

**BILL NO. 2721**

**ORDINANCE NO. 2692**

**AN ORDINANCE OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, ESTABLISHING THE FINANCIAL PROCEDURES FOR ACCOUNTS PAYABLE AND THE TRACKING OF CITY FINANCES AND AMENDING SECTION 2-246 OF THE CITY MUNICIPAL CODE WITH REGARD TO SIGNATORIES AND FINANCIAL PROCEDURES.**

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERPERSONS OF THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI, AS FOLLOWS:**

SECTION 1: Section 2-245 of the City of Bellefontaine Neighbors municipal code currently reads as follows:

Sec. 2-246 Depository for city funds; checks for withdrawals from city funds.

(a) Such bank as shall be designated from time to time shall be selected and appointed as depository for the funds of this city. The city treasurer shall deposit to the credit of this city, in such bank, all funds of the city and in such accounts, all bearing the designation "City of Bellefontaine Neighbors", as may be necessary and convenient for the transaction of the city's business.

(b) The withdrawals from the deposits of funds to the credit of this city in such bank shall be by check, signed by the city treasurer and city clerk and countersigned by the mayor. All checks shall bear evidence of having been protected by mechanical means.

(c) The mayor, the city treasurer and the city clerk shall enter into a contract with such bank and a trustee to be named in such contract for the securing as required by law of the funds of this city on deposit with the bank.

SECTION 2: The "Procedures Accounts Payable(s)", attached to this ordinance hereto as Exhibit A, shall hereby be authorized and enacted with respect to city finances and account(s).

SECTION 3: Section 2-245 is hereby amended and shall read as follows:

Sec. 2-246 Depository for city funds; checks for withdrawals from city funds, procedures for accounts payable.

(a) Such bank as shall be designated from time to time shall be selected and appointed as depository for the funds of this city. The city treasurer shall deposit to the credit of this city, in such bank, all funds of the city and in such accounts, all bearing the designation "City of Bellefontaine Neighbors", as may be necessary and convenient for the transaction of the city's business.

**(b)** The withdrawals from the deposits of funds to the credit of this city in such bank shall be by check, signed by the city treasurer or city clerk and countersigned by the mayor. **If the city treasurer, city clerk or mayor are not available, the board president shall have the authority to sign city checks. All checks shall bear evidence of having been protected by mechanical means and have at least two separate signatures.**

**(c)** The mayor, the city treasurer and the city clerk shall enter into a contract with such bank and a trustee to be named in such contract for the securing as required by law of the funds of this city on deposit with the bank.

**(d)** The city and its financial officers shall follow the “Procedures Accounts Payables” with regard to city finances and account(s).

**SECTION 4:** All ordinances, parts of ordinances or provisions of the Municipal Code of the City of Bellefontaine Neighbors, Missouri in conflict with any provisions of this ordinance are hereby repealed.

**PASSED BY THE BOARD OF ALDERPERSONS FOR THE CITY OF BELLEFONTAINE NEIGHBORS, MISSOURI THIS 5<sup>th</sup> DAY OF JUNE, 2025.**



**Mayor**  
**James Thomas**

**ATTEST:**



**City Clerk**  
**Denise Johnson**