

AN ORDINANCE AMENDING CHAPTER 4 (ADMINISTRATIVE ORGANIZATIONS), ARTICLE XII (DEPARTMENT OF MUNICIPAL SERVICES) AND ARTICLE XVIII (DEPARTMENT OF PUBLIC WORKS AND PARKS MAINTENANCE) OF THE MUNICIPAL CODE OF THE TOWNSHIP OF BRIDGEWATER SO AS TO FURTHER AMEND AND CLARIFY THE ORGANIZATIONAL STRUCTURE OF BOTH DEPARTMENTS.

WHEREAS, Article XII and Article XVIII of the Municipal Code of the Township of Bridgewater dictate the responsibilities of the Department of Municipal Services and the Department of Public Works and Parks Maintenance; and

WHEREAS, it is the desire of the Mayor and Township Council of the Township of Bridgewater to amend these two articles to create a uniform language and organizational structure; and

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Bridgewater, in the County of Somerset, State of New Jersey, that Chapter 4, Articles XII and XVIII of the Municipal Code of the Township of Bridgewater, County of Somerset, State of New Jersey, is hereby amended as follows:

SECTION I.

Section 4-73 (Division of Engineering) is hereby amended as follows (struck through portions are to be removed; bolded and underlined portions are to be added):

A. Within the Department **of Municipal Services** there shall be a Division of Engineering. Under the direction and supervision of the Director **of Municipal Services** and subject to the Charter and the Township of Bridgewater Code:

- (1) The Division shall plan and supervise the construction of storm sewers, stormwater control projects, road construction and reconstruction, sidewalks and curbs and sanitary sewers.
- (2) The Division shall plan infiltration/inflow sanitary sewer studies and establish a program for the Department of Public Works and Park Maintenance to use Township equipment to carry out the program.
- (3) The Division shall plan an annual street overlay program in cooperation with the Department of Public Works and Park Maintenance.
- (4) When replacement is required of any culvert and/or stormwater system over 15 inches in diameter, the Director shall designate the manner of such replacement.
- (5) In the event of a federal flood disaster declaration, the Engineer shall be responsible for assigning Township and outside work forces and maintaining records thereof.
- (6) The Division shall review all proposals for new or improved streetlighting and make recommendations thereon.

(7) The Division shall assist in the planning of the construction or reconstruction of Township buildings and facilities as required by the Mayor **or his designee**.

(8) The Division shall provide technical assistance to the Planning Board in the review of subdivisions and site plan reviews.

(9) The Division shall provide all surveying work required by the Township.

(10) The Division shall assist the appropriate municipal officials in maintaining the Tax Map and records up-to-date and assist in making all necessary revisions and alterations.

B. ~~The Director of Planning and~~ **Manager of the Division of** Engineering shall be referred to as the "Township Engineer" and shall be subject to all laws and regulations applicable.

C. ~~The Director shall supervise and direct the work of his Department. He shall be in charge of engineering plans and shall do such other engineering work as not provided for elsewhere in this Bridgewater Township Code. He shall further organize the Department into such other and different divisions and bureaus as will facilitate the most efficient performance of its function, according to the conditions and needs of the Township of Bridgewater.~~ **The Township Engineer, as Manager of the Division of Engineering, shall manage the work of the Division of Engineering on a day-to-day basis. The Township Engineer shall be responsible for coordination of projects and review of engineering plans and shall do such other engineering work as required by law and not provided elsewhere in the Municipal Code of the Township of Bridgewater. The Township Engineer may recommend to the Director of Municipal Services such organizational changes as will facilitate the most efficient performance of the functions of the Division of Engineering, according to the conditions and needs of the Township of Bridgewater.**

D. ~~The Planning and~~ **Division of** Engineering and **the Division of** Public Works and Park Maintenance Departments shall, **under the supervision of the Director of the Department of Municipal Services,** cooperate in the planning and implementation of public works projects where responsibilities of the two ~~Departments~~ **Divisions** overlap.

SECTION II.

Article XVIII of Chapter 4 of the Municipal Code of the Township of Bridgewater shall hereby be entitled "Division of Public Works and Park Maintenance."

SECTION III

Section 4-102 is shall be caused to appear in the Municipal Code of the Township of Bridgewater was follows (all text in this Section to be added):

§ 4-103. Division of Public Works and Parks Maintenance Defined

There shall be a Division of Public Works and Park Maintenance, which shall be a division of the Department of Municipal Services. The Division of Public Works and Park Maintenance shall be responsible for the services and functions as mandated in this Article, and such other services and functions as prescribed by the Director of the Department of Municipal Services.

SECTION IV

Section 4-103 is shall be caused to appear in the Municipal Code of the Township of Bridgewater was follows (all text in this Section to be added):

§ 4-103. Superintendent of the Division of Public Works and Parks Maintenance

The Division of Public Works and Parks Maintenance shall be managed by the Superintendent of Public Works and Parks Maintenance, who shall report to the Director of the Department of Municipal Services.

SECTION V

Section 4-104 is hereby amended as follows (struck through portions are to be removed; bolded and underlined portions are to be added):

§ 4-104 General powers and duties of ~~Director~~ **Superintendent**; cooperation with ~~Department~~ **Division** of ~~Planning and~~ Engineering.

A. The ~~Director~~ **Superintendent** shall be responsible for the management and supervision of the ~~Department~~ **Division** and shall advise the Mayor **or his designee** of the various activities related to public works maintenance and development. He shall further organize the ~~Department~~ **Division** into such other ~~divisions~~ **sections** necessary to facilitate the most efficient performance of its various functions according to the needs of the ~~T~~**T**ownship.

B. The ~~Department of Planning and~~ **Division of** Engineering and the ~~Department~~ **Division** of Public Works and Parks Maintenance shall, **under the supervision of the Director of the Department of Municipal Services,** cooperate in the planning and implementation of public projects where responsibilities of the two ~~Departments~~ **Divisions** overlap.

SECTION VI

Section 4-105 is hereby amended as follows (struck through portions are to be removed; bolded and underlined portions are to be added):

§ 4-105 Specific responsibilities of ~~Director~~ **Superintendent**.

Subject to the direction and supervision of the Mayor **or his designee**, the ~~Director~~ **Superintendent** shall be responsible for:

- A. Street and road maintenance, construction and reconstruction.
- B. Sanitary sewer operation and maintenance.
- C. Maintenance and construction of all storm drains, detention basins and Township bridges and culverts as well as stream clearance.
- D. Maintenance of all Township vehicles and equipment.

- E. Snowplowing and removal as well as other storm emergencies.
- F. Tree removal and maintenance on Township property.
- G. Construction on Township-owned properties and facilities as required.
- H. Installation, repair and maintenance of traffic control devices.
- I. Whenever required by the Mayor **or his designee**, provision of reports dealing with the maintenance of sanitary sewer meter chambers, pump stations and trunk sewer and collector lines and the costs thereof; traffic control devices and road striping requiring certification by the Township Engineer; maintenance of detention basins and other stormwater control systems; maintenance of parks; and the status of major construction projects for which the Department is responsible.
- J. Maintenance and repair of parks, playgrounds and recreational structures and facilities.
- K. Preparation of the annual operating and capital improvement budget.

SECTION VII

Section 4-106 is hereby amended as follows (struck through portions are to be removed; bolded and underlined portions are to be added):

Any fees collected by the ~~Department~~ **Division** of Public Works shall be accounted for and paid to the Township Treasurer when received, all within a reasonable time thereafter.

SECTION VIII. If any part of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of the ordinance.

SECTION IX. Should any section, paragraph, sentence, or clause of this ordinance be declared unconstitutional or invalid for any reasons, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect and, to this end, the provisions of this ordinance are hereby declared severable.

SECTION X. This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law but, in no event, less than 20 days after its final passage by the Township Council and approval by the Mayor, where such approval is required pursuant to N.J.S.A. 40:69A-181(b).

Adopted: March 30, 2020
Effective: April 21, 2020