

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF BRONXVILLE HELD JUNE 10, 2024 AT 7:00PM
AT VILLAGE HALL, 200 PONDFIELD ROAD, BRONXVILLE, N.Y.**

PRESENT:	Mary C. Marvin	Mayor
	Robert S. Underhill	Deputy Mayor
	Helen Knapp	Trustee
	William Fredericks	Trustee
	Mary Taylor Behrens	Trustee
ALSO PRESENT:	James Staudt	Village Attorney
	James Palmer	Village Administrator
	Stephen Shallo	Assistant Village Administrator
	Lori Voss	Village Treasurer
	Christopher Satriale	Chief of Police

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WORK SESSION

At 5:15pm, on a motion by Deputy Mayor Underhill, seconded by Trustee Behrens, the Village Board unanimously convened a Work Session. On a motion by Deputy Mayor Underhill, seconded by Trustee Knapp the Village Board agreed to enter into Executive Session for the purposes of interviewing a candidate for the position of Police Officer.

At 6:30pm, on a motion by Trustee Behrens, seconded by Deputy Mayor Underhill, the Village Board adjourned the Executive Session and reopened the Work Session.

The Village Administrator took the Village Board through the agenda. Following a summary by the Village Administrator on FEMA’s flood review of Paxton Avenue and surrounding streets, the Village Board requested that alternative green solutions be considered as part of the area’s overall restoration.

The Village Board also agreed to not take any additional actions on the proposed sanitary sewer lateral law at this time.

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At 7:01pm, Mayor Marvin opened the Regular Meeting of the Board of Trustees.

Chief Christopher Satriale began his address to the Board of Trustees by expressing his gratitude for their ongoing support, which has allowed his department to grow and thrive despite a trend of defunding in other communities. Over the past two years, the Board has added extra police officers to his department, a move that has been greatly appreciated. Chief Satriale also acknowledged that the Village is constantly evolving and that his department has faced new challenges in recent times, including the rise of scooters, pedestrian safety concerns, and the introduction of on-street dining. Following his remarks, Chief Satriale introduced Lt. Nicholas DeYoung, who came forward to announce the swearing in of four new police officers.

SWEARING IN CEREMONY OF POLICE OFFICERS

POLICE OFFICER ANTHONY FRANCIOTTI SWORN IN BY TRUSTEE FREDERICKS

Police Officer Anthony Franciotti grew up and currently resides in Eastchester. Officer Franciotti began his police career with the City of Mount Vernon Police Department in December of 2021 and transferred to Bronxville PD in July of 2023. Prior to beginning his law enforcement service, Officer Franciotti worked for the Village of Bronxville Department of Public Works.

POLICE OFFICER DIMITRI GALLARD SWORN IN BY DEPUTY MAYOR UNDERHILL

Police Officer Dimitri Gallard grew up in Brooklyn and currently lives in New Rochelle with his girlfriend. Officer Gallard graduated from Hunter College with a degree in Biochemistry and is currently working towards a degree in Applied Psychology from SUNY Canton. Officer Gallard began his police career with the City of New York Police Department in October of 2018 and transferred to the Bronxville Police Department in March of this year.

POLICE OFFICER BRANDON SERRANO SWORN IN BY TRUSTEE KNAPP

Police Officer Brandon Serrano grew up and currently lives in New City with his family. Officer Serrano graduated from Saint John’s University with a bachelor’s degree in Criminal Justice. Officer Serrano began his police career with the City of New York Police Department in November of 2020. Officer Serrano transferred to Bronxville Police Department in March of this year.

POLICE OFFICER FADI KHADER SWORN IN BY MAYOR MARVIN

Police Officer Fadi Khader grew up and currently lives in Yonkers with his wife, Nour. Officer Khader graduated from Manhattan College with a bachelor’s degree in Finance. Officer Khader began his police career with the City of New York Police Department in November of 2020 and transferred to the Village of Bronxville PD in June of this year. Officer Khader is fluent in Arabic.

PROMOTIONS:

DETECTIVE CHERYL JAROSZ SWORN IN BY MAYOR MARVIN, TRUSTEE BEHRENS AND TRUSTEE KNAPP AS FIRST FEMALE SERGEANT

Detective Cheryl Jarosz began her law enforcement career with the City of Mount Vernon Police Department in January of 2006. Detective Jarosz transferred to the Bronxville Police Department in April of 2013 and since then has served as a Patrol Officer and Detective. Detective Jarosz has training as a youth officer, community-policing officer, school resource officer, crime scene investigator and is the creator of the BPD Annual Report. Detective Jarosz resides in Eastchester with her husband Alexander and her children Allie and Aksel.

DETECTIVE STEVE VALENTIN SWORN IN BY TRUSTEE BEHRENS AS SERGEANT

Detective Steve Valentin began his law enforcement career with the City of New York Police Department in June of 2006. Detective Valentin transferred to the Bronxville Police Department in June of 2010. Detective Valentin has served as a Patrol Officer and Detective. Detective Valentin has training as a youth officer, police investigator, crime scene investigator and photographer. Detective Valentin resides in Monroe with his wife Vanessa and their children Madison and Steven.

Chief Satriale continued with 2024 Departmental Awards:

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|--------------------|--------------------|-------------------------|
| • PO Matthew Stein | Yonkers Robbery | Excellent Police Duty |
| • PO Danso-Faried | CPR Iona College | Life Saving Award |
| • PO Danso-Faried | CPR Pondfield Road | Life Saving Award |
| • PO Michael Lewis | CPR Pondfield Road | Life Saving Award |
| • PO Justin Sokol | Naloxone | Excellent Police Duty |
| • PO Kaiser | Naloxone | Excellent Police Duty |
| • PO Nigel Butler | Burglary Arrest | Meritorious Police Duty |
| • DET SGT Anderson | Burglary Arrest | Meritorious Police Duty |
| • LT Bunyan | Burglary Arrest | Meritorious Police Duty |
| • SGT Sandarciero | Burglary Arrest | Meritorious Police Duty |
| • SGT DeYoung | Burglary Arrest | Meritorious Police Duty |
| • SGT Morgan | Burglary Arrest | Meritorious Police Duty |
| • DET Valentin | Burglary Arrest | Meritorious Police Duty |

Sergeant Bart Sandarciero received a standing ovation, as he is retiring from the Bronxville Police Department after twenty years of dedicated service! Joining the force in 2002, Sergeant Sandarciero became Detective in 2008 and later achieved the esteemed position of Sergeant in 2010. He founded the Emergency Response Unit, an elite unit of Officers trained in specialized tactics and weaponry. As a firearms instructor, bike officer, and dedicated youth officer, Sergeant Sandarciero's impact on our community has been profound. His leadership, marked by fairness and kindness, has left an indelible mark on all who have had the privilege of working alongside him.

MAYOR’S REPORT

Mayor Marvin gave a brief update on what she has been working on. She mentioned pride month and saluted all in this community who celebrate. Mayor Marvin also mentioned that the sidewalk sale held earlier this month was very successful and that the Bronxville School celebrated a Hindu tradition called Holi which is a festival of colors. Phil Aufiero, a Department of Public Works employee retired after 32 years of service to the Village.

Trustee Behrens mentioned that the Bronxville Beautification Council will be hosting a Garden Party on June 23rd. The BBC encourages attendance. The Bronxville Chamber of Commerce summer concert series has begun and to check their website for dates. Trustee Behrens also announced that the Bronxville Police Department is now on social media outlets X, Instagram and Facebook. She also mentioned that the Bronxville Library will be holding a ribbon cutting ceremony on Friday, June 14th at 10am for the new outdoor reading garden.

Trustee Knapp mentioned that the Green Committee is hosting an open house at the Villa BXV Clubroom on June 17th from 6:00pm to 7:30pm to learn more about their program.

Trustee Fredericks was happy to attend a Boy Scout ceremony honoring five new Eagle Scout members.

ADMINISTRATOR’S REPORT

James, Palmer, Village Administrator, gave a brief update on what he has been working on. There are several projects planned this summer including Con Edison gas line repairs and replacement along Avon Road, Midland Avenue and Park Avenue and Crows Nest Road, Pondfield Road, Valley Road and Sagamore Road.

APPROVAL OF MINUTES

On a motion by Trustee Knapp, seconded by Trustee Behrens, the Village Board unanimously approved the minutes of the following meetings:

- 1. Executive/Work Session of May 13, 2024
- 2. Regular Meeting of May 13, 2024
- 3. Special Meeting of May 31, 2024

NEW BUSINESS

A. RESOLUTION – Authorizing the following promotions: Detective Cheryl Jarosz promoted to Sergeant effective June 10, 2024 and Detective Wilson Valentin promoted to Sergeant effective June 17, 2024

On a motion by Deputy Mayor Underhill, seconded by Trustee Fredericks, the promotions of Detective Cheryl Jarosz to Sergeant and Detective Wilson Valentin to Sergeant were unanimously approved.

B. RESOLUTION - IMA – Street Resurfacing & Repairs of Asphalt Concrete 2024

On a motion by Trustee Knapp, seconded by Trustee Behrens, the following

WHEREAS, the Village of Bronxville, Village of Tuckahoe and the Town of Eastchester have jointly released bids for Street Resurfacing; and

WHEREAS, the Town of Eastchester has publicly advertised and received bids for said Contract; and

WHEREAS, Petrillo Contracting, was the low bidder for this Contract at the unit prices described below:

Item # 1	Asphalt Concrete Top	\$125.00 per ton
Item # 2	Adjust Manholes	\$500.00 each
Item # 3	Roto Milling per S.Y.	\$6.10/SY
Item # 4	Line Striping (double lines)	\$2.50/LF
Item # 5	Asphalt Surcharge for night resurfacing	\$30.00 per ton
Item # 5A	Roto Milling Surcharge for night work	\$4.00/SY
Option:	Warm Mix Asphalt	\$0.00 per ton

C. RESOLUTION – Retaining J. Robert Folchetti & Assoc. LLC to Assist with FEMA Flood Mitigation Grant Applications

On a motion by Mayor Marvin, seconded by Trustee Fredericks, the following resolution was unanimously approved:

WHEREAS, certain areas within the Village and portions of the Village’s west-side commercial district suffered devastating flood damages from the remnants of Tropical Storm Ophelia on September 29, 2023; and

WHEREAS; the Village incurred significant damages and expenses associated with the event; and

WHEREAS; in January, 2024 the State of New York—including local municipalities—received a disaster declaration from the President of the United States; and

WHEREAS; following multiple online meeting with staff from FEMA and NYS OEM, the Village hosted on-site meetings with Federal and State agencies in May 2024 to further discuss the Village’s damages, event costs, recovery expenses and planned mitigation efforts; and

WHEREAS; it is necessary to retain J. Robert Folchetti & Associates LLC to assist with the following:

- Inspections of damaged infrastructure
- Develop eligible project lists including restoration scope of work and cost estimates
- Develop potential mitigation strategies to minimize potential damages from future storm events
- Assist the Village Administrator and Treasurer in the completion on maintenance of Federal and State paperwork, documents, and reports
- Conduct site visits with Federal and State emergency management representatives
- Attend meetings with Federal and State emergency management representatives as needed

NOW, THEREFORE, BE IT RESOLVED in consideration of the need for continued engineering advisory services, the Village agrees to issue a contract to retain J. Robert Folchetti & Associates LLC for one year.

BE IT FURTHER RESOLVED the cost of engineering work, if not covered by FEMA grants, will be paid through established capital project or unassigned general fund balance, and;

BE IT FURTHER RESOLVED the Village Administrator and Village Treasurer record all necessary transactions as required.

D. RESOLUTION – Awarding and Funding Sanitary Sewer Repair on Pondfield Road

On a motion by Trustee Fredericks, seconded by Deputy Mayor Underhill, the following resolution was unanimously approved:

WHEREAS, the Village’s Board of Trustees approved contractors for emergency sewer repairs under contract VA 2022-06, on December 12, 2022, and

WHEREAS, Peter J. Landi is one of the approved contractors so approved, and

WHEREAS, the Village is in need of an emergency sewer upgrade at Pondfield Road and Locust Lane, and

WHEREAS, Peter J Landi submitted an estimate of \$17,850, which is reasonable and competitive for this type of work,

NOW, THEREFORE, BE IT

RESOLVED that the Board of Trustees hereby authorize the Village Administrator and Treasurer to award this project to Peter J Landi for \$17,850 and execute all contracts and purchase orders necessary to effect this transaction, and

BE IT FURTHER RESOLVED that the project be funded with existing debt service for sanitary sewer upgrades.

E. RESOLUTION – Retaining Colliers Engineering for Construction Services Associated with the West Side Vehicular and Pedestrian Improvements

On a motion by Trustee Behrens, seconded by Trustee Fredericks, the following resolution was unanimously approved:

WHEREAS, in 2022 the Village engaged the services of Colliers Engineering & Design to provide professional engineering services for vehicular and pedestrian improvements in and around the West Side Circle; and

WHEREAS, the Village is desirous of making similar improvements in and around Kraft Avenue at Pondfield Road and also in evaluating improvements at Kraft Avenue and Park Place; and

WHEREAS; it makes sense to incorporate all these improvements into a final design to the extent possible and prepare one set of bid and construction documents; and

WHEREAS; the Village is also in receipt of a grant for \$150,000 to be applied toward these improvements;

NOW, THEREFORE, BE IT RESOLVED the Village Board of Trustees authorize Colliers Engineering and Design to provide additional engineering services to effectuate the implementation of these improvements including assistance with construction drawings and oversight.

F. RESOLUTION – Authorizing Purchase of a Flood Pump

On a motion of Trustee Knapp, seconded by Trustee Behrens, the following resolution was unanimously approved:

WHEREAS, Paxton Avenue suffered catastrophic flooding from the September 29, 2023 storm event; and

WHEREAS, NOAA predicts an above normal 2024 Atlantic hurricane season; and

WHEREAS, it is in the Village's best interest to proactively address these flooding issues, and

WHEREAS, the Village has an opportunity to purchase another flood pump from Pumping Services Inc, for \$79,295 that can be used to help prevent road flooding and keep catch basins operational during heavy rain events,

NOW, THEREFORE, BE IT

RESOLVED that the Board of Trustees hereby authorize the Village Administrator and Treasurer to purchase this water pump for \$79,295 from Pumping Services Inc and execute all contracts and purchase orders necessary to effect this transaction, and

BE IT FURTHER RESOLVED that the pump will be funded by either a future state or federal grant or future debt service.

G. RESOLUTION – Acknowledging Completion of the Justice Court Audit for 2022-23

On motion of Mayor Marvin, seconded by Trustee Fredericks, the following resolution was unanimously approved:

WHEREAS, the Uniform Justice Court Act requires that the Village Board of Trustees of Trustees, as the Auditing Board of Trustees of the Village, examine the records of the Justice Court, at least once per year, and

WHEREAS, the Board of Trustees has delegated that responsibility to the Village Treasurer, as Accountant for the Justice Court, and

WHEREAS, the Treasurer has completed such examination for the fiscal year ended May 31, 2023 and provided a copy of the report (attached) to the Trustees, and

WHEREAS, the Board of Trustees has examined this report and has determined that the fines therein collected have been turned over to the proper Village officials,

NOW, THEREFORE, BE IT

RESOLVED that the Village of Bronxville Board of Trustees acknowledges that the required examination was conducted, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded along with a copy of the report to the NYS Office of Court Administration.

H. RESOLUTION – Authorizing Year End Budget Transfers for the 2023-24 Year

On motion of Mayor Marvin, seconded by Trustee Fredericks, the following resolution was unanimously approved:

WHEREAS, in accordance with Village Law, when it shall appear probable that the expenditure in any budgetary account will be in excess of the original estimated budgeted amount, it is then necessary to bring these accounts in balance by transferring from other budgetary accounts, and

WHEREAS, it is not known at this time all the accounts that will be affected as of May 31, 2024, it is requested that the following blanket resolution authorizing transfers be approved by the Board of Trustees; and

WHEREAS, during the year the Village Administrator and the Treasurer need to make transfers from like accounts, within departments (e.g. .100 to .102 or .403)

NOW, THEREFORE, BE IT RESOLVED that the Village Administrator is hereby authorized to make the necessary transfers from the unexpended balance of certain budgetary accounts to those accounts that require additional appropriation, in order to affect the Fiscal Year 2023-2024 budgetary close out; and

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the Village Administrator to transfer budgeted funds from like accounts to like accounts, within departments, for upcoming fiscal year, 2024-2025, to ensure the smooth operation of Village government, with the understanding that any transfers that are either from one department to another department, or that are appropriations of fund balance or contingency, or an overall increase in revenues and/or appropriations, require authorization by resolution from the Board of Trustees.

I. RESOLUTION – Authorizing Amendments to Terms and Conditions for Director of Racquets

On a motion of Mayor Marvin, seconded by Trustee Behrens, the following resolution was unanimously approved:

WHEREAS, the Village wishes to continue the services of Mr. Matthew (Matt) Evans, to serve as the Director of Racquets to ensure quality of recreational services; and

WHEREAS, Mr. Evans has improved the quality of services provided to residents and guests, expanded the recreational offerings to include pickleball, and increased enrollment in tennis, paddle; and pickleball lessons;

NOW THEREFORE, in consideration of the mutual covenants, promises and agreements set forth herein, the Village and Mr. Evans agree as follows:

1. The Board of Trustees authorizes the Village Administrator, James Palmer, to enter into an agreement with the Director of Racquets to define his responsibilities, hours, and recreational operations.
2. The compensation for Mr. Evans shall be a monthly rate of \$3,000 effective June 1, 2024.
3. This agreement shall be terminated immediately by the Village if Mr. Evans fails to satisfactorily perform his scope of services or by either party without cause upon 15 days written notice to the other.
4. The relationship between the Village and Mr. Evans under this agreement will be that of an independent contractor and therefore the Director shall not be entitled to any employee benefits such as sick leave, paid vacation, retirement pay or insurance benefits.
5. Mr. Evans will comply with the requirements of all applicable local, state, and federal laws, rules and regulations regarding the scope of services described in his agreement.
6. Should any provisions of the agreement be declared to be ineffective or void by a court of competent jurisdiction, the remainder of the agreement shall remain in full force and effect.
7. The agreement may only be amended by writing executed by both parties.

J. RESOLUTION – Accepting NYS Law Enforcement Technology Grant for PD

On a motion of Deputy Mayor Underhill, seconded by Mayor Marvin, the following resolution was unanimously approved:

WHEREAS, the Board of Trustees is greatly interested in enhancing public safety and welcomes the opportunity to improve our Police Department’s public safety technology, and

WHEREAS, the Bronxville Police Department applied for a New York State LTECH grant to fund surveillance cameras, license plate readers (LPR), and unmanned aerial vehicles, and

WHEREAS, the Division of Criminal Justice Services award Bronxville \$173,000 to purchase these items from April 1, 2024 – March 31, 2025,

NOW, THEREFORE, BE IT

RESOLVED that the Board of Trustees hereby authorize the Village Administrator, Treasurer and Police Chief to accept this award and execute all related contracts and purchase orders necessary to effect this transaction.

K. RESOLUTION – Records Management Day – August 2, 2024

On a motion of Trustee Knapp, seconded by Trustee Fredericks, the following resolution was unanimously approved:

BE IT RESOLVED that the Board of Trustees hereby authorize the Village Administrator to close Village Hall to the public on Friday, August 2, 2024 for Records Management Day.

The public was reminded that first half of Village and School property taxes are due this month, by July 1st without penalty. Payments can be made online through the Village’s website homepage by clicking the Online Property Tax Payment tab.

TRUSTEE COMMENTS - NONE

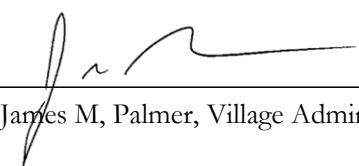
PUBLIC COMMENTS – Two Tuckahoe residents, Sean and Samantha announced that the Village of Tuckahoe will be hosting a Juneteenth festival on June 15th on Main St from 12noon to 5pm and invited the Board and Village residents to attend and celebrate. Trustee Fredericks thanked them for being here and for organizing these activities.

Margaret Mager, Bronxville resident and Library Board President, announced that the Library will be hosting a ribbon cutting ceremony for their new patio on Friday, June 14th at 10am.

Sara Kenny, Village resident, talked about the significant impact the lack of tennis court usage has on the school's tennis team. The team's practice schedule and season is already limited, and not having access to the courts during the season creates a hardship for the athletes. Mayor Marvin asked Ms. Kenny to provide a template of what the tennis team is in need of and that she will review it with the necessary personnel. Mr. Palmer also responded that he would review the school’s tennis court usage and discuss with our Director of Racquets.

There being no further comments, Mayor Marvin closed the Regular Meeting of the Board of Trustees at 8:35pm on a motion by Trustee Behrens, seconded by Trustee Fredericks.

The next regularly scheduled Village Board of Trustees meeting will be Monday, July 8, 2024 at 7:00pm.


James M, Palmer, Village Administrator/Clerk