

**MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE
OF BRONXVILLE HELD ON DECEMBER 10, 2012 AT THE VILLAGE HALL, 200
PONDFIELD ROAD, BRONXVILLE, N.Y.**

PRESENT:	Mary C. Marvin	Mayor
	Robert S. Underhill	Deputy Mayor
	Donald M. Gray	Trustees
	Anne W. Poorman	
	Guy Longobardo	
ALSO PRESENT:	Harold Porr III	Village Administrator
	James Staudt	Village Attorney
	Rocco Circosta	Superintendent of Public Works
	Robert Fels	Village Treasurer
	Alan Kassay	O'Connor Davies

WORK SESSION & EXECUTIVE SESSION

The meeting was called to order at 6:38PM on the motion of Trustee Poorman, second by Trustee Longobardo.

Village Administrator Harold Porr reviewed and discussed the meeting agenda.

The 2012-2013 Capital Improvement Program was then discussed with Superintendent of Public Works Rocco Circosta and Village Treasurer Robert Fels.

Alan Kassay of O'Connor Davies reviewed the 2011-2012 annual Village audit and answered questions of Board members.

At 7:38PM, on motion of Trustee Gray, second by Trustee Underhill, the Board entered into Executive Session to discuss labor negotiations, personnel matters and to confer with staff and legal counsel regarding the audit.

On motion of Trustee Longobardo, second by Trustee Poorman, the Board closed Executive Session at 8PM and re-entered the public session.

Mayor Marvin called the meeting to order at 8:04PM.

PRESENTATION – COMMUNITY FUND

Ms. Betsy Goodell, President of the Community Fund, announced that the annual campaign kick-off took place in October and the theme for this year is "Neighbors Helping Neighbors". The Community Fund follows a three step process: identifying the need, vetting the need and then raising the money. The Fund gives their investors a positive return on their investment. Currently, there are 26 organizations benefitting from this Fund.

Ms. Goodell introduced Mr. Kevin O'Donnell from EVAC who reported that all of the funds that EVAC receives from the Community Fund are utilized for their vehicles. He said that EVAC has a great partnership with the Community Fund and encouraged residents to support the Fund.

Trustee Underhill inquired how much money was raised last year and if it was spent in all three communities – Eastchester, Bronxville and Tuckahoe.

Ms. Goodell responded that last year they raised \$525,000 and that all three communities benefitted from this money.

Trustee Longobardo asked to hear a listing of some of the recipients.

Ms. Goodell listed the following as recipients: the community flu shot program, Bereavement Center of Westchester, a program for developmentally disabled children and adults, DARE programs in Eastchester and Tuckahoe and Gramatan Village.

Ms. Melinda Burge of the Community Fund asked residents for donations and pledges. They are entering the allocation season and can only give out what they have received.

PRESENTATION – BRONXVILLE LIBRARY

Ms. Gabriella Radujko, Director of the Library, said that she feels welcomed here and that Bronxville is a warm community. She is impressed with the level of involvement that residents have with the library. She is working with her staff on a number of initiatives. For example, she has been working with the senior citizens and there will be an event on January 10th called “Lunch with the Senior Bunch”, there are several holiday concerts being held at the library, children’s programs are in the works, the monthly newsletter has been expanded, a museum pass program has begun, and plans are underway to create a database of local authors that will become public. She would like to see the Chelsea art scene come to Bronxville. Ms. Radujko is also interested in “local” and would like to create some program around this theme.

Mayor Marvin thanked Ms. Radujko for her innovativeness and hard work.

Trustee Poorman commented that the library is a treasure and that it is important to maintain the core of the library in whatever form. It is a vibrant, vital community resource.

Trustee Longobardo said that Ms. Radujko brings a wide range of talents and the library is benefitting greatly from this.

VILLAGE AUDIT REPORT BY OD FOR FISCAL YEAR

Mayor Marvin introduced Alan Kassay of O'Connor Davies who reviewed the May 31, 2012 financial statements. Mr. Kassay reported that the independent auditor's report showed that the financial statements were presented properly and the Village received an unqualified opinion. He reported that the revenues and the expenditures resulted in a positive budgetary variance. The fund balance is in a very good position.

Trustee Underhill stated that in 2008-2009 the Village was put into a weaker position due to the economy. However, the Village has built the fund balance back up and this enables the Village to increase taxes at a slower rate.

Mr. Kassay said that the Village has no control over revenues that come into the Village but does have control over expenditures.

Trustee Underhill said that the Village is fortunate that the economy rebounded and that there was no snow last winter.

MAYOR'S REPORT

We have a fairly lengthy agenda tonight partly because we had to cancel our November meeting due to Hurricane Sandy so I will just give a quick overview of the activities of the past 8 weeks.

Chief among them of course was dealing with the power outages that lasted over a week for some residents. Though I think Con Edison has much to examine and rework in their emergency response system, we worked extremely well with the Con Edison employees assigned as liaisons here at Village Hall as they helped us to prioritize, troubleshoot and keep repair crews in the Village. Unfortunately, the whole event seemed to take a week out of everyone's lives but on balance we know how lucky we were given some of our neighbors in New York.

We continue to participate on the Storm Water Advisory Board of Westchester County in the hopes of receiving some funding, and on the same topic we are in the preliminary phase of our FEMA flood grant project.

We met with United Water to discuss their fee structure, proper maintenance of fire hydrants and flushing requirements. Given how much we all pay to them, we are trying to keep their feet to the fire. We are also working in concert with other communities to get the cost of hydrant maintenance spread across all water users, not just property taxpayers.

We reached a 4 year labor agreement with our police union, and are on the brink of an agreement with our library staff and we are meeting in earnest with the Teamsters to craft an agreement with our Department of Public Works employees.

We continue to focus on our business district and have worked directly with businesses potentially interested in coming to our community. In the spirit of helping all of our wonderful existing merchants, I ask you to shop local for the holidays.

In the intervening days, I have met with our Senior Citizens, the Boulder Ledge Garden Club, our School Board President, all of the students in the Bronxville Second Grade, the Spanish exchange students, the Community Fund, the Hilltop Association and Mr. Porr and I heard our terrific District Attorney and Bronxville resident, Janet DiFiore, speak to our Rotary Club. Mr. Porr and I will also be attending a dinner with State Comptroller DiNapoli this week.

Most importantly, there is an election here at Village Hall tomorrow from 2PM to 9PM to elect a Fire Commissioner for a five year term. Note, polling is not at the Fire House as it has been in past years. Since their budget is actually greater than that of the Village, over \$14 million, your vote will have a direct impact on your upcoming taxes.

There was so much more, but these are the highlights and I need to keep this meeting going.

TRUSTEE REPORTS

Trustee Poorman – the Department of Public Works is completing the debris clean up from Hurricane Sandy. The fall leaf program is coming to an end. Rocco Circosta, Superintendent of Public Works, is working with FEMA on the reimbursement process resulting from damage incurred by the Village due to Hurricane Sandy. Street lighting is being worked on. Con Edison has 12 locations where they need to make repairs before the Village can get in and light up the Village. The Village is looking at new LED bulbs for Village-wide lighting and has placed test bulbs along Parkway Road. Trustee Poorman encouraged residents to take a look and see what they think.

Trustee Gray – no report.

Trustee Longobardo – reminded residents that there is a new Court Clerk and welcomed her.

Trustee Underhill – had no report. He wanted to express his gratitude to Mayor Marvin, the Police Department and the Department of Public Works for the work that they did during Hurricane Sandy. He felt the level of dedication was really powerful and he is proud to be a part of this community.

APPROVAL OF MINUTES

On motion of Trustee Longobardo, second by Trustee Poorman, the Board approved the minutes of the Regular Meeting on November 5, 2012 and Special Meeting on November 28, 2012.

PUBLIC HEARING

2012-2013 Capital Improvement Program (CIP)

On motion of Trustee Poorman, second by Trustee Gray, the Board opened the public hearing at 8:38PM.

Village Administrator Harold Porr introduced Village Treasurer Robert Fels who gave a summary of the process. He explained that he has prepared a five year look ahead at what the various departments feel they will need. Over the last few weeks, all of the departments met to review their “wish lists” to see where things could be moved. The budget tonight reflects the results of this process.

Mayor Marvin commented that the Village benefits in borrowing based on its bond rating.

Village Administrator Harold Porr stated that the Village Board of Trustees has looked at the physical plant as well as reviewed all of the numbers in the Capital Improvement Program.

Mayor Marvin said that the capital repairs of the municipality are not exempted from the 2% tax cap.

Mr. Thomas Wolff, 230 Pondfield Road, said that the Village will potentially save money due to the hard work of Superintendent of Public Works Rocco Circosta. His research and diligence will result in a huge savings to the Village for the proposed lighting project.

Mayor Marvin thanked Mr. Circosta as well for his diligence and hard work on the lighting project.

On motion of Trustee Underhill, second by Trustee Longobardo, the Board closed the public hearing at 8:46PM.

NEW BUSINESS

RESOLUTION - CAPITAL IMPROVEMENT PROGRAM

On motion of Trustee Poorman, second by Trustee Underhill, the following resolution was unanimously approved:

BE IT RESOLVED that the Board of Trustees of the Village of Bronxville adopts the 2012/2013 capital budget in the attached five year plan.

RESOLUTION – HVAC PREVENTIVE MAINTENANCE & EMERGENCY REPAIR SERVICES AT VILLAGE HALL & VILLAGE LIBRARY

On motion of Trustee Poorman, second by Trustee Gray, the following resolution was unanimously approved:

WHEREAS the Village Engineer reports that he publicly advertised for the receipt of bids for Contract DPW 12-200 entitled HVAC Preventive Maintenance and Emergency Repair Services at Village Hall and Village Library,

WHEREAS on the bid date, November 29, 2012, bids were publicly opened and read aloud from (1) one bidder, and

WHEREAS the Village Engineer reviewed, analyzed and recommends that the Contract be awarded to the lowest responsible bidder, and

WHEREAS the lowest responsible bidder, D.P. Wolff Inc., 143 Bedford Road, Katonah, NY 10536 has met all the bid requirements and has provided for a (4) four year base bid price of \$110,144 (One Hundred Ten Thousand One Hundred and Forty Four dollars and zero cents) with payments for work completed to be paid monthly in accordance with the contract requirements,

NOW THEREFORE BE IT RESOLVED that Contract DPW 12-200 entitled HVAC Preventive Maintenance and Emergency Repair Service at Village Hall and Village Library be awarded to D.P. Wolff Inc, 143 Bedford Road, Katonah, NY 10536 for a (4) four year base bid price of \$110,144 (One Hundred Ten Thousand One Hundred and Forty Four dollars and zero cents), and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized and directed to execute Contract DPW 12-200 entitled HVAC Preventive Maintenance and Emergency Repair Services at Village Hall and Village Library to D.P. Wolff, 143 Bedford Road, Katonah, NY 10536.

RESOLUTION – PURCHASE OF 2007 SNOW DRAGON SNOWMELTER

On motion of Trustee Underhill, second by Trustee Gray, the following resolution was unanimously approved:

WHEREAS, the City of Yonkers is desirous of selling one 2007 Snow Dragon Snowmelter with approximately 51 hours of usage, and

WHEREAS, The Village of Bronxville has been seeking to purchase this type of Equipment for purposes of assisting us in our snow removal operation within the Village of Bronxville, and

WHEREAS, an inspection of said vehicle was made by the Supt. of Public Works and his staff, and

WHEREAS, the City of Yonkers has accepted an offer of \$ 85,000 from the Village of Bronxville;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees hereby authorizes the Mayor to sign an agreement with the City of Yonkers for the purchase of such vehicle at an amount of \$85,000.00, and

FURTHER RESOLVED, that the funds for the purchase of said vehicle shall be obtained from the Village of Bronxville Capital Fund.

Village Administrator Harold Porr reported that the Village reviewed this purchase and this machine when originally purchased by the City of Yonkers was approximately \$230,000 in 2007. The salvage price for this machine is estimated at \$75,000 so the outside exposure to the Village is about \$10,000. This machine will be used well in the Village particularly in our downtown and Village parking lots.

Trustee Longobardo stated that this purchase allows the Village to remove snow quicker and eliminates the large snow mounds.

RESOLUTION – SETTING A PUBLIC HEARING FOR PROPOSED LOCAL LAW #1-2013 re: FEE SCHEDULE IN SECTION A321-5

On motion of Trustee Longobardo, second by Trustee Gray, the following resolution was unanimously approved:

WHEREAS, the Board of Trustees (the “Board”) of the Village of Bronxville (the “Village”) requested Village Counsel to draft a local law authorizing the Board to adopt revisions to the fee schedule set forth in Section A321-5 of the Village Code;

WHEREAS, having received proposed Local Law # 1-2013, the Board is prepared to hold a public hearing on such proposed law,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. A public hearing on proposed Local Law # 1- 2013 will be held on Monday, January 14, 2013 at 8PM at Village Hall located at 200 Pondfield Road, Bronxville, NY.
2. The Village Board directs that all requisite notices be published in accordance with applicable laws and regulations.

RESOLUTION – SETTING A PUBLIC HEARING FOR PROPOSED LOCAL LAW #2-2013 re: MODIFYING PARKING METER AREAS & PARKING METER TIME LIMITS (MALTBY/STONE PLACE)

On motion of Trustee Longobardo, second by Trustee Poorman, the following resolution was unanimously approved:

WHEREAS, the Board of Trustees (the “Board”) of the Village of Bronxville (the “Village”) requested Village Counsel to draft a local law authorizing the Board to adopt modifications to parking meter areas and parking meter time limits in Chapter 290 of the Traffic and Vehicle Law of the Village of Bronxville;

WHEREAS, having received proposed Local Law # 2-2013, the Board is prepared to hold a public hearing on such proposed law,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

3. A public hearing on proposed Local Law # 2- 2013 will be held on Monday, January 14, 2013 at 8PM at Village Hall located at 200 Pondfield Road, Bronxville, NY.
4. The Village Board directs that all requisite notices be published in accordance with applicable laws and regulations.

PUBLIC COMMENTS –

No public comment.

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There being no further comments, the meeting was adjourned at 8:50PM by motion of Trustee Underhill, second by Trustee Gray.



Harold Porr III
Village Administrator/Village Clerk