The Village has established various fees and charges as set forth in the Bannockburn Fee Schedule adopted by Ordinance No. 2008-45 as amended from time to time, and the Village's other codes, ordinances, rules, regulations, and policies, which fees and charges are reviewed from time to time (collectively, the "Fee Schedule"); and

WHEREAS, the Village President and Board of Trustees ("Village Board") has reviewed such Fee Schedule, and hereby determines that it is necessary to adjust certain existing fees and charges, and/or to establish formally other fees and charges; and

WHEREAS, the Village Board of Trustees has determined that it is in the best interests of the Village and its residents to amend the Fee Schedule as set forth in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT BOARD OF TRUSTEES

OF THE VILLAGE OF BANNOCKBURN, COUNTY OF LAKE, STATE OF ILLINOIS, as
follows:

**SECTION ONE**: Recitals. The foregoing recitals are incorporated as the findings of the Village Board and are hereby incorporated into and made a part of this Ordinance.

SECTION TWO: Approval of Fee Schedule. The Village Board hereby approves the revised Bannockburn Fee Schedule set forth in Exhibit A hereto ("Revised Fee Schedule"). To the extent any provision of any code, ordinance, regulation, rule, or policy of the Village is contrary to the Revised Fee Schedule, such provision is hereby deemed amended so that the Revised Fee Schedule shall control. Any other fee or charge previously established by the Village that is not listed on the Revised Fee Schedule shall remain unchanged and in full force and effect.

SECTION THREE: Effective Date of Revised Fee Schedule. The fees and charges set forth on the Revised Fee Schedule shall take effect as of the date noted on the Revised Fee Schedule.

**SECTION FOUR:** Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

Passed this 11th day of December, 2023.

AYES: Boyle, Herrmann, Korer, Rothing

NAYS: None

ABSENT: Cox, wartin trine

ABSTAIN: None

Approved this this 11th day of December, 2023.

President

ATTEST:

Village Clerk

## Exhibit A

# Revised Bannockburn Fee Schedule

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Approved via Ordinance 2017-28 (9-25-2017)	
Revised via Ordinance 2017-30 (10-10-2017) [Effective 1-1-2018]	
Revised via Ordinance 2017-34 (11-13-2017)	
Revised via Ordinance 2018-09 (03-12-2018)	
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Revised via Ordinance 2020-30 (12-14-2020)	
Revised via Ordinance 2021-23 (12-13-2021)	

Revised via Ordinance 2022-16 (12-12-2022)

Revised via Ordinance 2023-03(02-13-2023)

Revised vis Ordinance 2023-\_\_\_(12-11-2023)

# LICENSE FEES

Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>
		Banks, Currency Exchanges Financial Institutions, Investment Companies, and Savings & Loans	\$100
		Dry Cleaners and Laundries [Automatic Dry Cleaning Machines (each machine)]	\$5 (minimum \$50.00 per establishment)
		FOOD SERVICES	
		Catering Establishments	\$50
		Restaurants: Each seat	\$5 (\$50 minimum)
		Delicatessens, Cafeterias, and Self-service Restaurants	
	159-22	(0-20 seats)	\$100
	siness License	(21-50 seats)	\$200
(4	Annual Fees)	(51-100 seats)	\$300
		(>100 seats)	\$400
		Food Vending Machines: Each machine	\$20
		Hotels and Motels	\$100 Plus \$5 for each unit of accommodation
		Securities and Commodities Broker Offices	\$100
		Any licensed business, occupation, or activity not listed	\$50
		Tobacco License	\$50
141-1007	Liquor License Application	Cost Assessment Fee (Not applicable to Class B-2 or Class E licenses)	\$250
141-1005.A		Class A-1	\$1,750
141-1005.B		Class A-2	\$750
141-1005.C	Liquor License Annual Fee	Class B-1	\$1,000
141-1005.D		Class B-2	\$250
141-1005.E		Class C-1	\$2,000

Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>
141-1005.F		Class C-2	\$1,250
141-1005.G		Class D	\$750
141-1005.H		Class D-1	\$1,000
141-1005.I		Special Class E	\$15 (per day)
141-1005.J		Class F	\$2,000
141-1005.K		Class G	\$2,000
141-1005.L	Liquor License Annual Fee	Class H	\$2,000
141-1005.M		Class I	\$1,000
141-1005.N		Class J	\$2,500
141-1005.0		Class K	\$500
141-1005.P		Class K-1	\$100 (per day)
141-1005.Q		Class L	\$2,500
141-1005.R		Class M	\$750
190-18	Solid Waste	Licensing of Residential Waste Haulers (yearly fee)	\$10
190-27		Licensing of Non-residential Waste Haulers (yearly fee)	\$10

# UTILITY FEES

Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>
	Sewerage Systems and	Permit Application Fee – Residential	\$75
225-501	Facilities Connection to Sewer	Permit Application Fee – Non-Residential	\$150
225-502	System	Inspection Fee	Pay for the cost of the consultant's time*
*Must submit the amount within this fee schedule.	as defined in "Building Permit	- Security Deposit / Construction Se	ecurity" section located
225-503.A.1	Sewerage Systems and Facilities Sewer Connection Fees (to Village Sewerage System)	Each Residential unit connecting to the Village sewerage system.  [each single-family residence and each residential unit in a multiple-family structure shall be considered a separate residential unit for the purpose of determining the connection fee. (No such connection fee is required for any residential unit Special Service Area No. 3, as established by Ordinance No. 80-7.]	\$400
225-503.A.2		Connecting each Industrial, Commercial, and Institutional use	\$400 for each 250 gallons per day of sewage estimated to be discharged (Minimum \$400)
225-503.B.1	Sewerage Systems and	Residential Extension Fee (per residential unit)	\$100
225-503.B.2	Facilities Sewer Extension Fees	Industrial, Commercial, or Institutional use Extension Fee	\$50 (per population equivalent expected)
225-504.A.1	Sewerage Systems and Facilities Sewer User Charges	Residential & Non- Residential Customers Connection served by Village of Deerfield sewage treatment	\$7.08 per 100 cubic feet of sewage discharge per month (Minimum of \$287.40 per quarter) (+\$3.00 administration fee)

Reference (Code section)	<u>Category</u>	<u>Description</u>	Amount
225-504.A.2	Sewerage Systems and Facilities Sewer User Charges	Residential & Non- Residential Customers Connection served by North Shore Water Reclamation District (NSWRD)	\$2.10 per 100 cubic feet of sewage discharged per month (Minimum of \$84.30 per quarter)
225-505	Water Systems and	Permit Application Fee Residential	\$75
	Facilities Connection to Water	Permit Application Fee Non-Residential	\$150
225-506	System	Inspection Fee	Pay for the cost of the consultant's time*
*Must submit the amount of within this fee schedule.	as defined in "Building Permit	- Security Deposit / Construction Se	curity" section located
	Water Systems and Facilities	< 1" Tap Size	\$500
225-507.A	Connection to Water	> or = 1" and < 1.5" Tap Size	\$1,000
& 225-507.B	System Residential & Non-Residential Tap-In Fee	> or = 1.5" and < 2" Tap Size	\$1,500
ZZ3-3U7.B		> or = 2" and < 4" Tap Size	\$2,000
		> or = 4" Tap Size	\$2,500
	Water Systems and	Residential Extension Fee (per residential unit)	\$100
225-507.C	Facilities Water Main Extension Fees	Industrial, Commercial, or Institutional use Extension Fee	\$50 (per population equivalent expected)
225-509.A	Water Systems and 5-509.A Facilities Water Rates	Residential & Non- Residential Customers First 20,000 cubic feet used (per quarter)	\$7.64 per 100 cubic feet of water^
		Residential & Non- Residential Customers 20,001-80,000 cubic feet used (per quarter)	\$8.52per 100 cubic feet of water^
		Residential & Non- Residential Customers 80,001 or greater cubic feet used (per quarter)	\$8.73 per 100 cubic feet of water^
		^Total minimum quarterly fee than \$306.00	shall in no event be less

Reference (Code section)	<u>Category</u>	<u>Description</u>	Amount
225-528	Wholesale Water Rates	Charged at a rate that is the lesser of the following:	\$7.42 per 100 cubic feet of water; or Retail rate the Village charges its residential customers
225-510	Water Systems and Facilities	Termination of Water Service Fee	\$20 (plus consultant's time to turn off)
223-310	Off & On Fee	Resumption of Water Service Fee	\$20 (plus consultant's time to turn on)
225-514 – 225-524	Water Systems and Facilities & Sewer Systems and Facilities	Special Fees Applicable to Specific Water Mains and Sanitary Sewerage Systems	Refer to <u>Article IV of</u> the <u>Bannockburn</u> <u>Municipal Code</u> (Sections 225-514 – 225-524)
	Water Systems and Facilities	Rental Rate	\$20 minimum and \$5.00 per day
Village Policy	Rental of Village Hydrant Meter	Payment of Water Usage	Utilize the "Water Rates" illustrated above plus \$1.00 per 100 cubic feet
225.219.B	Water Systems and Facilities	New Water Meter (First Installation)	Please discuss with staff as the prices change yearly

# BUILDING & DEVELOPMENT FEES

Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>
109-24	Building Permit Applicable if submitted and approved by the ARC	ARC Level II Projects	0.5% of the Construction Value of the Project
		Remodeling Construction Value of: \$0.00 to \$10,000*	\$25
		Remodeling Construction Value of: \$10,001 to \$40,000*	\$50
	Building Permit	Remodeling Construction Value of: \$40,001 to \$100,000*	\$100
109-24	Contractual Building Permit Plan Review and Inspection Services	Remodeling Construction Value Greater than \$100,000*	\$175
		New Single-Family Dwelling	\$150
		New Multi-Unit Dwelling	\$100 + \$50/unit
		New Commercial Building	\$500 + \$35/1,000 sq. ft.
		Plan Review per Revision	\$50 per Revision
		Special Inspection	\$50 per Special Inspection
* Includes residential of	l ınd non-residential remodelii	ng as well as accessory buildings.	mspection
109-24 & 109-28	Building Permit Consultant Plan Reviews and Inspection Service Fees	The actual costs incurred by the Village for all consultant (e.g. Forester, Engineer, Legal, and Elevator) plan reviews, inspectional service fees, and other consultant services shall additionally be required to be reimbursed including a 10% fee to cover administrative time and expenses.	Varies
109-24 & 109-28	Building Permit Other Fees Incurred by the Village	Any and all fees not included above incurred by the Village on behalf the Applicant, as well as Filing and Recording fees shall additionally be required to be reimbursed including a 10% fee to cover administrative time and expenses.	Varies

Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>
216-7.A, 109-24,	<b>Building Permit</b>	#Residential - Application	\$75
109-6.A & 109-10.A	Application Fee#	Commercial - Application	\$150

#Permits valid for 12 months; however, for new construction of a single-family residence only, one "no fee" 6-month extension can be granted by Building Commissioner upon determination that work has been diligently pursued during the initial permit period.

the initial permit period.			
109-24	Building Permit Application Deposit to begin permitting process if actual permit fees have not been calculated	Residential & Commercial	\$500
		Residential Tier 1 (to \$500,000)	1.50%
	Building Permit Fee	Residential Tier 2 (over \$500,000 to \$1,500,000)	1.00%
100.24	(based on the estimated value of the project, with	Residential Tier 3 (over \$1,500,000)	0.75%
109-24	the fee calculated by the following	Commercial Tier 1 (to \$500,000)	1.75%
	percentages applicable for each tier that applies to the project)	Commercial Tier 2 (over \$500,000 to \$1,500,000)	1.50%
		Commercial Tier 3 (over \$1,500,000)	1.25%
196-13	Stop Work Order	Working without a permit, or other non-compliance actions determined by the Building Commissioner	\$1,000 (in addition to fines & penalties)
100.24	Building Permit	Full Certificate of Occupancy or Use	0.1 % of Construction value; Minimum fee \$50
109-24	Certificate of Occupancy or Use	Temporary Certificate of Occupancy or Use	0.1 % of Construction value; Minimum fee \$50
		Any sign permitted in a residential district pursuant to the Zoning Code	No Fee
109-24		Temporary Signs permitted in a non-residential district pursuant to the Zoning Code	\$50 permit fee
	Sign Permits	For all other signs, other than temporary signs, every application for a sign permit shall pay fee in accordance with the building permit fee schedule above.	Use "Building Permit" fee schedule above.

Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>
109-27	Building Permit Permit Extension Fee	Any project for which a permit extension has been granted shall pay a 6-month permit extension fee	33% of the original building permit <i>Fee</i>
	Building Permit  Security Deposit / Construction Security^	For projects whose estimated cost is less than \$5,000 and may require Village contractual services	The lesser of estimated contractual costs or \$500
109-28, 125-7, 109-6.B & C, 109-12.B &	(Required in addition to the application & permit fees. A deposit is security for the completion of the	For all other projects that may require Village contractual services	The lesser of the building permit fee, estimated Village contractual costs or \$15,000
216.7.A	permitted activity in accordance with all applicable Village Codes, ordinances and regulations)	The security deposit shall be renotified by the Building Comm	•

^Upon satisfactory completion of all work and issuance of a certificate of occupancy or use for the work to be undertaken pursuant to a permit, the Village shall return such security deposit to the applicant or the applicant's designee, less any amounts due for additional inspection, reimbursements including a 10% fee to cover administrative time and expenses, or permit fees, unpaid fines, or any unpaid charges for damage done during the construction project

to any Village property or facility

to any vinage property o	i jucinity	1	
		Tree Removal Permit	Submit the amount as defined in "Building Permit – Security Deposit / Construction Security" defined above
216-7.A	Trees and Woodland Tree Removal Permit	Tree Removal Permit (Dead, Diseased, Dying Trees/Shrubs) [up to 2 applications per year and 1 review per application]	\$0
	(Dead, Diseased and Dying Trees/Shrubs)	Tree Removal Permit (Dead, Diseased, Dying Trees/Shrubs) [For additional reviews greater than 1 that occur with an application]	Pay for the cost of the forester's time to review application
		Tree Removal Permit (Dead, Diseased, Dying Trees/Shrubs) [3 <sup>rd</sup> or more application per year]	Pay for the cost of the forester's time to review application

Reference (Code section)	Category	<u>Description</u>	Amount
216-6.D.6	Trees and Woodland Tree Mitigation Fee	Fee-in-lieu mitigation	\$150 (for each one inch caliper of replacement trees that are not being planted
200-4.F	Streets, Sidewalks and Rights-of-Way	Right-of-Way Permit Application Fees	\$200
200-4.H	ragina of way	Escrow / Fee Deposit	\$7,500

# **ELEVATORS**

		Annual Elevator Inspection Fee	\$200
	Elevator Annual Inspection Fee	Inspection Fee (Per Additional Inspection)	\$125 (for each additional inspection)
	1	Annual Handicapped Lifts	\$50
		Handicapped Lift Reinspection Fee	\$50
	Elevator Inspection Work Requiring a Permit	Elevator Installation or Elevator Modification Permit Fee	\$150 + Elevator Consultant Fee
Fee Schedule		Application Fee (Residential per elevator)	\$75
		Application Fee (Non-Residential per elevator)	\$150
		Elevator Inspection Services Fee (3 <sup>rd</sup> Party Review per elevator)	\$80
		One inspection included in application fee. Additional inspections	\$125

# PLANNING/ZONING & ARC FEES

Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>	Up to Escrow/ Security Amount~
260-1166 260-131.E.14	<b>Level I</b> Architectural Review Fee	Commercial & Residential projects	\$75	\$200
		Projects \$25,000 and under	\$150	\$200
260-1166	Projects Over \$25,000 and under \$100,000	\$150 plus \$1,000 processing fee *	\$500	
		Projects \$100,000 and Over	\$250 plus \$2,500 processing fee *	\$1,000
*Defined as the total value of the cost of construction. Upon the satisfactory completion in accordance with applicable codes, ordinances, and requirements of all work and issuance of the certificate of occupancy or use for the work to be undertaken pursuant to a permit, the Village shall return 50% of the processing fee.				
260-1166 260-131.E.14	Architectural Review Commission (ARC) Review	Review of or assistance with incomplete applications or rush services^	Actual cost of review, including staff time at then current rate (salary and benefits) of staff involved; Minimum \$250	\$500

<sup>^</sup>i.e. review services for submissions after established submission deadline, but only when such accommodation can be provided in the discretion of the Village Manager.

Reference (Code section)	<u>Category</u>	<u>Description</u>	Fee Amount	<u>Up to Escrow/</u> <u>Security Amount~</u>	
		Zoning Compliance and Occupancy Certificates	See building	N/A	
		Zoning Code Interpretations	\$250	\$1,500	
		Appeals to Zoning Board of Appeals	\$250	\$1,500	
		First Variation	\$500	\$3,000	
		Each Additional Variation	\$500	\$3,000	
		Comprehensive Master Plan Text Amendment	\$500	\$6,000	
		Zoning Code Text Amendment	\$500	\$6,000	
		Special Use Permit/Amendment	\$250	\$6,000	
		Comprehensive Master Plan Map Amendment	\$250	\$6,000	
260-1131.E.2		Zoning Map Amendment	\$250	\$6,000	
to 260-1131.E.19		Planned Unit Development (PUD) Concept Plan	\$500	\$40,000	
	Planning & Zoning	PUD Detailed Plan	\$750	, , , , , , , , , , , , , , , , , , , ,	
&	Applications	PUD Final Plan	\$250		
260-1131.D.3		PUD Amendment Requiring PCZBA Approval	\$250	\$7,500	
		Campus Development Plan Revisions	\$250	\$1,500	
		Site Plan	\$250	\$1,500	
		Annexation	\$250	\$15,000	
		Architectural Review	See fees defined above		
		Appeal from Architectural Review decision	\$250		
		Sign permit*	\$250	\$750	
		Wind Energy Systems*	\$250	\$6,000	
		Solar Energy Systems*	\$250	\$6,000	
		Geothermal Energy Systems*	250	\$6,000	
		* Planning & Zoning Fees apply when PCZBA approval is required			

Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>	Up to Escrow/ Security Amount~
260-1131.D.10		Personal wireless services antennas	\$3,500	\$6,000
240 4404 70	Planning & Zoning Applications	Annexation Agreement relating to zoning request	\$250	\$15,000
260-1131.D3	rr	Annexation Agreement Amendment relating to zoning request	\$250	\$6,000
205-4	Subdivision	Tentative Plat Application	\$2,000	\$25,000
205-7	Regulations	Final Plat Application	\$1,000	\$10,000

<sup>~</sup> The Escrow or Construction Security Account will be used to pay for and is based upon estimated Consultant Reviews, Inspection Services and Other Fees. Any remaining balances will be refunded after all fees have been paid to the designated recipient as part of the escrow/construction security agreement.

# ADMINISTRATIVE FEES

Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>
	Violation	Notice of Violation of Village Code	Not less than \$50, nor more than \$750 per violation, per day. Each provision that is not complied with shall constitute a separate violation. Each day a violation continues to exist shall constitute a separate offense.
		Pages (8.5" x 11" or 8.5" x 14" – Black and White)	First 50 copies free, \$0.15 per page afterwards
		Certification Cost	\$1.00 per document
1-22	Freedom of Information Act Copies	Full sized plans / plats copies (performed by outside vendor)	Actual Costs to Reproduce
		CD's	\$1.00 per CD
		Flash Drive	Amount as allowed per FOIA
		Spayed/Neutered Dog	<b>AFO</b> 0.0
		Less than 8 Years Old	\$50.00
141-802.C	One Time Dog License Fee	8 Years Old or Older	\$30.00
		Non-Spayed/Neutered Dog Less than 8 Years Old	\$100.00
		8 Years Old or Older	\$60.00
1-18	Village Open Space Shelter Rental	Resident – Rental Rate (charged in 30 minute increments)	\$50.00 per hour (minimum \$100)
	Fee (non-refundable)	Non-Resident – Rental Rate (charged in 30 minute increments)	\$100.00 per hour (minimum \$100)
	Village Open Space Shelter Rental (inside & outdoors) Deposits (refundable)	Security Deposit <50 attendees (refundable)	\$200.00
		Security Deposit	\$200.00 for every
		>50 attendees (refundable) Cleaning Fee Deposit <50 attendees (refundable)	additional 50 attendees \$50.00
		Cleaning Fee >50 attendees (refundable)	\$150.00

		Tent Deposit (if planning on putting up as part of your event) (refundable)	\$500.00
Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>
175-5		Compliance Inspection Fee Residential	\$100
		Compliance Inspection Fee Residential - If Submitted Less Than 10 days Before Closing	\$200
	Property Transfers	Compliance Inspection Fee Non-Residential  \$0.10 / per squa of gross build	\$0.10 / per square foot of gross building square feet
		Initial Vacant Property Fee Non-Residential	133% of the total consultants' fees incurred
		Vacant Property Deposit Non-Residential	\$3,000 per acre of property transferred

# POLICE DEPARTMENT FEES

Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>	
141-906.A		Service Charge (Per alarm activation occurrence after three excluding trouble alarms that occur per calendar year)	Occurrence         Amount           4-6         \$25           7-9         \$50           10-12         \$75           13+         \$100	
141-906.B		Service Charge (Per occurrence after three trouble alarms that occur per calendar year)	\$10	
232-25.A		Failure to Display Decal	\$50	
232-25.B	Disabled Parking Violation	Violation of Section 11-1301.3 of the Illinois Vehicle Code	\$250	
232-26.A (1, 2, & 4)	Parking Violations	All except those described in 232-26 A3 & 232-25 A & B	\$50	
		Towed Vehicle Release Fee	\$500	
		Towed: Abandoned, Arrest, Rolled-Over, Disabled Vehicle	\$150	
		Accident Tow including Winching & Clean-up	\$225	
		Winching Pull-Outs other than Accident	\$150	
		Winching fee will not be added if vehicle was simply rolled over upright		
		Standby Fee per Hour – Police Authorized	\$75	
232-32.A	Vehicles and Traffic	Service Call: Battery Jump, Tire Change, or Lock Out	\$100	
		Gas Delivery	\$100 plus fee for gas delivered	
		Mileage (per mile) if outside jurisdiction \$3	\$3	
		After hour services (6pm to 7am)	\$35	
		Storage Fee (If picked up after the first 24 hours of the time the vehicles was towed from the scene)	\$55 For every 24 hours	

Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>
Fee Schedule	Freedom of Information Act Copies	Copy of Police Reports	\$5
	Fingerprint Services	Resident or Commercial tenant of Village of Bannockburn	\$0
		Non-Resident or non- commercial tenant	\$10
	Community Services	Car seat installations	\$0
	Peddlers & Solicitors	Registration Application	\$0
	Disorderly Conduct	Provoke, Make, or Aid in Making a Breach of the Peace	\$215 per officer per occurrence

# TAXES

Reference (Code section)	<u>Category</u>	<u>Description</u>	<u>Amount</u>
210-32		Hotel Tax	5.00%
210-45		Demolition Tax (Demolition of Dwellings)	\$10,000
210-54	Taxation	Food & Beverage Tax (imposed on the sale at retail of alcoholic beverages prepared for immediate consumption and food prepared for immediate consumption)	1.00% of the purchase price of each sale