

BOUND BROOK BOARD OF HEALTH  
**MEETING**  
THURSDAY, November 10, 2016  
**MINUTES**

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The meeting was called to order by President Lisa Slater at 6:00 P.M. with the following statement:

“This meeting held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Special Meeting Notice being forwarded to the Courier News and posted in the Municipal Building on January 6, 2016.”

**ROLL CALL:**

The following members were present: J. Bailey, H. Goodrich, B. Lobman, A. Robinson, and Lisa Slater.

The following were also present: Kevin G. Sumner, Health Officer, and Nancy Lanner, REHS.

Members discussed the absence of M. Straub. It was agreed the Health Officer will send a letter inquiring about her absence and intent for the future.

**PUBLIC SESSION:**

No public was present. Public portion of meeting closed.

**ACCEPTANCE OF MINUTES:**

A. Robinson moved for acceptance of the minutes of the September 8, 2016 meeting. Motion seconded by J. Bailey. All in favor.

**COMMISSION:**

K. Sumner reviewed the highlights of the prior Commission meeting including the cancelling of public flu clinics, the implementation of the Commission’s performance management system, and Zika Virus. K. Sumner further explained the current activities around Zika, including review and screening of requests for Zika testing and public education.

**UNFINISHED BUSINESS:**

A. K. Sumner reported on the Culture of Health grant. He explained that over the next two months the grant leadership team with assistance from Rutgers Bloustein School of Planning and Public Policy will be holding focus groups, conducting surveys and key informant interviews. The goal of these activities is to obtain a clear understanding of the real needs of the residents of Bound Brook and South Bound Brook as opposed to what the current health data tells us. We want to identify what the public needs in order to be

healthy. K. Sumner requested that the Board members distribute fliers when available and encourage residents to participate.

**NEW BUSINESS:**

- A. Members reviewed the activities reports for September, and October 2016 which resulted in the following discussion items:
- Members asked about Walgreens current tobacco sale status. K. Sumner reported there has been no change and they continue to sell tobacco products thus the request that was sent by email to advocate for them to stop.
  - Members asked about how we assure adequate vaccination rates in the population. K. Sumner explained that the health department audits, by way of contract with the VNA, the schools on a regular basis. The VNA works with school nurses to identify non-compliant students and if they do not comply, they can be excluded from school. However, religious exemptions are beyond our control. To address this K. Sumner is meeting with Assemblywoman Munoz in the near future to discuss legislation that would make exemptions more reflective of true religious exemptions.
- B. Rabies Clinics – K. Sumner reported that the Bound Brook rabies clinic will be held on Saturday, December 3 at 11:00 am to noon at Borough Hall. It will follow the Watchung clinic from 9:00 am to 10:00 am on the same day.
- C. 2017 Budget – K. Sumner reported that the Commission budget is not yet complete, but should be completed by the end of November. This means that the Board cannot approve the budget tonight. It was agreed that once the Commission budget is set the Bound Brook budget will be forwarded by email to the Board members. At that time members will decide if they want a special meeting to review and approve the budget or if they are in agreement with the budget and will approve it retroactively at the reorganization meeting in January 2017.

**ADDENDUM:**

None

**ADJOURNMENT:**

There being no further business before the Board, J. Bailey moved to adjourn at 6:45 P.M., seconded by B. Lobman. All in favor.

Respectfully submitted,

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Kevin G. Sumer, Health Officer