

BOUND BROOK BOARD OF HEALTH
MEETING
THURSDAY, APRIL 14, 2005
MINUTES

The meeting was called to order by President Angela Robinson at 7:00 P.M. with the following statement:

“This meeting held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice being forwarded to the Bound Brook Chronicle and the Courier News and posted in the Municipal Building on December 30, 2004.”

ROLL CALL:

The following members were present: Angela Robinson, Mary Straub, Barbara Lobman, Dominick Tomaro, Mary Fuentes, and Lisa Slater.

The following members were absent: Judy Bailey, Helen Goodrich, Clyde Kent, and Councilman Javier Vasquez.

The following staff was present: Kevin G. Sumner, Health Officer

PUBLIC SESSION:

No public was present. Public portion of meeting closed.

ACCEPTANCE OF MINUTES:

M. Fuentes moved for acceptance of the minutes of the February 10, 2005 meeting. Motion seconded by L. Slater. All in favor.

VOUCHERS:

D. Tomaro moved to pay the \$50.00 voucher by M.A. Schamberger for typing the minutes of the February 10, 2005 meeting. Motion seconded by M. Fuentes. All in favor.

COMMISSION:

K. Sumner advised members that three food handler courses were conducted in March with a total attendance of 172. One course was held in Spanish and had good attendance.

CORRESPONDENCE:

K. Sumner reviewed item listed on the agenda under Correspondence. K. Sumner advised that he will be sending sample proclamations to all Mayors this year in hopes of spreading the news of the Health Department's activities. If the Mayor's act on the requests this will also bring greater awareness to the public about our concerns and activities. It represents just a small step in our marketing of public health campaign.

UNFINISHED BUSINESS:

K. Sumner reported on the budget status. He advised the members that a lengthy budget hearing was held with Councilpersons Seibel and Vasquez and Administrator Kennedy. Many concerns were raised. Those of greatest concern were as follows:

- Those present requested a credit from the Commission for housing the Bound Brook inspector, H. Ross. Sumner advised them this is not a possibility, but will present it to the Commission members. Other towns house personnel and they are not even assigned to the town.
- A request was made that the health department not utilize the services of the Borough's bilingual coordinator, except as approved by the Administrator. This position was filled for use by the housing department and use by the health department takes her time away from building issues. In fact, while she was originally scheduled to conduct the food handler course this had to be cancelled and another bilingual interpreter had to be found.
- They were also questioning the increase due to the addition of a new part-time employee. K. Sumner advised the committee of the necessity of this position.

K. Sumner spoke to members about TOPOFF3. He advised them that the activities in both Somerset and Middlesex County were participated in by Commission staff. All events were a success and many lessons were learned which was the goal of the exercise.

NEW BUSINESS:

K. Sumner spoke to members about the recent water main break that impacted all E-town customers in the area. Members reported that some were called in the middle of the night by the State OEM to be notified and others were not. There are significant problems with the system.

A. Robinson asked the membership if anyone received an invitation to the volunteer dinner. No one did. She also reported that she was advised the invitation was sent to the Commission in Middlesex, but K. Sumner reported no invitation was received. In addition, if it was a volunteer dinner the volunteers are in Bound Brook, not Middlesex.

Members reviewed the activities reports. They commented on the incident at the school where food was taken from the garbage can. Sumner advised that the incident was a mistake and it would not be repeated.

Members asked about the status of King Buffet. K. Sumner reported that they closed up and all materials have been removed from the store. No one knows what happened. Members asked for the location of Twin City Discount Foods.

Members reviewed the School Nurse's Reports for February and March. They were placed on file.

Members asked about the letters they received from NJLBOH regarding training and Governance. Sumner advised that the session being held on the 27th of April will take the place of the NJLBOH session and accomplish the same goals. He encouraged everyone to attend.

ADJOURNMENT:

There being no further business before the Board, B. Lobman moved to adjourn at 8:00 P.M. Seconded by M. Straub. All in favor.

Respectfully submitted,



Kevin G. Sumner
Health Officer/Secretary

KGS:ms