



Borough of Bellevue

Borough Pre-Council Meeting Minutes

March 8, 2022, 7:00 pm
Municipal Building, 2nd Floor Council Chambers

Call to Order

President Cerminara called the meeting to order at 7:00 pm.

The call to order was followed by the Pledge of Allegiance and a moment of silence.

Roll Call

The roll was called to establish a quorum. Present were Mr. Hrynda, Ms. Sloane, Mr. Stuncard, Ms. Miller, Mr. McKelvey, Ms. Denton, Ms. Slavicek, Ms. Edmondson, and President Cerminara. A quorum was established.

Also in attendance were Junior Councilperson Andrew Beckas, Director of Administrative Services Cindy Bahn, DPW Superintendent Jim Kelly, Library Director Ellen Goodman, Police Chief Matt Sentner, BCO/Zoning Officer Shawn Jacobs, Treasurer Joe Scioscia, Engineers Bryan Churilla and Dan Barna, and Solicitor Matt Racunas.

Public Contribution on Agenda Items

- There was no public comment at this time.

Reports

Mayor's Report (written report was included with Council packet)

- Mayor Pennington was not in attendance.

Treasurer's Report (written report was included with Council packet)

- Mr. Scioscia had nothing to add to his report.

Financial Reports (Budget, Tax and Services reports were included with Council packet)

- No comments were made, or questions asked.

Code Enforcement Report (written report was included with Council packet)

- Mr. Jacobs had nothing to add to the written report.

Library Report (written report was included with Council packet)

- Ms. Goodman had nothing to add to her report.

Public Works Report (written report was included with Council packet)

- Mr. Kelly had nothing to add to his report.

DAS Report (written report was included with Council packet)

- Ms. Bahn noted that she will be in State College March 15-18 to attend the PELRAS conference.
- She added that she, along with the Mayor and Council President, met with State Representative Emily Kinkad the previous week to discuss grant opportunities.

Engineer's Report

- Mr. Churilla reported that bid packages for the 2 CD47 projects – the Bayne Park retaining wall and demolition of the Dakota townhouses have been provided to the QVCOG for advertising.

Joint Planning Commission (minutes provided to Council)

- No questions were asked, or comments made.

Northwest EMS Report (written report provided to Council)

- No comments were made, or questions asked.

Quaker Valley Council of Governments Report

- Ms. Miller reported that Sewickley is hosting glass recycling as a pilot project for 3 months, and if the pilot is successful, 2 locations will be selected; one will most likely be Sewickley.
- Congressman Lamb and Representative Kinkead will write letters of support for the selection of a new Post Office location in Bellevue.

Committee Reports

Finance Committee; Jodi Cerminara, Chair

1. Motion to Approve Payment of the March 8, 2022, Bill List
Moved: Ms. Cerminara Second: Ms. Sloane
All voted in favor of the motion. Motion carried, 9-0.
2. Discussion: Audit Support
The DAS reviewed the need for assistance with the 2020 audit preparations so that state and local grant funds are not withheld. She talked about the challenges of QuickBooks online, which was not intended for municipal bookkeeping, which was confirmed by several local government experts and the Borough's accountant. This will be added to the agenda for the March Council meeting for action.
3. Discussion: Fee Schedule
Ms. Bahn provided a revised fee schedule for Borough operations and services which provides for increases to reflect the cost of providing services more accurately. This will be on the agenda for the March Council meeting for action.
4. Motion to Authorize Advertisement of Ordinance 22-04, Amending and Supplementing the Borough Zoning Code to Include Wireless Telecommunications Towers and Antennas, at a Cost Not to Exceed \$250.
Moved: Ms. Cerminara Second: Ms. Sloane
All voted in favor of the motion. Motion carried, 9-0.

Parks and Recreation Committee; Jeff Stuncard, Chair

1. Discussion: Farmers Market
Bryan Davidson, Manager of the Farmers Market, has requested to again use Bayne Park for the market, which will run Wednesdays, 3-7 pm, from the beginning of June to the end of October. The Market will again offer double SNAP benefits; in 2021, \$13,500 in SNAP matching dollars was issued. The Market has applied for a CDBG grant in 2022. This will be an action item on the March Council meeting agenda.
2. Discussion: Bayne Avenue Retaining Wall
Mr. Churilla asked for this to be included on the agenda for discussion because of the addition of parking spaces in Citizen Way. The project is currently out to bid, and a question arose as to whether or not the newly proposed parking spaces could be metered under the terms of the Bayne Trust. A question also arose as to the need for a handicapped parking space. This was referred back to Committee for further research.
3. Discussion: Purchase of a Pool Vacuum
The DPW Superintendent reported that B&R Pools recommended a robotic vacuum at a cost of \$6,200; a non-robotic vacuum was priced at about \$4,000. Because lifeguards would not need to be on site to

attend the vacuum, the robotic version will ultimately result in savings to the Borough over the life the vacuum. This will be on the agenda for a vote at the March Council meeting.

4. Motion to Adopt Resolution 10-22, Requesting a State LSA Grant in the Amount of \$72,883.00 for Exterior Library Repairs.

Mr. Churilla noted that these grants have a very short turnaround time, with applications due March 15, 2022. He will work with Ms. Goodman and the DAS to develop an application.

Moved: Ms. Cerminara

Second: Ms. Sloane

All voted in favor of the motion. Motion carried, 9-0.

Public Safety Committee; Amanda Sloane, Chair

1. Discussion: Lincoln Avenue Brewery Events

Grant Saylor, owner of the Lincoln Avenue Brewery, has again requested to close Hawley Avenue from Lincoln Avenue to Citizen Way on June 18th, July 23rd (3rd Anniversary Celebration), August 27th, and October 8th (Octoberfest). Chief Sentner says there have been no issues the past. This will be on the agenda for the March Council meeting.

Chief Sentner reported that the Borough has the equipment to do "No Parking" signs, but installation has been delayed because of the snow. President Cerminara suggested better crosswalks, and Mr. Kelly stated that they will be re-painted in the spring.

2. Discussion: Recommended Changes to the Balph and Forest Avenues Intersection to Improve Safety
Some suggestions put forward included shifting parking (extending apartment parking to address line-of-sight issues), painting the crosswalks so that they are more prominent, adding flashing lights to the stop signs, and adding signage indicating that cross traffic does not have a stop. Mr. Kelly and Chief Sentner will look into these.
3. Discussion: N. Balph Avenue Bollards & Chains for Safety and to Address Parking Issues
Mr. Kelly noted that these have been built into the Streetscape project, and in response to a question, stated that they will be permanently installed, not surface mounted.
4. Discussion: Traffic Signal Generators for 2 Intersections on Ohio River Boulevard
Mr. Kelly reported that he obtained a quote from Bruce and Merrilees to retrofit 2 signals on SR 65 to accommodate generators in the event of a power outage, and the cost is \$3,000. The generators (which DPW has) would be secured to the signal poles and padlocked; only DPW and the Police Department would have keys to the padlocks. This will be an action item on the March Council agenda.

Public Works Committee; Jillian Edmondson, Chair

1. Discussion: Purchase of Line Paint

Mr. Kelly stated that the paint is still hard to obtain, and that if the Borough does not order soon, we may not be able to get it for 2022. He further reported that the Borough has a better chance if we buy it in quantity, which also results in a discount. The Borough typically uses 35-45 gallons of colored paint; although this is white, he used that number to estimate the amount of white paint to order. This will be on the March Council meeting agenda for action.

2. Discussion: Council Chamber Microphones

Ms. Miller stated that she will get a cost from Avalon Borough for their system. Mr. Kelly reported that the SmartSystems quote is \$10,800 for a microphone at each desk, plus a wireless microphone to be used by people addressing Council.

3. Discussion: Borough Building Repointing

Mr. Kelly contacted 6 companies who do this work and received one written and one verbal quote. The written quote was for \$14,650; he will try to get more quotes. The DAS thanked DPW for cleaning up the area behind Council Chambers, which resulted in the discovery of the missing mortar.

4. Discussion: Purchase of 3 Garage Doors for the Fire Department

Mr. Kelly obtained several written quotes for replacement of the 3 doors, and the lowest was \$16,315. This item was included in the 2022 budget and will be on the March Council meeting agenda for action.

5. Motion to Adopt Resolution 11-22, Requesting a State LSA Grant in the Amount of \$495,986.00 for Remediation of the Retaining Wall in the Alley Between North Jackson and North Sprague Avenues. Mr. Churilla again noted that these grants have a very short turnaround time, with applications due March 15, 2022. He will work with Mr. Kelly and the DAS to develop an application.
- Moved: Ms. Edmondson Second: Ms. Miller
- All voted in favor of the motion. Motion carried, 9-0.

Unfinished Business

- Streetscape Update: Mr. Kelly directed attendees to the posted drawings of the plans for Phases 6 & 7; The QVCOG and CEC Engineers will handle the bidding process.

New Business

- Dumpster Day: DAS Bahn noted that the joint Avalon/Bellevue Dumpster Day, scheduled for April 23, 2022. The Borough has not yet received a cost for this, but this will be on the agenda for action at the March Council meeting.
- Shade Tree Commission, Ordinance 14-02: Ms. Bahn reported that the Borough has an ordinance establishing a Shade Tree Commission, but it has not been active for several years. She will forward the Ordinance to Council members, and send the names of people interested in serving on the Commission to Ms. Cerminara and Ms. Denton.
- May Blood Drive: This event is a joint community blood drive scheduled for Thursday, May 5 at Northgate High School. Flyers will be available soon.
- Patch on Keswick Avenue: Ms. Miller inquired about this and Mr. Kelly responded that Columbia Gas is responsible for the repair.

Public Contribution on Non-Agenda Items (limit of 2 minutes)

- There was not Public Contribution at this time.

Executive Session

- Council adjourned to Executive Session at 7:53 pm to discuss a personnel matter involving a DPW employee and returned at 8:36 pm; no action was taken as a result of the Executive Session.

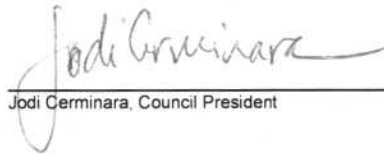
Adjournment

There being no further business, President Cerminara adjourned the meeting at 8:36 pm.

ATTEST



Cindy Bahn, Director of Administrative Services, Secretary



Jodi Cerminara, Council President

