

**BOROUGH OF BOUND BROOK-  
AGENDA/WORKSHOP MEETING MINUTES – February 9, 2010**

Council President Pranzatelli called the meeting to order at 7:00 PM with a reading of the Open Public Meetings Law Statement, Opening Prayer read by the Borough Clerk and the Pledge of Allegiance.

**ROLL CALL**

Mayor Pilato	absent-arrived at 8:00 p.m.
Council President Pranzatelli	present
Council Dietrich	present
Council Petti	present
Council Buckley	present
Council Wagner	present

Present:

Randy Bahr, Administrator, Donna Marie Godleski, Borough Clerk; Borough Attorney Associate Daniel Zwillenberg, Esq.

Robert Keady Jr., P.E. Borough Engineer

Attendees:

Deputy Police Chief Michael Jannone

Appoint candidate to fill council vacancy

Motion moved by C. Wagner to appoint Mark Hasting; second by C. Pranzatelli

Roll Call:

C. Pranzatelli –	yes
C. Dietrich-	no
C. Petti-	no
C. Buckley-	no
C. Wagner-	yes

Motion Not Passed

Motion moved by C. Buckley to appoint Edward Custy ; second by C. Pranzatelli

Roll Call:

C. Pranzatelli –	yes
C. Dietrich-	no
C. Petti-	yes
C. Buckley-	yes
C. Wagner-	no

Motion Passed. The Borough Clerk was advised to send a notification to Mr. Custy of his appointment for acceptance/decline.

Greetings of the Public and Invitation for Discussion

Roseann Short-169 Cherry-

She asked if there was an application before the town for a cell tower on Route 287. Mr. Bahr stated that there is a preliminary application before the Planning Board. C. Buckley offered his comments on the application as a member of the Planning Board.

She also asked if there was any help being given to the businesses with the closing of the Talmage Avenue Bridge.

Resident- Church Street-

She asked for a status on the proposal to close Second Street. Mr. Bahr stated that the Second Reading/ Public Hearing are scheduled for February 23, 2010.

Discussion -Committee Goals

- Economic Development
- Chairperson C. Pranzatelli cited that Economic Development is essential to the future of Bound Brook. A handout of goals for 2010 was provided. Noted were expenditures and revenues. At fiscal year end these sides must be equal. Economic development is the key to fuel the revenue side. An encouragement to continue the process on the investments of Talmage Commons, Bolmer Site. Continue sending out letters of interest and entertaining developers. Continue with fulfilling the suggestions of the Downtown Business Administration Team. Hire a part time economic development person who can connect with the Downtown community.
- Code Enforcement
- Chairperson C. Buckley provided a handout of goals for 2010. The purpose is to help change Bound Brook's image from a troubled borough with a flood ravaged downtown with a blighted West End to a charming upcoming community worth investing in. The recommendations of Economic Development, Property Maintenance, Sign Ordinance, Borough Nuisance Ordinance cited current situation, problem, result, solution and impact. C. Buckley recommended streamline current approvals; revisit ordinances. Review property maintenance complaints; increases in foreclosures. Solutions to free up time with current inspections. Hire part time help; 15 hours no benefits.

Engineers Report

Borough Engineer Mr. Keady reviewed the January 2010 Monthly Report. A status was given on the Talmage Avenue Bridge stating that the project is 85% completed. A possible August 2010 completion. He stated that NJDEP requires the adoption of two additional ordinances pertaining to private yard drains and refuse containers by September, 2010.

**Ordinances- Second Reading: Adoption:**

**ORDINANCE NO. 2010-01**

AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN REAL PROPERTY, DESIGNATED AS BLOCK 79, LOTS 1 AND 2 TO THE BOUND BROOK PRESBYTERIAN CHURCH

Motion to open to public for comment: C. Pranzatelli                      Second: C. Dietrich

All in favor: Ayes - No public comment

Motion to close public comment:      C. Pranzatelli                      Second: C. Dietrich

All in favor: Ayes

Motion to adopt: C. Pranzatelli                      Second:C. Dietrich

Roll Call:

C. Pranzatelli –Yes C. Dietrich- Yes C.Petti-No C. Buckley-Yes C. Wagner-Yes

**Consent Agenda Resolutions:**

Resolutions listed within have been referred to members of the Borough Council for reading and study, are considered to be routine and will be enacted by one motion of the Council. If separate discussion is desired, the item may be removed from the Consent Agenda by Council action.

Motion to adopt Resolution No. 34 through 36 moved by C. Pranzatelli; second by C. Buckley; all in favor-ayes.

**No. R-10-34**

- Authorize professional services agreement with CGP&H for Housing Administration

**No. R-10-35**

- Authorize a Liquor License Extension -Rosina's Ristorante -1804-33-007-009-

**No. R-10-36**

- Authorize hire of crossing guard-Debra J. Field

**No. R-10-32 –Motion moved by C. Pranzatelli; second by C. Dietrich-**

**Discussion-Comments**

- Authorize hire of Veronique Cordiers as Downtown Business Manager
- Adopt- All in favor : Ayes

**No. R-10-33-Pulled-Discuss in Executive Session**

- Authorize professional services agreement -special counsel -Redevelopment – Carriage Park

**Old Business-Unfinished**

- Sample Ordinance submitted by attorney for review for soil removal and importation - Attorney reported that a sample ordinance was sent to the governing body for their review. Mayor suggested C. Buckley review with Michael Wright, Construction Official and Tom Ruscetta, Zoning Officer. The borough engineer will also review. A goal of a March timeline was recommended.
- Attorney to prepare a Developers Ordinance- development fees and infrastructure needs –financial obligations of the developer. Borough attorney asked the Mayor for further guidance on this ordinance. Attorney recommended the borough engineer be brought in to review as well.
- Ordinance designating Borough Clerk as issuing authority for Bingo and Raffle Licenses -Introduction-February 23 Meeting
- Adopt Zoning Ordinance listing those six properties nominated by the Historic Preservation Commission - Introduction-February 23 Meeting
- Ordinance No. 2010-02-Ordinance amending and supplementing Chapter VII-Traffic-Second Reading-February 23 Meeting
- Request for Quotes- Bolmer Site –not ready to move on this
- Request for Quotes- Red Light Camera Technology System – Attorney noted that an ordinance is required prior to DOT application.

**Old Business**

C. Dietrich asked Mr. Bahr where we stand on the bidding of Fire Apparatus. Mr. Bahr stated that this was being reviewed by the attorney. Specifications should be ready this week.

**New Business**

- Ordinance –Amendment to Towing Regulation –Introduction-February 23 Meeting- Recommendations by the Police Department.

Page Five

February 9, 2010 Meeting

- **Resolution of Support –R10-37**
- Discussion of Shared or Consolidated Services between the Borough of Bound Brook and the Borough of South Bound Brook

Motion moved by C. Pranzatelli, second by C. Dietrich; unanimously approved.

Mr. Bahr stated that sub-committee of both boroughs will meet and discuss possible shared services to benefit the taxpayers. All recommendations will be brought back to the table. Communication will be open. Mayor stated that Mr. Bahr is the lead on this. Any ideas of the council feel free to speak with Mr. Bahr. Mr. Bahr stressed that reports will be given to the governing body.

Mayor stated that this resolution allows us to move forward with studies.

- Ordinance – Restructure Table of Organization-Public Works Department -To be discussed in executive session.

Mr. Bahr announced that the Local Board of Health was in attendance to speak before the council on the Middlebrook Regional Health Commission. The borough is contracted with the commission to provide health services for the borough.

In attendance-

Board of Health President Angela Robinson, member Lisa Slater

William Nehls, President of the Commission

Kevin Sumner, Director of the Middlebrook Regional Health Commission

The comments received were strongly expressed to stay with the Middlebrook Regional Health Commission. The Borough is reviewing the option of going to the County Board of Health for cost savings on Health Services.

C. Pranzatelli noted that all services are being looked at, not only health services. Mayor stated that the borough needs to do something because we may be the meal. It is a balancing of all pieces.

C. Dietrich asked Mr. Bahr about a resolution to protect employees, a public safety umbrella. Mr. Bahr stated that it was too early in looking at a resolution.

C. Dietrich asked if the borough is making any steps into looking at private garbage collection. Mr. Bahr stated that we will be moving on this. He will be meeting with committee and should be acting on this March meeting.

Page Six  
February 9, 2010 Meeting

**Approval- Special Event Permit**

Memorial Day Parade –Monday, May 31, 2010 – 9:30 a.m. – 11:30 a.m.  
Motion moved by C. Dietrich; second by C. Pranzatelli; all in favor-eyes.

Open to the public on agenda matters only  
No public comment.

Motion to adjourn to executive session moved by C. Pranzatelli, second by C. Dietrich;  
all in favor-eyes at 9:30 p.m.

**R-10-38**

Authorize Executive Session for Matters of (Contract Negotiations); Possible Litigation;  
Personnel;  
Action will be taken after executive session.

Executive Session Closed.

Open agenda meeting at 11:05 p.m.

**No. R-10-33-**

- Authorize professional services agreement –Hoagland Longo Moran, Dunst & Doukas, LLP- Special Counsel-Redevelopment for Capital One/Prism Development Project

Motion to adopt moved by C. Pranzatelli; second by C. Dietrich; all in favor-eyes

Agenda/Workshop Meeting adjourned at 11:10 p.m.

Respectfully submitted by,

Donna Marie  Godleski, Borough Clerk