

**MINUTES OF ANNUAL MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF BRONXVILLE HELD APRIL 9, 2018
AT VILLAGE HALL, 200 PONDFIELD ROAD, BRONXVILLE, N.Y.**

PRESENT:	Mary C. Marvin	Mayor
	Robert S. Underhill	Deputy Mayor
	Randolph Mayer	Trustee
	William H. Barton	Trustee
	Mark Wood	Trustee
ALSO PRESENT:	James Palmer	Village Administrator
	James Staudt	Village Attorney

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WORK SESSION & EXECUTIVE SESSION

At 6:30pm on a motion by Trustee Mayer, seconded by Deputy Mayor Underhill, the Village Board convened a Work Session. The Village Administrator took the Village Board through the Annual Meeting Agenda.

At 6:50pm, on a motion by Trustee Wood, seconded by Trustee Mayer, the Village Board closed the Work Session and convened an Executive Session for the purposes of discussing the potential sale of real property.

At 7:55pm, on a motion by Deputy Mayor Underhill, seconded by Trustee Wood, the Executive Session was adjourned and the Work Session reopened.

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At 8:06pm, Mayor Mary Marvin re-opened the Annual Meeting of the Board of Trustees by thanking former Trustees Guy Longobardo (6 years of service) and Anne Poorman (13 years of service) for their incredible professionalism, intellect and skill sets. They will truly be missed. Deputy Mayor Underhill and Trustee Randy Mayer expressed the same sentiments. Former Justice George McKinnis gave 24 years of service as Judge and he too will be truly missed. Mayor Marvin presented each with a gift.

Mayor Marvin announced Eastchester Town Supervisor, Tony Colavita, was in attendance. Mr. Colavita shared some kind words and congratulated the new Trustees and Justice. He also pledged the Town of Eastchester’s continued partnership with Bronxville.

SWEARING IN CEREMONY

Justice George Mayer administered the Oath to swear in new Justice William Primps.

Justice Primps administered the Oath to swear in Trustee William Barton and Trustee Mark Wood.

2018 ANNUAL APPOINTMENTS AND ANNUAL ACTIONS

On motion of Trustee Wood, seconded by Trustee Barton, the following Annual Appointments and Resolutions were unanimously approved:

2018 ANNUAL APPOINTMENTS

<u>Office</u>	<u>Length of Term</u>	<u>Term Expires</u>	<u>Name</u>
Deputy Mayor	1 year term	2019	(incumbent) Robert S. Underhill
Village Clerk	1 year term	2019	(incumbent) James Palmer
Village Treasurer	1 year term	2019	(incumbent) Lori Voss
Village Receiver of Taxes	1 year term	2019	(incumbent) Lori Voss
Village Assessor	1 year term	2019	(incumbent) Gennaro (Gerry) Iagallo
Registrar	2 year term	2020	(incumbent) Margaret Parr

Deputy Registrar	2 year term	2020	(incumbent) Mary Ann Magliato
Village Historian	1 year term	2019	(incumbent) Ray Geselbracht
Village Prosecutor	1 year term	2019	(incumbent) Ronnie James Ritz

RESOLUTION REGARDING ANNUAL ACTIONS

Auditor to Board of Trustees	Village Administrator for a 1 year term - for the purpose of checking monthly abstracts of purchases as prepared by the Village Treasurer, Village Administrator/Clerk.
Auditor to the Justice Court	O'Connor Davies, LLP
Village Auditor	O'Connor Davies LLP
Signatures	Section 1. Checks drawn on the bank accounts of the Village of Bronxville may be signed by any two of the following: Mayor, Deputy Mayor, Village Administrator or Treasurer Section 2. Checks drawn on the account of Justice Court of the Village of Bronxville, established for deposit of fines, fees and forfeited bail, shall be signed by a Village Justice. Section 3. Bank transfers and Federal wire transfers to be signed by any two of the following: Mayor, Deputy Mayor, Village Administrator or Treasurer.
Procurement Policy	For goods and services, which are not subject to competitive bidding or purchased under state or county contract, the following methods of purchase will be used to assure the prudent and economical use of Village funds: Estimated Annual Purchase Contract Amount: \$1,000 - \$2,999: Price Quote Requirement: 2 written/fax quotations \$3,000 - \$19,999: Price Quote Requirement: 3 written/fax quotations or request for proposals (RFPs) \$20,000 and above: Price Quote Requirement: Subject to publicly advertised bid or request for proposals (RFPs). Must be circulated to at least three companies. Contract must be approved by Mayor and Board of Trustees. A contract or purchase order must be signed by the Village Administrator after BOT approval, prior to order being made. Estimated Annual Public Works Contract Amount : \$1,000 - \$4,999: Price Quote Requirement: 2 written/fax quotations \$5,000 - \$34,999: Price Quote Requirement: 3 written/fax quotations or request for proposals (RFPs) \$35,000 or more: Price Quote Requirement: Subject to publicly advertised bid or request for proposals (RFPs). Must be circulated to at least three companies. Contract must be approved by Mayor and Board of Trustees. A contract or purchase order must be signed by the Village Administrator after BOT approval, prior to order being made.
Bank Depositories	Authorize depositories for Village funds with J.P. Morgan Chase Bank, Sterling National Bank and People's United Bank
Surety Bonds	That surety bonds be filed in the following amounts: • All employees \$200,000 per loss • Premiums to be paid by Village
Official Newspaper	Designate "The Journal News" as the official newspaper for the Village of Bronxville until such time as the Village Board of Trustees determines otherwise. Publication of legal notices will appear there as required.
Meeting Date/Order of Business	Resolve that the regular meeting date of the Board of Trustees will be held at 8:00 PM on the 2 nd Monday of each month, excluding the month of August

when there will be no meeting.

Mileage Reimbursement

Beginning on Jan. 1, 2018, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

54.5 cents per mile for business miles driven

On motion of Trustee Mayer, seconded by Trustee Wood, the following Mayoral appointments were consented to by the Village Board:

BOARDS AND COMMITTEES

To the **FINANCE COMMITTEE** – Edward Forst reappointed for a two year term to 2020.

To the **PLANNING BOARD** – Gary Reetz reappointed as Chair and James Murray as Vice-Chair, each for a two year term to 2020.

To the **DESIGN REVIEW COMMITTEE** – Stephen Hawkey and Larry Vranka, each reappointed for two year terms to 2020.

To the **ZONING BOARD OF APPEALS** – William Fredericks reappointed to a five year term to 2023.

To the **ETHICS BOARD** – William Slattery and Marilyn Hill Wood each reappointed to a two year term to 2020.

To the **BOARD OF ASSESSMENT** – John Hill and Gene Piper, each reappointed for a five year term to 2023.

To the **LIBRARY BOARD OF TRUSTEES** – Robert Shearer newly appointed for a three year term to 2021

MAYOR’S REPORT

None

VILLAGE ADMINISTRATOR

Village Administrator, James Palmer, gave a brief update on what he has been working on. Mr. Palmer welcomed new Trustees Barton and Wood. There are some new projects currently underway in the Village. Those projects include Midland Avenue gas line work – which is not a Village project, and a new water line at Northway and Northwest Way. Tennis season is quickly approaching, please check the website, www.villageofbronxville.com for the tennis season application.

Mr. Palmer briefly discussed the results of the recent Village election and clarified some of the issues that took place the day of election.

APPROVAL OF MINUTES

On motion of Trustee Mayer, seconded by Mayor Marvin, the Board approved the minutes of the following meetings:

- Executive/Work Session of March 26, 2018
- Regular Meeting of March 26, 2018

PUBLIC HEARING

1. **Local Law 7–2018** – Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law Section§ 3-c.

At 8:53pm, on motion of Deputy Mayor Underhill, seconded by Trustee Barton, the Village Board of Trustees opened the public hearing for Proposed Local Law 7-2018

Mayor Marvin gave a brief description about Local Law 7-2018.

No Public Comment

At 8:56pm, there being no further comments, Mayor Marvin closed the Public Hearing on Local Law 7 - 2018 on motion of Trustee Mayer, seconded by Trustee Barton.

2. 2018/2019 Village Budget

At 8:57pm, on motion of Deputy Mayor Underhill, seconded by Trustee Wood, the Village Board of Trustees opened the Public Hearing for 2018/2019 Village Budget

Village Administrator, James Palmer, explained the budget appropriations. The Public Hearing for the 2018/2019 Village Budget will remain open for written comments until Monday, April 16.

At 9:04pm, there being no further comments, Mayor Marvin closed the Public Hearing on 2018/2019 Village Budget on motion of Trustee Wood, seconded by Deputy Mayor Underhill. The Public Hearing will remain open for written comments only until Monday, April 16, 2018.

NEW BUSINESS

A. RESOLUTION – Local Law 7–2018 – Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law Section § 3-c.

On motion of Trustee Wood, seconded by Deputy Mayor Underhill, the Board approved the following resolution:

BE IT ENACTED by the Board of Trustees of the Village of Bronxville as follows:

Section One. Legislative Intent. It is the intent of this local law to allow the Village of Bronxville to adopt a budget for the fiscal year commencing June 1, 2018, that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section Two. Authority. This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section Three. Tax Levy Limit Override. The Board of Trustees of the Village of Bronxville, County of Westchester, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2018, that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law § 3-c.

Section Four. Severability. If any section, subsection, clause, phrase or other portion of this Local Law is, for any reason, declared invalid, in whole or in part, by any court, agency, commission, legislative body or other authority of competent jurisdiction, such portion shall be deemed a separate distinct and independent portion. Such declaration shall not affect the validity of the remaining portions hereof, which other portions shall continue in full force and effect.

Section Five. Effective Date. This local law shall take effect immediately upon filing with the Secretary of State.

B. RESOLUTION – Proclaiming Arbor Day in the Village

On motion of Deputy Mayor Underhill, seconded by Trustee Barton, the Board approved the following resolution:



Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Mary Marvin, Mayor of the Village of Bronxville hereby proclaim April 27, 2018 as

Arbor Day

In the Village of Bronxville, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 10th of April
Mayor Mary Marvin

TRUSTEE COMMENTS

As this being our annual meeting, Trustee Mayer commented that there are no residents present to comment on the Village Budget, gives a sense of trust from the Village residents.

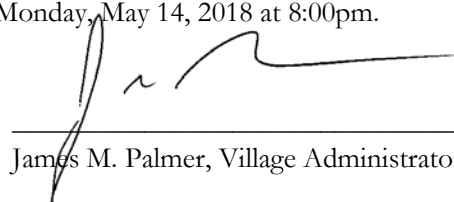
PUBLIC COMMENT

No public comment

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There being no further comments, Mayor Marvin closed the Annual Meeting at 9:10pm by motion of Trustee Barton, seconded by Trustee Wood.

Next Village Board of Trustee's Meeting is scheduled for Monday, May 14, 2018 at 8:00pm.


James M. Palmer, Village Administrator