

Bound Brook Memorial Library Advisory Board Meeting

Wednesday, November 9, 2022

Call to Order

Judy called the Zoom meeting to order at 6:34 pm and read the Open Public Meeting Announcement.

Roll Call

Present at the meeting were Judith Bailey, Donna Benz, Catherine DeBerry, Marcelyn Epps, and Charity Morris. Ben Auletta arrived at 6:38 pm and David Morris at 6:43. Richard Jannuzzi did not attend the meeting.

Minutes

Charity Morris, seconded by Marcelyn Epps, made a motion to approve the minutes of the September 14, 2022 meeting. Judith Bailey, Donna Benz, Marcelyn Epps, and Charity Morris approved the motion.

Financial Report

Charity reviewed the financial activity from September-October 2022 and provided a list of CD amounts and maturation dates. She told the board that Marcelyn Epps had been added to the bank accounts. Unanimous approval of a motion to remove Beverly Pranzatelli from all bank accounts was given on a motion by Donna Benz and seconded by Judith Bailey.

Branch Manager's Report

Cathy reviewed her report. Cathy shared some additional information: at the staff inservice the branch was recognized for its Community Initiative (Staff participated in 64 outreach events and spoke to 3400 people) and Cathy was recognized for her work with English Language Learners; staff hope to begin storytimes at local barbershops and laundromats; and a digital screen has been installed in Youth Services. She also said that 1/3 of Somerset County residents speak another language at home.

David Morris joined the conversation to share concerns about the library that he's raised with the council. He also said that the library's HVAC system may be replaced using grant money.

Old Business

Cathy discussed ideas she has for the future such as an outdoor patio and changing the locations of some things like the microfiche reader, but these potential projects are on hold until the Construction Bond Act repairs are completed.

New Business

Unanimous approval of a motion to adopt the BBML Library Advisory Board Guidelines was given on a motion by Judith Bailey and seconded by Charity Morris. A line that says, "Approved November 9, 2022" will be added to the Guidelines.

Donna asked Ben whether he had attended any council meetings since the September 14 meeting. He said he had been unable to attend any because of health issues. The board agreed to create a schedule for members to attend council meeting at its February 8, 2023 meeting .

Future Meeting Date for 2023

February 8, April 12, June 7, September 13, and November 8

Adjournment

Unanimous approval to adjourn at 7:47 pm was given on a motion by Charity Morris and seconded by Donna Benz.