

Shade Tree Commission Meeting Minutes

Thursday, March 16, 2023

6:03 PM start

Attendance: Nancy Lepionka, Marsha Longshore, Diana Romero, Dan Whelan

Excused: Kristi Colbert and Xue Du

Public: Mary Patten

Overview of ArborPro Software with Chris Conlee via internet

Community user can change colors based on the filters/attributes that are provided

Community Users can also use the 'Search' function to search - by common name, address, etc

Individual views - if two people are on the same link, they will each be able to view the inventory

Upcoming functionality enhancements to the software will include an "Asset" attribute - Fire hydrants, pipes, etc

Can use "Community View" feature/link with DPW - to see what work needs to be done

Next Steps

Priority #1 - Setting up community view for Bound Brook

Priority #2 - Commission members get familiar with software

Priority #3 - Train DPW Folks

Feb 2023 Meeting Minutes - Approved As Corrected

Old Business:

Arbor Day April 29th

- Library willing to participate, but would need to know more about the timing and expectations.
- Library willing to do support at the park itself, specifically in the gazebo
- Projected to start library activities at ~10:30am
 - First, proclamation and then planting
 - For the flyer - Planting & Proclamation @ 10:00am - with activities to follow

Planting Site

- Marsha, Diana, and Xu went to research for ideal planting site
 - Decided to move from original planting site, over to the left approximately 3ft
 - This would mitigate the shade from the neighboring tree
 - Target 4/12 to lockdown the final planting site. Planting site will be dependent upon which tree species is purchased.

Nancy to work with Kristi to finalize the flyers

Nancy to email for volunteers to distribute the flyers

Nancy to reach out to mayor and town council for attendance and proclamation

Nancy to reach out to the schools for awareness