

**MINUTES OF SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF BRONXVILLE HELD MARCH 28, 2023 AT 6:30PM
AT VILLAGE HALL, 200 PONDFIELD ROAD, BRONXVILLE, N.Y.**

PRESENT:	Mary C. Marvin	Mayor
	Robert S. Underhill	Deputy Mayor
	William Fredericks	Trustee
	Helen Knapp	Trustee
	Mary Taylor Behrens	Trustee
 ALSO PRESENT:	 James Palmer	 Village Administrator
	Lori Voss	Village Treasurer
	Stephen Shallo	Assistant Village Administrator

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WORK SESSION

At 6:30PM, on a motion by Deputy Mayor Underhill, seconded by Trustee Behrens the Village Board convened a Budget Work Session.

The Village Administrator and Treasurer summarized the levy and tax rate change, current taxable value and then took the Village Board through the principal revenue and expense changes, which impacted the proposed budget.

1. RESOLUTION - To Schedule a Public Hearing for 2023/2024 Village Budget and Annual Meeting

On a motion by Deputy Mayor Underhill, seconded by Trustee Fredericks the Village Board agreed to schedule the budget public hearing for Monday, April 10th at 7pm.

BE IT RESOLVED that the Board of Trustees will conduct its Annual Meeting & April monthly meeting on Monday, April 10, 2023 at 7:00pm.

BE IT ALSO RESOLVED that the Board of Trustees hold a public hearing on proposed 2023/2024 Budget on April 10, 2023 at 7:00pm.

The Village Board directs that all requisite notices be published in accordance with applicable laws and regulations.

Newly elected Mayor and Trustees will be installed that evening. The meeting will be located at Village Hall, 200 Pondfield Road, Bronxville, NY. This will be posted in Village Hall and on the Village website.

The Village Administrator explained that the proposed budget also includes the use of \$125,000 from the tax stabilization reserve and further recommended that the Village Board authorize the replenishment of the reserve with an amount of \$375,000 (some of which could be used in future years).

2. RESOLUTION - To Replenish Tax Stabilization Reserve Fund

On a motion by Trustee Behrens, seconded by Trustee Knapp the Village Board unanimously approved the following resolution:

WHEREAS on April 20, 2018 the Village established a tax stabilization reserve fund, pursuant to General Municipal Law (GML) Section 6-e, to lessen projected increases in excess of 2.5% of the amount of the real property tax levy, and

WHEREAS the Village deems it prudent to replenish this reserve,

NOW, THEREFORE, BE IT

RESOLVED that the Board of Trustees authorizes the Village Administrator and Village Treasurer to take administrative actions necessary to fund this reserve with \$375,000, to be distributed as determined by

the Board of Trustees, not to exceed the difference between the projected amount of the real property tax levy and 102.5% of the amount of the real property tax levy, and

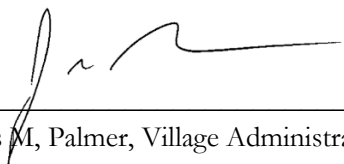
BE IT FURTHER RESOLVED that all expenditures from the Reserve Fund shall be made only for the purpose for which the Reserve Fund is established, and

BE IF FURTHER RESOLVED that no expenditure shall be made from this Reserve Fund without the approval of the Board of Trustees and such additional actions or proceedings as may be required by Section 6-e of the General Municipal Law and any other law.

Following a discussion on revenues and expenses, the Village Administrator provided the Village Board with copies of a proposed five- year capital plan and highlighted projects proposed for the 2023-24 fiscal year including some equipment purchases for Department of Public Works and Police Department. The Village Administrator further explained that this is only a plan and that individual projects would be approved by the Village Board over the course of the year including how projects and/or equipment would be funded.

Trustee Knapp updated the Village Board on the Library Board's efforts to design some usable outdoor space on the Library campus and provided the Village Board with copies of the latest design.

There being no further discussion, the Village Board closed the Work Session at 9:05PM on a motion by Deputy Mayor Underhill, seconded by Trustee Knapp.



James M, Palmer, Village Administrator/Clerk