

**BOUND BROOK BOARD OF HEALTH
MEETING
THURSDAY, SEPTEMBER 11, 2008
MINUTES**

The meeting was called to order by President Mary Fuentes at 7:00P.M. with the following statement:

“This meeting held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice being forwarded to the Courier News and posted in the Municipal Building on December 27, 2007.”

ROLL CALL:

The following members were present: Judy Bailey, Debbie Cozza, Mary Fuentes, Angela Robinson, and Mary Straub. Helen Goodrich arrived later in the meeting at approximately 7:30 P.M.. Councilman Anthony Pranzatelli was also present.

The following members were absent: Barbara Lobman, and Dianne Scarpulla.

The following staff was present: Heather Ross, REHS.

The following staff was absent: Kevin G. Sumner, Health Officer.

PUBLIC SESSION

No public was present. Public portion of the meeting was closed.

ACCEPTANCE OF MINUTES

M. Straub moved for acceptance of the minutes of the April 10, 2008 meeting. Motion seconded by Angela Robinson. All in favor.

Angela Robinson called for a moment of silence to remember the victims of 9-11.

VOUCHERS:

J. Bailey moved to pay the \$50 voucher by M.A. Schamberger for typing the minutes of the April 10, 2008 meeting. Motion seconded by A. Robinson. All in favor.

COMMISSION:

H. Ross read highlights of a letter sent to State Health Dept. from the Health Officer in favor of supporting the passage of the proposed rules at NJAC 8:23 implementing the Tanning Facilities Act. The letter also provided comment specifically that there be adequate reimbursement from the State to local health departments for work conducted through registration and inspection and that all facilities should have their towels cleaned by a private company with appropriate documentation regarding general sanitation. Two questions were raised as to who has been inspecting tanning facilities and whether there

are age limits set for service at salons. The local health department currently inspects all facilities. An age restriction of 18 or below for which parental consent is required must be in place.

H. Ross reviewed a letter sent to Police Chief, OEM Coordinator, Mayor, Clerk/ Administrator, & Board of Health President on Emergency Response Notification of MBRHC personnel. H. Ross is to be first contact for Bound Brook via home phone; next is pager and final contact is Kevin Sumner- work, cell, home and Warren Township numbers provided.

H. Ross reviewed/ provided schedule of ~~Fall~~fall 2008 Clinics for both influenza and rabies. A. Robinson asked where they were being held. South Bound Brook Influenza clinic will not be held this year as turnout in past years has dwindled.

2007 Annual report was distributed. It was noted that the format is much different from previous years being a bound document with color graphics. The information is laid out in a user friendly way. A. Robinson asked where it was distributed. H. Ross responded that this is the new public version. It was reviewed by the State Health Department; NJDHSS. They, in turn are using it as a model for others. It was distributed in all the boroughs that MBRHC serves, at the library and at Borough Hall.

The summer newsletter was distributed. H. Ross reviewed some of the information within; articles which focus on ticks, foodborne illnesses, ~~suntan lotion~~sun protection and SPF rating, and the need to eliminate standing water in reference to West Nile Virus. A. Pranzatelli, council ~~liaison~~liaison to BOH explained to Board that his wife had picked up an unusual looking insect from their yard. As she is a master gardener with Rutgers University she had it identified as an Asian Tiger Mosquito which has been associated with WNV. Protocol for testing birds was discussed- corvids/ American Crows are target birds.

The New Jersey Health Officers Association 2008 newsletter was distributed. It was noted that K. Sumner was the former President. The current president is Peter Tabbott.

The website for MBRHC has been updated. It was discussed that it now includes cable programming that can be viewed online. It ~~was~~will be revised to address food inspection definitions and procedures that the health department follows in conjunction with those inspections.

Emergency Preparedness/ Fall newsletter was touched upon. It will be available at Borough Hall.

The 2008 Commission budget was discussed. It is being started now. It will be a very difficult year due to the economic environment and required costs such as pension rates which are set by the state. Judy Bailey advised all that she will be stepping down from the Budget Review Committee. She asked if anyone would be willing to take her place.

She explained that the committee meets in Middlesex Borough approximately 3 times. There was no response.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Members reviewed the activities reports for June, July and August. A. Robinson inquired as to who is responsible for inspecting the pool. H. Ross informed members that the health department is responsible for inspecting the pool. Weekly water quality reports for small and big pool are received from a laboratory. They report on fecal coliform, ph and bacteriological standards. J. Bailey asked if the pool was closed. H. Ross responded that there was an issue prior to opening regarding water clarity. One could not physically see to the bottom of the pool. It was resolved prior to opening. The pool was set to open on a Saturday and on Friday the above condition existed. The Borough Administrator, Randy Bahr was notified by Senior REHS, Robyn Key of the potential for closure.

H. Ross read the School Nurse's Reports for February, March, April, May and June. It was noted that Wee People was audited in March for immunization deficits. They have improved greatly from the prior year. Holy Family Academy was audited in April. New immunization requirements for the fall include flu shots for all preschool children.

H. Ross read the Humane Society Report for January and March. A question was asked as to whether the Borough will be switching from St. Huberts Hubert's to another Animal Control Officer. ~~Councilman~~ Councilman Pranzatelli answered that the Borough is not longer looking into changing.

H. Ross read the letter from the DEP on the Bound Brook Landfill on Tea St. This was an environmental issue, not public health, it is the authority of NJDEP and their contractor the County Environmental Health Agency. We have no authority based on NJDEP regulations so we had no other involvement other than notification.

Unrelated to the prior issue, the soil stockpiled on 100 West Main St. was discussed in terms of its origin and the involvement of the health department. It is under the authority of NJDEP. Councilman Pranzatelli stated that he had obtained the results of soil sampling done at the site and would forward them to the health department. This testing was not carried out by NJDEP but an independent company.

ADJOURNMENT:

There being no further business before the Board, A. Robinson moved to adjourn at 8:05 P.M. Seconded by M. Straub. All in favor.

Respectfully submitted,

Heather Ross
Registered Environmental Health Specialist

HBR:ms