

BOUND BROOK BOARD OF HEALTH  
**MEETING**  
THURSDAY, JANUARY 14, 2016  
**MINUTES**

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The meeting was called to order by Health Officer Kevin Sumner at 6:00 P.M. with the following statement:

“This meeting held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice being forwarded to the Courier News and posted in the Municipal Building on January 6, 2016.”

**ROLL CALL:**

The following members were present: Judy Bailey, Richard Eschle, Helen Goodrich, Angela Robinson, Lisa Slater, and Alberto Torregroza.

The following were also present: Councilman David Rosario, Kevin G. Sumner, Health Officer and Nancy Lanner, REHS.

**REORGANIZATION:**

K. Sumner administered the oath of office to R. Eschle.

K. Sumner opened the floor for nominations for President of the Board of Health for 2016. A. Robinson nominated L. Slater, seconded by A. Torregroza. L. Slater nominated A. Torregroza, seconded by J. Bailey. There being no further nominations, L. Slater moved to close nominations, seconded by R. Eschle. All in favor. A. Torregroza declined nomination. L. Slater unanimously elected President.

President L. Slater opened the floor for nominations for Vice President and A. Robinson nominated A. Torregroza, seconded by L. Slater. There being no more nominations, J. Bailey moved to close nominations, seconded by L. Slater. A. Torregroza unanimously elected Vice-President.

President Slater made the following appointments:

1. Nancy Lanner was appointed Registered Environmental Health Specialist.
2. George Psak was appointed Board of Health Attorney
3. Kevin Sumner was appointed Health Officer and Secretary to the Middle-Brook Regional Health Commission
4. Alberto Torregroza and Richard Eschle were appointed representatives to the Middle-Brook Regional Health Commission; Helen Goodrich was appointed alternate to the Commission.
5. Robyn Key and Donna Ostman were appointed REHSs to cover Bound Brook in the case of an emergency.

## **PUBLIC SESSION:**

No public was present. Public portion of meeting closed.

## **ACCEPTANCE OF MINUTES:**

A. Torregroza moved for acceptance of the minutes of the November 12, 2015 meeting. Motion seconded by R. Eschle. All in favor.

## **COMMISSION:**

K. Sumner advised the members that the Commission Reorganization Meeting is scheduled for the first Monday in February beginning at 7:00 p.m. in the Green Brook Municipal Building. All are always welcome to attend and the representatives will be notified prior to the meeting.

K. Sumner also advised members that the bill raising the age to purchase tobacco products to 21 has passed the full legislature and is waiting for the Governor's action. Sumner encouraged members to visit [www.nj21.org](http://www.nj21.org) and send an email to the Governor requesting he sign the law. Sumner advised members that three interns will be starting with the Commission this month. A graduate student intern will be developing a workforce development plan for the Commission. Two undergraduate interns will be working on updating our environmental and routine inspection policies and updating our contact lists. The Commission is again working with Healthier Somerset on two grant projects. A ShapingNJ grant has been received will address complete streets and farm markets in three towns, including Green Brook.

## **UNFINISHED BUSINESS:**

K. Sumner happily reported that the Borough has returned to full-time public health services after five years of part time. As of January 1 the agreement returned to full time as it was in 2010. N. Lanner will remain and will assist code enforcement while also increasing public health services. As an aside, it was noted that as part of the recent grant applications data clearly indicates the public health needs in Bound Brook. Multiple data sets illustrate that Bound Brook residents seek out more healthcare services than most of the rest of the County. This data is from Zufall Health Center, RWJ-Somerset and others.

## **NEW BUSINESS:**

A. Members reviewed the activities reports for November and December 2015. Members noted and/or asked about the following:

- Councilman Rosario asked if chickens/ducks were allowed in the Borough. N. Lanner advised there are restrictions resulting in very few properties being able to support them so essentially they are not allowed.

- Members asked about attendance at the rabies clinic. K. Sumner reported that attendance was up as it was at all our clinics this year.
- Members noted that Mediterraneo Bakery is still leaving food out on the counter and unrefrigerated. N. Lanner has never witnessed this but will check again.
- A. Robinson noted that the litter and debris at Shop Rite in the area of the cart storage is very bad. N. Lanner will check.

B. K. Sumner advised members there was an inquiry to the Borough Clerk regarding a Hookah establishment. He provided documentation to the Clerk's office that they were not allowed by State law and local ordinance.

C. K. Sumner advised members that he is working with RWJ-Somerset (Healthier Somerset) and three other partners (Middle Earth, Rutgers Cooperative Extension, and American Lung Association) to apply for a Robert Wood Johnson Foundation four-year grant focused on the populations of Bound Brook and South Bound Brook. As noted earlier, data indicates the health needs of these populations and the grant asks the applicant to identify a population of need. The first year will be spent developing the coalition and identifying the needs. If successful, the following three years will be working to implement a change in health. The total grant is \$200,000.00.

**ADDENDUM:**

A. Robinson suggested that members be acknowledged with a letter recognizing their service upon departure from the Board. Councilman Rosario stated he will suggest this to the Mayor & Council and all agreed it would be a good policy for all Board volunteers, not just the Board of Health.

**ADJOURNMENT:**

There being no further business before the Board, A. Robinson moved to adjourn at 6:45 P.M. Seconded by A. Torregroza; All in favor.

Respectfully submitted,

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Kevin G. Sumner  
Health Officer