

**MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF BRONXVILLE HELD ON NOVEMBER 10, 2014 AT THE VILLAGE HALL,
200 PONDFIELD ROAD, BRONXVILLE, N.Y.**

PRESENT:	Mary C. Marvin	Mayor
	Robert S. Underhill	Deputy Mayor
	Guy Longobardo	Trustee
	Donald Gray	Trustee
	Anne Poorman	Trustee
ALSO PRESENT:	James M. Palmer	Village Administrator/Village Clerk
	James Staudt, Esq.	Village Attorney

EXECUTIVE SESSION & WORK SESSION

The meeting was called to order at 6:30 PM on a motion by Trustee Longobardo and seconded by Deputy Mayor Underhill.

The Village Administrator went through the agenda with the Village Board.

At 7:00 PM on a motion by Deputy Mayor Underhill and seconded by Trustee Gray the Work Session was closed and an Executive Session was opened. At 7:55 PM on a motion by Trustee Poorman, seconded by Trustee Longobardo, the Trustees closed the Executive Session and re-entered the Public Work Session

Mayor Marvin re-opened the regular meeting at 8:06pm.

MAYOR'S REPORT

Mayor Marvin gave a brief report on some items she has been working on.

TRUSTEE REPORTS

None

ADMINISTRATOR'S REPORT

Jim Palmer shared some details on what he has been working on.

APPROVAL OF MINUTES

On motion of Trustee Gray, second by Trustee Longobardo, the Board unanimously approved the minutes of the Regular Meeting, Executive Session and Work Session of October 14, 2014.

NEW BUSINESS

A. RESOLUTION - SETTING A PUBLIC HEARING ON AMENDING THE VEHICLE AND TRAFFIC LAW

On Motion of Deputy Mayor Underhill, second by Trustee Poorman, the following resolution was unanimously approved.

WHEREAS, the Board of Trustees (the "Board") of the Village of Bronxville (the "Village") requested Village Counsel to draft a local law revising the Traffic and Vehicle Law of the Village, Chapter 290, by altering the prohibited parking areas along Kensington Road, the requirements of loading and unloading zones, and parking time limits in the Kraft Avenue Lot; and

WHEREAS, having received proposed Local Law # 7 -2014, the Board is prepared to hold a public hearing on such proposed law,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. A public hearing on proposed Local Law # 7 - 2014 will be held on Monday the 8th of December, 2014 at 8:00p.m. at Village Hall located at 200 Pondfield Road, Bronxville, NY.
2. The Village Board directs that all requisite notices be published in accordance applicable laws and regulations.

B. RESOLUTION – ACKNOWLEDGING THE JUSTICE COURT EXAMINATION FOR THE FISCAL YEAR ENDED MAY 31, 2014

On Motion of Trustee Longobardo, second by Trustee Gray, the following resolution was unanimously approved.

WHEREAS, the Uniform Justice Court Act requires that the Village Board of Trustees of Trustees, as the Auditing Board of Trustees of the Village, examine the records of the Justice Court, at least once per year, and

WHEREAS, the Board of Trustees has delegated that responsibility to the Village Treasurer, as Accountant for the Justice Court, and

WHEREAS, the Treasurer has completed such examination for the fiscal year ended May 31, 2014, and provided a copy of the report (attached) to the Trustees, and

WHEREAS, the Board of Trustees has examined this report and has determined that the fines therein collected have been turned over to the proper Village officials,

NOW, THEREFORE, BE IT RESOLVED that the Village of Bronxville Board of Trustees acknowledges that the required examination was conducted, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded along with a copy of the report to the NYS Office of Court Administration.

C. RESOLUTION AUTHORIZING A CONSULTING SERVICES AGREEMENT WITH THE LAWLEY BENEFITS GROUP, LLC

On Motion of Deputy Mayor Underhill, second by Trustee Poorman, the following resolution was unanimously approved.

WHEREAS, the Healthcare Reform Act requires additional employer reporting and compliance responsibilities, and

WHEREAS, to assure compliance, the Village of Bronxville believes it prudent to retain the services of a professional consulting group to provide modeling and analytics specific to the impact of the Healthcare Reform Act, and

WHEREAS, the price for these services, \$3,500.00, is competitive, and

WHEREAS, the Lawley Benefits Group, LLC, is recommended by one of the Village's benefits providers, and is also recommended by other municipalities in Westchester County,

NOW, THEREFORE, BE IT RESOLVED that the Village of Bronxville Board of Trustees agrees to contract with the Lawley Benefits Group to provide consulting services to the Village of Bronxville, and

BE IT FURTHER RESOLVED that this contract will be funded by the following budget transfer:
Increase Acct. A.1325 445 Decrease Acct. A.1990 500

Treasury - Fees \$3,500.00

Contingent Account \$3,500.00

D. RESOLUTION - AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE UNDERTAKING AGREEMENTS WITH NYSDOT FOR SEWER CLEANING ON STATE ROUTE 22

On Motion of Trustee Longobardo, second by Trustee Poorman, the following resolution was unanimously approved.

WHEREAS, the Village needs to maintain its sanitary sewer system and this maintenance includes preforming routine cleaning to ensure that there are no obstructions in the line; and

WHEREAS, sanitary sewer lines exist under State Route 22 in the Village and as a result, the State Department of Transportation requires a highway work permit before the Village and/or its subcontractors can perform the routine sewer maintenance;

NOW THEREFORE, BE IT RESOLVED:

That the Village Administrator is authorized to submit the necessary applications to the New York State Department of Transportation so that the Village and/or its subcontractors may gain access to perform sanitary sewer cleaning and other work as may be necessary to maintain the Village's sanitary sewers.

E. RESOLUTION - AUTHORIZING THE EXPANSION OF THE TICKET MANAGEMENT SYSTEM TO INCORPORATE A CASHIERING SYSTEM.

On Motion of Trustee Gray, second by Deputy Mayor Underhill, the following resolution was unanimously approved.

WHEREAS the Village Court would like to expand its ticket management system to incorporate a cashiering system that will provide the following benefits:

- Physically secure payments received over the counter
- Provide chronological automated receipt printing and tracking along with the ability to reprint receipts on demand
- Incorporate bar code technology for expedient and accurate entry of fines

WHEREAS the amendment to the existing contract will provide for this extra service.

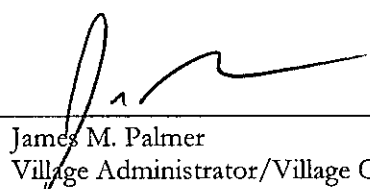
BE IT RESOLVED that the Board of Trustees authorizes the Administrator to sign this contract amendment with Professional Account Management, LLC for these additional services related to the purposes set forth in the original contract.

PUBLIC COMMENT

NONE

Trustee Longobardo made a comment that residents should be encouraged to participate and get more involved in the community and the boards.

There being no further comment, the meeting was adjourned at 8:38PM by motion of Deputy Mayor Underhill, second my Trustee Poorman.


James M. Palmer
Village Administrator/Village Clerk

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