

BOUND BROOK BOARD OF HEALTH
MEETING
THURSDAY, JANUARY 8, 2009
MINUTES

The meeting was called to order by Health Officer Kevin G. Sumner at 7:00 P.M. with the following statement:

“This meeting held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice being forwarded to the Bound Brook Chronicle and the Courier News and posted in the Municipal Building on December 29, 2008.”

ROLL CALL:

The following members were present: Judy Bailey, Mary Fuentes, Angela Robinson, and Mary Straub.

The following members were absent: Debbie Cozza, Helen Goodrich, Barbara Lobman, Diane Scarpulla. Councilman Petti

The following staff was present: Kevin G. Sumner, Health Officer, Heather Ross, REHS.

REORGANIZATION:

Health Officer K. Sumner opened the floor for nomination for President of the Board of Health for 2009. M. Straub nominated A. Robinson, seconded by M.Fuentes. There being no further nominations J. Bailey moved to close nominations, seconded by M. Straub. All in Favor. A. Robinson unanimously elected President.

President A. Robinson opened the floor for nominations for Vice President. M. Fuentes nominated J. Bailey, seconded by M. Straub. There being no further nominations M. Fuentes moved to close nominations, seconded by M. Straub. All in Favor. J. Bailey unanimously elected Vice-President.

President Robinson made the following appointments:

1. Heather Ross was appointed Registered Environmental Health Specialist.
2. George Psak was appointed Board of Health Attorney
3. Kevin Sumner was appointed Health Officer and Secretary to the Middle-Brook Regional Health Commission
4. Judy Bailey was appointed representative to the Middle-Brook Regional Health Commission; Angela Robinson was appointed alternate to the Commission. A second representative will be appointed once the Board of Health has a full complement of members.
5. Robyn Key, Nancy Lanner, and Donna Ostman were appointed REHSs to cover Bound Brook in the case of an emergency.

No Oaths of Office were administered. There was a discussion as to the reported member's term and dates per the Mayor and Council. These do not match with the Health Officer's records and what members remember. This will be investigated.

PUBLIC SESSION:

No public was present. Public portion of meeting closed.

ACCEPTANCE OF MINUTES:

M. Straub moved for acceptance of the minutes of the November 13, 2008 meeting. Motion seconded by M. Fuentes. All in favor.

VOUCHERS:

M. Fuentes moved to pay the \$50.00 voucher by M.A. Schamberger for typing the minutes of the November 13, 2008 meeting. Motion seconded by M. Straub. All in favor.

COMMISSION:

K. Sumner distributed the 2009 Commission meeting schedule to the members noting that the dates and locations have not yet been confirmed. Also included are the schedules of all the local Boards of Health meetings.

UNFINISHED BUSINESS:

K. Sumner advised members that based on the recommendations of the Board of Health the 2009 Board of Health budget was submitted to the Borough Administrator for review.

NEW BUSINESS:

Members reviewed the activities reports for November and December 2008.

Members discussed issues on the activities reports with particular focus on the following items. The recent water main break was discussed. Some members noted they were not notified of the boil water advisory. K. Sumner advised that the water company has a system to call users, but if the numbers are unlisted the calls may not be made. The notification system is not perfect, but improving.

Members asked about the soil pile on West Main Street. K. Sumner advised that after several calls to NJSDEP he was advised they are awaiting final sampling results in order to approve the removal of the soil to a facility located in Sayreville.

A question was raised about catering from the home. Members were advised that this can only be accomplished if zoning permits it and if the facility is in compliance with all the requirements of the state, meaning a commercial kitchen.

The location of Oscars Restaurant was questioned. H. Ross advised the Board it is located inside Trackside Bar and is subcontracted out by the owner of the bar.

K. Sumner read the School Nurse's Reports for November and December. They were placed on file.

K. Sumner reviewed the Animal Control Officer's reports for the month of November 2008 with the members. Members asked for clarification of the report as it seems there are a lot of calls for the Borough. K. Sumner advised he will seek an explanation of the report.

ADJOURNMENT:

There being no further business before the Board, M. Straub moved to adjourn at 8:10 P.M. Seconded by M. Fuentes. All in favor.

Respectfully submitted,



Kevin G. Sumner
Health Officer/Secretary