

Bound Brook Shade Tree Commission Meeting
Thursday, January 20, 2022
Minutes

The meeting was called to order at 6:12 pm. Attendees were: Kristi Colbert, Nancy Campbell, Xue Du, Nancy Lepionka, Marsha Longshore, and Mary Patten.

Minutes: December meeting minutes were accepted.

Chair's Report:

- Guest Kristi Colbert was interested in joining the commission.
- The borough received the Grant Agreement for the tree inventory project from state. Jasmine Mathis questioned whether the match amount was \$7500 or \$6000. Mary contacted Patricia Shapella, the state grant administrator who confirmed the match amount was \$7500. Mary informed Jasmine so she could present it to the council and mayor for approval.
- Mary said that she had started work on the request for proposals for a company to perform the inventory and provide required reports. .
- The members agreed to participate in the NJ Tree Recovery Campaign again this year. Nancy Campbell agreed to pick up the seedlings when they were available at the Monmouth County location. It was agreed that we would order 3 groups of 25 trees seedlings for a total of 75. Mary would get borough approval to participate in the project. It was agreed that we would separate saplings into bundles of 5 for handout to participants. There would be a sign-in for those getting seedlings. Mary asked Xue to take pictures and Kristi volunteered to take pictures too. Pictures will be sent to state project administrator.

Action Items: Mary to update the member contact list with address and telephone information and send to members.

Inspection Requests

2021 requests: 119 requests; 54 completed; 0 no action; 1 not inspected; 2 duplicates;
62 at DPW

Originators: Residents: 20, DPW 14, STC 85

2020 requests: 96 requests; 70 completed; 5 no action; 0 not inspected; 4 duplicates;
17 at DPW

Originators: Residents: 22, DPW 22, STC 53

2019 requests: 185 requests; 133 completed; 11 no action; 0 not inspected; 26 duplicates;
15 at DPW

Originators: Residents: 69, DPW 14, STC 102

Adjournment: The meeting adjourned at 7:50pm.

Mary Patten

Secretary Pro Temp