

Minutes of the Regular Meeting of the Borough Council of the Borough of Bound Brook, in the County of Somerset, State of New Jersey, held in Person at 7:00 p.m. on July 22, 2025.

Meeting was called to order at 7:00 p.m. by Mayor Dominic Longo with the reading of the Open Public Meetings Law Statement followed by the Pledge of Allegiance.

ROLL CALL

Upon roll call, the following were recorded present:

Mayor Dominic Longo

C. David Morris

C. Glen Rossi

C. Mark Speed

The following were recorded absent

Council President Linda Brnicevic

C. Shawn Guerra

C. Kendall Lopez

Also in attendance:

Borough Clerk - Administrator, Jasmine D. McCoy

Borough Attorney, Erik Peterson, Esq.

APPROVAL OF MINUTES

Upon a motion by Councilman David Morris, seconded by Councilman Glen Rossi, the minutes of April 22, 2025, were unanimously approved. All in favor.

Upon a motion by Councilman David Morris, seconded by Councilman Glen Rossi, the Executive Session of April 22, 2025, were unanimously approved. All in favor.

Upon a motion by Councilman David Morris, seconded by Councilman Mark Speed, the minutes of May 13, 2025, were unanimously approved. All in favor.

Upon a motion by Councilman David Morris, seconded by Councilman Glenn Rossi, the Executive Session of May 13, 2025, were unanimously approved. All in favor.

Upon a motion by Councilman David Morris, seconded by Councilman Mark Speed, the minutes of May 27, 2025, were unanimously approved. All in favor.

Upon a motion by Councilman David Morris, seconded by Councilman Glen Rossi, the Executive Session of May 27, 2025, were unanimously approved. All in favor.

ADVERTISED HEARING OR SPECIAL PRESENTATION

There were no advertised hearings or special presentations.

PRESENTATION OF COMMUNICATIONS, PETITIONS, ETC.

There were no presentations of communication.

GREETINGS FOR COMMENTS AND INVITATIONS FOR DISCUSSION

Andres Jinete provided an update regarding initiatives he’s taken for awareness regarding immigration rights. He advised that local businesses participated in a webinar to understand their rights.

Christina Patagna requested the governing body to amend Ordinance 2017-21 to allow for a temporary exemption for “No Mow May” which is campaign to encourage pollination of bees and other insects.

OPENING OF BIDS

Mayor Longo announced the bid submissions for the Crossing Guard Services.

Crossing Guard Services LLC-	\$309,997.80- year 1
	\$309,997.80- year 2
	\$309,997.80- year 3
All City Management-	\$329,629.00- year 1
	\$662,482.00- year 1 & 2

ENGINEER’S REPORT- DALE LEUBNER, DIRECTOR OF PUBLIC WORKS

Dale Leubner, Director of Public Works, advised that the Engineer and contractor for the library HVAC project are working to settle a dispute regarding the final change order submission. The New Jersey Department of Transportation application for the 2026 Road Program was submitted and the 2024 Road Program paving crew has mobilized. A change order was submitted for the pool project and will be handled through the contract. The annual bulk program will be held late September. Mr. Leubner reported the storm was more of a flash flood thunderstorm yard debris pick up is being recommended.

COMMITTEE REPORTS

Chair of Finance, David Morris, Recreation’s Community Pass, a third party online processing portal, has collected \$120,189 for the season; with \$95,7856 collected for the pool. A summary report of other seasonal programs and revenue collected was provided. Councilman Morris advised the governing body would be voting on Chapter 159 resolutions later in the meeting. We received a grant award from Empower Somerset in the amount of \$3,125 for summer camp. Councilman Morris stated the bid and quote thresholds were increased and will be voted on later in the meeting along with a resolution for the sale of bond anticipation notes. Chief Finance Officer, Shawn Kemp, will begin meeting with all department heads to begin the budgeting process in September and will review with administration the vision for the 2026 budget. Councilman David Morris

stated the SID budget was introduced and the second reading will be held on August 12, 2025. The SID anticipates mobilizing later that week.

Chair of Public Safety, Glen Rossi, advised no report was received for the Fire Department due to the Fire Carnival. The Fire Carnival was very successful, and had large turn out with fireworks on Saturday. Councilman Glen Rossi reported the Police Department had below 200 calls from previous month and reported on the number of criminal disorderly arrests, motor vehicle violations, parking violations, tavern complaints, parking violations and prisoners housed. Community Police Alliance received 43 referrals this month, 14 domestic violations and 12 substance abuse referrals. There were 24 families that were successfully reached and connected to the proper resources. Emergency Medical Services has 729 calls year-to-day. Councilman Rossi announced National Night Out will be held on Tuesday, August 5, 2025.

INTRODUCTION OF ORDINANCES – FIRST READING

There were no ordinances for first reading.

ORDINANCE ON FINAL READING AND CONSIDERATION- SECOND READING

There were no ordinances for second reading.

INTRODUCTION/DISCUSSION OF RESOLUTIONS

2025-392 Resolution of Certification for the 2024 Annual Audit

Upon a motion by Councilman Glen Rossi, seconded by Councilman David Morris, Resolution 2025-392 was unanimously approved upon a roll call vote. All were in favor.

Roll Call: Aye:, David Morris, Glen Rossi, Mark Speed

Nay: None

Absent: Linda Brnicevic, Shawn Guerra, Kendall Lopez

Upon a motion by David Morris, seconded by Councilman Glen Rossi, Resolutions 2025-393 through 2025-406 were unanimously approved. All in favor.

2025-393 Resolution Approving Liquor License Renewals for 2025-2026

2025-394 Resolution Authorizing Treatment Works Approval (TWA) Application for Meridia Bound Brook 10, Urban Renewal, LLC, Located at Block 1, Lots 42.01 and 68.031

2025-395 Award Contract to Crossing Guard Services LLC for Crossing Guard Services

2025-396 Authorizing a Memorandum of Understanding by and Between Somerset County and the Borough of Bound Brook for Printing Services

- 2025-397 Resolution Acknowledging Automatic Renewal of 2023-2025 Cooperation Agreement's Regarding Community Development Block Grant and Home Investment Partnership Program Activities
- 2025-398 Resolution Waiving the Collection of Smoke Certification Fees for 338 New Hampshire Road
- 2025-399 Resolution Authorizing the Grant Submission and Execution with New Jersey Department of Transportation for the 2026-MA-00607 Rehabilitation of Wheatland Avenue from Tea Street to LaMonte Avenue
- 2025-400 Chapter 159- Opioids Settlement Funds in the Amount \$6,368.42
- 2025-401 Chapter 159- Driving While Intoxicated (DWI) in Amount \$4,970
- 2025-402 Chapter 159- Alcohol Education & Rehabilitation Fund in the Amount \$4,539.31
- 2025-403 Resolution Authorizing an Increase to the Bid Threshold to \$53,000 and the Quote Threshold to \$7,950.00
- 2025-404 Chapter 159-Empower Somerset (Recreation Grant) in the Amount of \$3,125
- 2025-405 Resolution Authorizing the Hire of Maite Martinez as Part-Time Emergency Medical Technician for the Department of Emergency Medical Services
- 2025-406 Resolution Amending Resolution 2025-381 and Authorizing a Partial Refund to Diana Garzon for Pool Registration Fees in the Amount of \$50.00

UNFINISHED BUSINESS

There was no discussion.

NEW BUSINESS

- 2025-409 Resolution Authorizing the Chief Financial Officer of the Borough of Bound Brook, in the County of Somerset, State of New Jersey and Other Borough Officials to Undertake Certain Actions in Connection with the Sale and Issuance of Not to Exceed \$8,790,000 Bond Anticipation Notes, Series 2025

Upon a motion by Councilman David Morris, seconded by Councilman Glen Rossi, Resolution 2025-409 was unanimously adopted. All were in favor.

APPROVAL OF VOUCHERS

2025-407 Resolution Approving Vouchers in the Amount of \$2,179,598.33

Upon a motion by Councilman David Morris, seconded by Councilman Glen Rossi, Resolution 2025-407 was unanimously approved. All in favor.

OPEN TO THE PUBLIC FOR COMMENT

Andres Jinete, longtime resident, is updating on the webinar for local business to know their rights about immigration. Informing them how to protect their employees and customers. The seminar will be held on Sunday August 10th at 8pm. He will be following up with the county and what actions were taken. He will be translating for the Spanish speaking community during the webinar if anyone needs it.

Carrie Kitzie requested consideration be given to a crosswalk at Mountain Avenue and Piedmont Drive to allow pedestrians to safely cross Mountain Avenue.

AUTHORIZE EXECUTIVE SESSION

2025-408- Resolution Authorizing Executive Session – Litigation

Upon a motion by Councilman David Morris, seconded by Councilman Mark Speed, the governing body went into executive session regarding pending litigation.

ADJOURNMENT

The meeting was adjourned at 8:34 p.m.

Respectfully submitted by,
Jasmine D. McCoy
Borough Clerk