

**Bound Brook Shade Tree Commission Meeting  
Thursday, February 16, 2023  
Minutes**

**Attendance: Kristi Colbert, Xue Du, Nancy Lepionka, Marsha Longshore, Diana Romero  
Excused; Dan Whelan**

**Minutes from Thurs., Dec. 29, 2022 approved as corrected.**

**Minutes from Thurs., Jan. 19, 2023 approved as corrected.**

**Old Business**

**Arbor Day 2023 event for tree planting and seedling giveaway schedule, April 29 at Billian Legion Park, 10 AM near gazebo.**

- Nancy to pick up 100 seedlings on Thursday, April 27 at Freehold location. We were not allowed to specify species.
- Commissioners will meet at Nancy's to bundle seedlings the Friday night before the event.
- Kristi and Diana to identify tree for planting. Diana, Kristi, Marsha and Xue to check out recommended site location where dead tree was removed.
- DPW agreed to water newly planted tree.
- Publicity: Flyers to be developed in English and Spanish similar to 2022 for distribution at borough business, churches, library, etc. Also to be posted on borough web site. Diana to help with translation. Send short item to Bound Brook newsletter.

**Tree Inventory**

- Arborpro report now contains all requirements for the state grant.
- STC agreed to schedule software training with Arbor Pro to take place during a ShadeTree Commission meeting.
- Meeting to be scheduled with DPW to establish work plan for Arborpro recommended tree work.

**TD Green Spaces Grant- Kristi Colbert**

- Grant application submitted. Includes collaboration with Bound Brook Middle Earth. Awaiting notification.

**New Business:**

- Annual reports- Tree City USA and NJ Urban and Community Forestry Program Annual Accomplishment Report completed and submitted.
- Spring Planting- Requested trees to be planted on Cedarcrest, Encampment, Linden, Grove, Watchung (Also replacing dead tree on Winsor and borough settlement tree on Haywood). Second Street also needs trees.

Requested \$21,500, 2023 budget (spring \$18,000 and Fall, \$3,500.00). 2022 planting costs- per -Tree- \$195.00, \$95 to plant (65 trees to be planted). Need to confirm.

- Kristi reported on the the NJ Shade Tree Federation Tree Talk Session Feb 8th.
  - Save the date--Fall Conference - Oct 26,27
  - Mike Martini left NJF – went to Planit Geo. He has been very helpful to BBSTC in the past.