

**MINUTES OF REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF BRONXVILLE HELD MAY 13, 2019
AT THE VILLAGE HALL, 200 PONDFIELD ROAD, BRONXVILLE, N.Y.**

PRESENT:	Mary C. Marvin	Mayor
	Randolph Mayer	Trustee
	William H. Barton	Trustee
	Mark Wood	Trustee

ALSO PRESENT:	James Palmer	Village Administrator
	James Staudt	Village Attorney
	Lori Voss	Village Treasurer

EXCUSED:	Robert S. Underhill	Deputy Mayor
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WORK SESSION & EXECUTIVE SESSION

At 6:30pm on motion by Trustee Wood, seconded by Trustee Barton, the Village Board convened the Work Session. The Village Administrator provided the Village Board copies of the first draft of the Comprehensive Plan. Frank Fish of BFJ provided the Village Board a summary of the draft and then took them through an agenda for the Public Hearing on the plan scheduled for June 4th.

The Village Board discussed the responses to the survey.

The Village Administrator took the Village Board through the rest of the agenda.

At 7:40pm on a motion by Trustee Wood, seconded by Trustee Barton, the Village Board closed the Work Session and went into an Executive Session to discuss a personnel matter.

At 8:00pm on motion of Trustee Mayer, seconded by Trustee Wood, the Village Board closed the executive Session.

At 8:01pm, Mayor Mary Marvin re-opened the Regular Meeting of the Board of Trustees.

Mayor Marvin introduced Kathleen Winter from the Senior Citizen’s Council. Mrs. Winter thanked the Board for donating a parking prize each year for their raffle. She also mentioned how generous the new Greek restaurant, Opa Opa, has been by providing hot soup to those selling raffle tickets outside their restaurant.

Mayor Marvin also announced that the Bronxville PBA is also selling raffle tickets for their only fundraiser which will be drawn June 1 at the sidewalk sale. Tickets can be purchased at the police desk in Village Hall or the day of at the sidewalk sale on June 1.

Paul Taft, Bronxville Building Inspector, shared some highlights from their very successful first annual Safety Day which was held this past Saturday, May 11 behind Village Hall. Mr. Taft thanked the Board for their support of this event. A variety of vendors donated their time on Saturday and he was very appreciative of everyone’s efforts.

MAYOR’S REPORT

Mayor Marvin gave a brief report on what she has been working on. Bronxville’s Green Committee is hosting their annual Take Back Day on June 8, 2019 from 10am to 1pm behind Village Hall on Palumbo Place. Mayor Marvin also mentioned that there will be a public hearing on June 4, 2019 to discuss the results of the Village’s Comprehensive Plan. The meeting is open to the public and will take place in the Yeager Room at the Bronxville Library.

VILLAGE ADMINISTRATOR

James Palmer, Village Administrator, gave a brief report on what he has been working on. The Parkway Road parking lot is still being worked on with a soft opening scheduled for late June. The MS4 report will be available on the Village’s website June 1, 2019. Mr. Palmer also reminded everyone of the Memorial Day Parade, May 27, 2019. Mayor Marvin announced that Judge George McKinnis will be this year’s Grand Marshal.

APPROVAL OF MINUTES

On motion of Trustee Wood, seconded by Trustee Barton, the Board approved the minutes of the following meetings:

- Work Session and Executive Session of April 8, 2019
- Regular Meeting of April 8, 2019
- Special Meeting of April 16, 2019

NEW BUSINESS

A. RESOLUTION – Approving Capital Projects and Authorizing Debt Financing

On motion of Trustee Barton, seconded by Trustee Mayer, the following resolution was unanimously approved:

WHEREAS, the Board of Trustees has reviewed the attached list of capital projects proposed for 2019-2020, and

WHEREAS, the proposed capital projects are deemed necessary and appropriate,

NOW, THEREFORE, BE IT RESOLVED

that the Board of Trustees hereby approves the following capital projects:

Project Description	C/A No.	Amount
Vehicles (2)		110,000.00
Total 3 Yr PPU Projects		110,000.00
Copy Machine		10,000.00
Security Cameras for Tennis Ct		15,000.00
Body Cameras		28,704.00
Electronic Finger Print Machine		30,000.00
Pay stations (3) 3 w/ canopies - Kraft		100,000
LPR for Parking Enforcement		50,000
Total 5 Yr PPU Projects		233,704
HVAC Improvements		375,000
Total 10 Yr PPU Projects		375,000.00
Village Hall 2nd Floor Steel/Glass		19,404.00
Village Hall Exterior Painting		100,000
Village Hall Exterior Sealing Improvements		50,000
Village Hall Front Office Flooring		25,000
DPW Facility		3,000,000
Total 25 Yr PPU Projects		3,175,000
Street & Curb Restoration		325,000
Tear Drop Lighting		100,000
Dump Truck F550 - 1 Ton		90,000
Sanitation Truck Body		120,000
Pondfield Road Underpass Renovation		250,000
Traffic Improvements - Kraft at Meadow		50,000
Fence & Guardrail		15,000
Paddle Court Electrical Pannel		10,000
Sagamore Park Playground Upgrades		30,000
Tennis Court Upgrades		50,000
Total 15 Yr PPU Projects		1,040,000
Add: Bond Financing Costs		70,000
Total Bond Financing Costs		70,000
Total Capital Financing Needs		5,013,406.00

BE IT FURTHER RESOLVED that the Board of Trustees authorizes, in compliance with the requirements of law, the Village Administrator and the Village Treasurer to take all actions necessary to finance these projects with either debt service or appropriated fund balance.

B. RESOLUTION – Confirming Environmental Findings and Determination for Various Capital Projects

On motion of Trustee Mayer, seconded by Trustee Wood, the following resolution was unanimously approved:

WHEREAS, on May 13, 2019, the Board of Trustees approved capital projects for the 2019-2020 fiscal year, and

WHEREAS, the Board of Trustees authorized funding through debt service, and

WHEREAS, in order to consider financing the variance through debt issuance, the Village is first required by law to adopt an environmental compliance resolution,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby approves the following environmental compliance resolution.

ENVIRONMENTAL COMPLIANCE RESOLUTION TO MAKE FINDINGS AND DETERMINATIONS

WHEREAS various Village department heads and where applicable, competent architectural and engineering firms, duly licensed by the State of New York have, at the instance of the Board of Trustees (the “Board”), prepared plans, estimates, and where applicable, engineering and architectural studies and an estimate of the costs of (i) the acquisition of various equipment, machinery and furnishings (\$237,033), (ii) the acquisition of vehicles (\$111,555), (iii) the acquisition of parking pay stations (\$101,417), (iv) the construction or reconstruction of roads and streets (\$649,062), (v) the acquisition of machinery and apparatus for construction and maintenance (\$212,949), (vi) the improvements to Village parks and recreational areas (\$91,284) and (vii) the financing of the costs of the construction of additions to and/or reconstruction of Class “A” buildings (\$197,168), all in and for the Village, authorized by the Board pursuant to three separate bond resolutions, A, C and E, each dated May 13 2019, including rights-in-land, original furnishings, equipment, machinery, apparatus required for such purpose, and preliminary and incidental costs related thereto (collectively the “Project”) and said plans, estimates and engineering and architectural studies have been filed in the office of the Village Clerk and are on file for public inspection; and

WHEREAS, the Board of Trustees has determined, each component of the Project is an “unlisted action”, as that term is defined in 6 NYCRR §617.2(ak), or a “Type II action”, as that term is defined in 6 NYCRR §617.2(aj), and therefore there is no requirement that the Village prepare or file an Environmental Assessment Form (“EAF”); and

WHEREAS, it is proposed that the maximum amount estimated to be expended for the Project is \$1,600,468 and that the costs of the Project are to be financed by (i) the issuance of serial bonds of the Village in the aggregate principal amount of \$1,600,468 pursuant to the Local Finance Law of New York (the “LFL”) and if deemed advisable by the issuance of bond anticipation notes in anticipation of the issuance of said bonds; and

WHEREAS, it is proposed that the costs of the Project are to be paid from a tax levied upon all the taxable property in the Village in annual installments determined by the Board of Trustees in amounts sufficient to pay the principal of and interest on said bonds to be authorized in a bond resolution to be adopted by the Board; and

WHEREAS, the evidence contained in such plans, estimates and engineering and architectural studies with respect to the Project permits the Board to make the determinations hereinafter in connection with actions to be made for the purpose of authorizing the financing of the Project;

NOW THEREFORE, pursuant to proceedings prescribed in 6 NYCRR at §617 of the State Environmental Quality Review Act (“SEQRA”) regulations, **BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF THE VILLAGE OF BRONXVILLE, NEW YORK**, as follows:

Section 1. The Village, by and through the Board, hereby declares and designates itself to be the “lead agency” as that term is defined in 6 NYCRR §617.2(u), with respect to the environmental review of the Project.

Section 2. It is hereby determined that the Project is an unlisted action or a Type II action, as those terms are defined in 6 NYCRR §617.2(ak) and §617.2(aj), respectively.

Section 3. No other agency other than the Village is involved in said environmental review and no coordinated review, segmentation or scoping of such review is necessary or required with respect to the Project.

Section 4. No hearing as set forth in 6 NYCRR §617.10(e) is required in making the determinations contained herein with respect to the Project.

Section 5. Taking into account the criteria set forth in 6 NYCRR §617.7, upon review of all pertinent information, including taking a hard look at all the facts and circumstances, it will determine that the Projects (i) will not have a significant effect on the climate or climate change, and (ii) will not have a significant effect on the environment, and no unidentified adverse effects are anticipated with respect thereto and are precluded from further review under the Environmental Conservation Law.

Section 6. The Village shall maintain a file, readily accessible to the public, in the office of the Village Clerk, containing this resolution.

Section 7. This resolution shall take effect immediately upon its adoption.

C. RESOLUTION – Authorizing Bond Resolutions for Various Capital Projects

The following resolution was presented to the Board for approval. The following attached projects were approved on motion of Trustee Wood, seconded by Trustee Barton:

WHEREAS, on May 13, 2019, the Board of Trustees approved five year funding for 2019/2020 Village capital projects, and

WHEREAS, the Village intends to proceed with approved capital projects totaling \$1,600,468,

NOW, THEREFORE, BE IT

RESOLVED that the Board of Trustees hereby approves the following bond resolutions funding \$1,600,468:

BE IT FURTHER RESOLVED that the Board of Trustees authorizes, in compliance with the requirements of law, the Village Administrator and the Village Treasurer to take all actions necessary to effect and record this issuance.

Village of Bronxville
List of Capital Projects

Village of Bronxville
List of Capital Projects
to be funded by bond
FYE 5/31/20 - Bond Resolution C

Project Description	C/A No.	Amount	PPU (Yrs)	Amt Including BAN Fin Costs	Resolution
Street & Curb Restoration		325,000	15	329,597.00	C(i)
Tear Drop Lighting		100,000	5	101,417.00	C(i)
Pondfield Road Underpass Renovation		250,000	15	253,537.00	C(i)
Traffic Improvements - Kraft at Meadow		50,000	15	50,711.00	C(i)
Fence & Guardrail		15,000	15	15,217.00	C(i)
				750,479.00	C(i)
Dump Truck F550 - 1 Ton		90,000	15	91,277.00	C(ii)
Sanitation Truck Body		120,000	15	121,672.00	C(ii)
				212,949.00	
Paddle Court Electrical Pannel		10,000	15	10,145.00	C(iii)
Sagamore Park Playground Upgrades		30,000	15	30,428.00	C(iii)
Tennis Court Upgrades		50,000	15	50,711.00	C(iii)
				91,284.00	
Total 15 Yr PPU Projects		1,040,000		1,054,712.00	

Project Description	C/A No.	Amount	PPU (Yrs)	Resolution Amount	Resolution
Village Hall 2nd Floor Steel/Glass		19,404.00	25	19,683.00	E
Village Hall Exterior Painting		100,000	25	101,417.00	E
Village Hall Exterior Sealing Improvements		50,000	25	50,711.00	E
Village Hall Front Office Flooring		25,000	25	25,357.00	E
Total 25 Yr PPU Projects		175,000		197,168.00	

On roll call, voting was as follows:
Ayes: Trustee Wood, Trustee Barton, Trustee Mayer, Mayor Marvin
Nayes: None

D. RESOLUTION – Authorizing Sale of Surplus Vehicles

On motion of Trustee Barton, seconded by Trustee Mayer, the following resolution was unanimously approved:

WHEREAS, certain Village vehicles and equipment have been recommended to be declared surplus, or they have exceeded their useful life and purpose; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby declare the following vehicle as surplus Village property and authorizes the disposal of the following vehicles:

Year	Make/Model	Unit No.	VIN/Description	Assigned to
1998	GMC 7000 GARBAGE TRUCK 20 YD	1	1GDM7D1Y6LV501793	DPW

BE IT FURTHER RESOLVED that the disposal of this vehicle is authorized in compliance with the requirements of law, and the Village Administrator and all appropriate officials are authorized to take the actions necessary to dispose of this vehicle

E. RESOLUTION – Ratification of Stipulation Agreement with Bronxville Police Taylor Act Committee

On motion of Trustee Mayer, seconded by Trustee Wood, the following resolution was unanimously approved:

WHEREAS, the negotiating committees for the Village and the Bronxville Police Taylor Act Committee had engaged in negotiations in good-faith in an effort to arrive at a successor agreement to a contract that expired on May 31, 2015; and

WHEREAS, the parties arrived at a tentative agreement on December 1, 2015 and executed a stipulation of agreement on said date; and

WHEREAS, said stipulation of agreement was subject to the ratification of both the Bronxville Police Taylor Act Committee bargaining unit employed by the Village of Bronxville and the Village Board of Trustees; and

WHEREAS, said stipulation of agreement was ratified by the Bronxville Police Taylor Act Committee bargaining unit on December 7, 2015;

NOW THEREFORE, BE IT RESOLVED:

That the Board of Trustees of the Village of Bronxville hereby ratifies the stipulation of agreement dated December 1, 2015 and further authorizes the Mayor to execute a successor agreement incorporating the stipulation of agreement.

F. RESOLUTION – Acknowledging Completion of Justice Court Audit for Year Ending May 31, 2018

On motion of Trustee Barton, seconded by Trustee Mayer, the following resolution was unanimously approved:

WHEREAS, the Uniform Justice Court Act requires that the Village Board of Trustees of Trustees, as the Auditing Board of Trustees of the Village, examine the records of the Justice Court, at least once per year, and

WHEREAS, the Board of Trustees has delegated that responsibility to the Village Treasurer, as Accountant for the Justice Court, and

WHEREAS, the Treasurer has completed such examination for the fiscal year ended May 31, 2018 and provided a copy of the report (attached) to the Trustees, and

WHEREAS, the Board of Trustees has examined this report and has determined that the fines therein collected have been turned over to the proper Village officials,

NOW, THEREFORE, BE IT

RESOLVED that the Village of Bronxville Board of Trustees acknowledges that the required examination was conducted, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded along with a copy of the report to the NYS Office of Court Administration.

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PUBLIC COMMENT

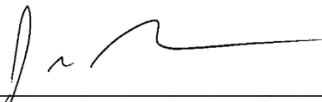
Jennifer Colao, Village resident, announced that she is hosting the Bronxville Beatification Council’s Garden Party Fundraiser on June 9.

Sean Abbott, of the Bronxville Surrealist, made a few comments.

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The next Village Board of Trustees Meeting is scheduled for June 10, 2019.

At 8:45pm, the meeting was adjourned on motion by Trustee Wood, seconded by Trustee Mayer.



James M. Palmer
Village Administrator