

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF BRONXVILLE HELD FEBRUARY 10, 2025 AT 7:00PM
AT VILLAGE HALL, 200 PONDFIELD ROAD, BRONXVILLE, N.Y.

PRESENT:	Mary C. Marvin	Mayor
	Robert S. Underhill	Deputy Mayor
	Helen Knapp	Trustee
	William Fredericks	Trustee
	Mary Taylor Behrens	Trustee
ALSO PRESENT:	James Staudt	Village Attorney
	James Palmer	Village Administrator

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WORK SESSION

At 6:00pm, on a motion by Trustee Fredericks, seconded by Trustee Behrens, the Village Board unanimously convened the work session. The Village Administrator took the Village Board through the agenda.

Trustee Fredericks summarized the final proposal he had forwarded to the Bronxville Historical Conservancy (BHC) concerning the street sign replacement project. Trustee Fredericks discussed a tree planting program that would involve the use of the Village’s Tree Planting Trust Fund for collecting donations to support the planting of trees in the public right of way.

The Village Administrator stated that he had set a date with the Finance Committee to consider the revisions to the Village investment policy and discuss the state tax cap legislation.

The Village Administrator asked for guidance from the Village Board on the 2025 on street dining program. The Village Board agreed that establishments should comply with their 2024 Planning Board approval and that no table layout changes should be contemplated.

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At 7:05pm, Mayor Marvin opened the Regular Meeting of the Board of Trustees.

MAYOR’S REPORT

Mayor Marvin gave a brief report on what she has been working on. Our own Reformed Church so graciously hosted the Eastchester Community Action Program’s (ECAP) annual Martin Luther King, Jr breakfast, which is their only fundraiser for the year. It was an extraordinary success in no small part to the church, but also our incredible Bronxville Rotary Club which donated the cost of the food, so the profit was near 100% which goes directly to young people in need all across our community and Bronxville was so well represented on every level.

Trustee Fredericks enjoyed attending along with Mayor Marvin and Trustee Behrens the Bronxville Historical Conservancy's annual meeting and social event. Trustee Knapp shared that the Chamber of Commerce meeting was a success, with 66 new members joining. Trustee Behrens reported attending with Mayor Marvin a meeting at NewYork-Presbyterian Westchester Hospital, where she learned about various new initiatives, including the completed state-of-the-art maternity center. The hospital also has exciting plans to expand its emergency room, particularly with the addition of a dedicated pediatric emergency room for our young residents. Deputy Mayor Underhill highlighted the Village’s strong financial position, noting that Moody's has awarded it a AAA rating. Mayor Marvin also mentioned she was interviewed by Bronxville High School students for their television program.

Members of the Library Board, President Christina Krettecós, Amy Brown and Josh Rucci, updated the Board of Trustees on the interior Library renovations and thanked the Board for their support of the Library.

Carole Upshur, a member of the Green Committee, provided an overview of the significant progress the Village is making, including the Village’s Climate Action Plan for Municipal Operations. The plan outlines 26 actions the Village can take to implement energy efficiencies, which will save money and reduce greenhouse gas emissions across four key sectors: Buildings & Facilities, Transportation, Waste & Recycling, and Natural Resources, Water & Land Use.

ADMINISTRATOR’S REPORT

Village Administrator, James Palmer, gave a brief report on what he has been working on. He reminded residents and merchants of the importance of keeping sidewalks clear of debris, snow and ice. Mr. Palmer also mentioned that State Route 22 is a State owned and maintained road and calls regarding potholes should be direct to the NYS Department of Transportation. Tomorrow is the Special Election for County Executive. Polling places are open from 6am to 9pm.

APPROVAL OF MINUTES

On a motion by Trustee Behrens, seconded by Trustee Fredericks, the Village Board unanimously approved the minutes of the following meetings:

- 1. Executive/Work Session of January 13, 2025
- 2. Regular Meeting of January 13, 2025

NEW BUSINESS

A. RESOLUTION – Accepting List of Unpaid Taxes for the 2024-25 year

On a motion by Deputy Mayor Underhill, seconded by Trustee Knapp, the following resolution was unanimously approved:

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Statement of Real Estate Upon Which Taxes for the Year 2024-2025 are Unpaid and NOTICE OF TAX SALE			
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Pursuant to the provisions of Article 14, Title 3 of the Real Property Tax Law (Section 1455)

NOTICE IS HEREBY GIVEN that the taxes for the year 2024-2025 of the Village of Bronxville are unpaid on the real estate described as shown on a taxlist filed with the Village Clerk.

The description of each parcel of said real estate is designated by Section, Block and Lot numbers as shown on the Assessment Map of the Village of Bronxville, Town of Eastchester, Westchester County, New York, which roll and map are on the file in the office of the Village Clerk at 200 Pondfield Road, Bronxville, New York.

The following is the list of parcels of real estate on which the taxes remain unpaid for 2024-2025.

	Sec	First Half	Second Half	Principal	Interest	Pub Fees	Total		
1	1./1/1	6534.08	6534.08	13,068.16	1,045.45	50	14163.61		
2	1./2/22	6089.55	6089.54	12,179.09	974.33	50	13203.42	13,153.42	-
3	1./2/23	861.24	861.23	1,722.47	137.80	50	1910.27	1,860.27	-
4	1.2/23.A	1,165.72	1,165.71	2,331.43	186.52	50.00	2,567.95	2,517.95	-
5	2./1/11		42,617.52	42,617.52	2,130.88	50.00	44,798.40	44,748.40	-
6	2./1/22		15,484.84	15,484.84	774.24	50.00	16,309.08	16,259.08	-
7	2./2/15		7,176.96	7,176.96	358.85	50.00	7,585.81	7,535.81	-
8	2./3/60		9,337.01	9,337.01	466.85	50.00	9,853.86	9,803.86	-
9	2./5/5.1	10,134.75	10,134.74	20,269.49	1,621.56	50.00	21,941.05	21,891.05	-
10	3./1/1.3C		2,615.31	2,615.31	130.77	50.00	2,796.08	2,746.08	-
11	3./1/1.4A		2,344.76	2,344.76	117.24	50.00	2,512.00	2,462.00	-
12	3./1/1.4C		2,587.82	2,587.82	129.39	50.00	2,767.21	2,717.21	-
13	3./1/19.3E	2,940.53	2,940.52	5,881.05	470.49	50.00	6,401.54	6,351.54	-
14	3./1/19.4E		3,050.77	3,050.77	152.54	50.00	3,253.31	3,203.31	-
15	3./1/19.5A	3,040.28	3,040.28	6,080.56	486.44	50.00	6,617.00	6,567.00	-
16	3./1/19.5E		1,855.02	1,855.02	92.75	50.00	1,997.77	1,947.77	-
17	3./3/17		12,431.37	12,431.37	621.57	50.00	13,102.94	13,052.94	-
18	4./1/5.A1-2B	2,152.57	2,152.56	4,305.13	344.41	50.00	4,699.54	4,649.54	-
19	4./1/5.A1-3		2,812.52	2,812.52	140.63	50.00	3,003.15	2,953.15	-
20	4./1/5.A1-5		2,197.14	2,197.14	109.86	50.00	2,357.00	2,307.00	-
21	4./1/5.A2-3A	2,434.55	2,434.55	4,869.10	389.53	50.00	5,308.63	5,258.63	-
22	4./1/5.A2-4	4,498.02	4,498.01	8,996.03	719.68	50.00	9,765.71	9,715.71	-
23	4./3/11.105		8,581.04	8,581.04	429.05	50.00	9,060.09	9,010.09	-
24	4./3/11.111		4,594.13	4,594.13	229.71	50.00	4,873.84	4,823.84	-
25	5./4/16	2,783.80	2,783.79	5,567.59	445.41	50.00	6,063.00	6,013.00	-
26	5./4/7	42,950.92	42,950.93	85,901.85	6,872.15	50.00	92,824.00	92,774.00	-
27	6./A/1		35,124.49	35,124.49	1,756.22	50.00	36,930.71	36,880.71	-
28	6./A2/1	46,759.01	46,759.01	93,518.02	7,481.44	50.00	101,049.46	100,999.46	-
29	6.B/2/4		22,618.31	22,618.31	1,130.92	50.00	23,799.23	23,749.23	-
30	6.D/1/18		18,739.27	18,739.27	936.96	50.00	19,726.23	19,676.23	-
31	6.E/3/38	12,614.06	12,614.06	25,228.12	2,018.25	50.00	27,296.37	27,246.37	-
32	6.F/2/7		30,413.79	30,413.79	1,520.69	50.00	31,984.48	31,934.48	-
33	6.G/3/25.C		25,455.15	25,455.15	1,272.76	50.00	26,777.91	26,727.91	-
34	7.B/1/6		24,684.40	24,684.40	1,234.22	50.00	25,968.62	25,918.62	-
35	7.B/2/1		11,309.15	11,309.15	565.46	50.00	11,924.61	11,874.61	-
36	7.B/2/4		5,437.09	5,437.09	271.85	50.00	5,758.94	5,708.94	-
37	7.E/1/8		1,174.41	1,174.41	58.72	50.00	1,283.13	1,233.13	-
38	7.E/2/5		19,698.80	19,698.80	984.94	50.00	20,733.74	20,683.74	-
39	7.E/3/8		30,447.72	30,447.72	1,522.39	50.00	32,020.11	31,970.11	-
40	7.E/4/1		21,965.86	21,965.86	1,098.29	50.00	23,114.15	23,064.15	-
41	7.F/4/15		16,962.63	16,962.63	848.13	50.00	17,860.76	17,810.76	-
42	7.F/5/2	1,739.87	1,739.87	3,479.74	278.38	50.00	3,808.12	3,758.12	-
43	7.G/3/6		16,978.52	16,978.52	848.93	50.00	17,877.45	17,827.45	-
44	7.G/4/11	16,281.71	16,281.70	32,563.41	2,605.08	50.00	35,218.49	35,168.49	-
45	7.H/4/16		19,760.57	19,760.57	988.03	50.00	20,798.60	20,748.60	-
46	9./1/4.A		21,965.86	21,965.86	1,098.29	50.00	23,114.15	23,064.15	-
47	9./3/11.A	13,470.40	13,470.40	26,940.80	2,155.26	50.00	29,146.06	29,096.06	-
48	9./3/5		22.47	22.47	1.12	50.00	73.59	23.59	-
49	11./5/1.301		11.00	11.00	0.55	50.00	61.55	11.55	-
50	11./5/1.303		6,797.99	6,797.99	339.90	50.00	7,187.89	7,137.89	-
51	11./5/1.304		7,410.07	7,410.07	370.50	50.00	7,830.57	7,780.57	-
52	11./5/1.311		7,562.00	7,562.00	378.10	50.00	7,990.10	7,940.10	-
53	11./5/1.401	8,065.57	8,065.56	16,131.13	1,290.49	50.00	17,471.62	17,421.62	-
54	12./3/4		27,837.92	27,837.92	1,391.90	50.00	29,279.82	29,229.82	-
55	12./4/1.0011		6,475.39	6,475.39	323.77	50.00	6,849.16	6,799.16	-
56	12./4/1.0029		5,947.26	5,947.26	297.36	50.00	6,294.62	6,244.62	-
57	14./1/4.A		24,012.81	24,012.81	1,200.64	50.00	25,263.45	25,213.45	-
58	14./4/16		27,253.32	27,253.32	1,362.67	50.00	28,665.99	28,615.99	-
59	15./1/5	20,660.96	20,660.96	41,321.92	3,305.76	50.00	44,677.68	44,627.68	-
60	15./5/4		41,582.89	41,582.89	2,079.14	50.00	43,712.03	43,662.03	-
61	16./3/20		25,522.15	25,522.15	1,276.11	50.00	26,848.26	26,798.26	-
62	17./1/3		20,225.99	20,225.99	1,011.30	50.00	21,287.29	21,237.29	-
63	17./1/5	19,799.72	19,799.72	39,599.44	3,167.96	50.00	42,817.40	42,767.40	-
64	18./4/6		20,878.44	20,878.44	1,043.92	50.00	21,922.36	21,922.36	-
65	19./2/19.A		19,791.02	19,791.02	989.55	50.00	20,830.57	20,780.57	-
66	20./1/109	12,614.06	12,614.06	25,228.12	2,018.25	50.00	27,296.37	27,246.37	-
67	20./1/114		13,266.51	13,266.51	663.33	50.00	13,979.84	13,929.84	-
68	20./2/1.1G		2,051.78	2,051.78	102.59	50.00	2,204.37	2,154.37	-
69	20./2/1.2E	1,610.95	1,610.95	3,221.90	257.75	50.00	3,529.65	3,479.65	-
70	20./2/1.2G		1,610.95	1,610.95	80.55	50.00	1,741.50	1,691.50	-
71	20./2/1.3K		1,610.95	1,610.95	80.55	50.00	1,741.50	1,691.50	-
72	20./2/1.4A		1,610.95	1,610.95	80.55	50.00	1,741.50	1,691.50	-
73	20./2/1.5C		1,085.85	1,085.85	54.29	50.00	1,190.14	1,140.14	-
74	20./2/1.6E	1,610.95	1,610.95	3,221.90	257.75	50.00	3,529.65	3,479.65	-
75	20./2/1.6J		1,610.95	1,610.95	80.55	50.00	1,741.50	1,691.50	-
76	20./2/1.7C		338.49	338.49	16.92	50.00	405.41	355.41	-
77	20./2/1.7F		1,610.95	1,610.95	80.55	50.00	1,741.50	1,691.50	-
78	20./2/1.7G		2,051.78	2,051.78	102.59	50.00	2,204.37	2,154.37	-
79	20./2/1.8A	1,610.95	1,610.95	3,221.90	257.75	50.00	3,529.65	3,479.65	-
80	20./2/1.8F		2,051.78	2,051.78	102.59	50.00	2,204.37	2,154.37	-
81	20./2/1.8H	1,610.95	1,610.95	3,221.90	257.75	50.00	3,529.65	3,479.65	-
82	20./2/60.A7A	12,179.09	12,179.09	24,358.18	1,948.65	50.00	26,356.83	26,306.83	-
83	20./3/10.D		7,657.81	7,657.81	382.89	50.00	8,090.70	8,040.70	-
84	20./5/1		12,092.09	12,092.09	604.60	50.00	12,746.69	12,696.69	-
85	22./2/4.A		116.22	116.22	5.81	50.00	172.03	122.03	-
86	22./3/4		10,303.51	10,303.51	515.18	50.00	10,868.69	10,818.69	-
87	23./7/3		1,957.35	1,957.35	97.87	50.00	2,105.22	2,055.22	-
88	24./4/7		25,884.91	25,884.91	1,294.25	50.00	27,229.16	27,179.16	-
89	27./2/4		33,492.50	33,492.50	1,674.63	50.00	35,217.13	35,167.13	-
90	27./3/4	17,398.70	17,398.70	34,797.40	2,783.80	50.00	37,631.20	37,581.20	-
91	30./3/23		1,739.87	1,739.87	86.99	50.00	1,876.86	1,826.86	-
92	30./4/10.T		2,146.64	2,146.64	107.33	50.00	2,303.97	2,253.97	-
93	30./4/11		16,246.04	16,246.04	812.30	50.00	17,108.34	17,058.34	-
94	30./4/17		12,614.06	12,614.06	630.70	50.00	13,294.76	13,244.76	-
95	30./4/5.T		2,588.86	2,588.86	129.44	50.00	2,768.30	2,718.30	-
96	30./4/9.T		2,078.18	2,078.18	103.91	50.00	2,232.09	2,182.09	-
97	30./5/9		14,788.89	14,788.89	739.44	50.00	15,578.33	15,528.33	-
98	6./666/7		10.47	10.47	0.52	50.00	60.99	10.99	-

98		\$ 273,612.96	\$ 1,127,984.16	\$ 1,401,597.12	\$ 86,496.67	\$ 4,900.00	\$ 1,492,993.79	\$ 1,473,980.18	
		-	-	-	-	-	-	-	

If not paid by March 12, each of the above tax liens of said real estate will be sold at a public auction March 13, 2025 at 10 am in Village Hall, 200 Pondfield Road, Bronxville, NY.

Please contact Village Treasurer Lori Voss at 914-337-2194 for further information.

B. RESOLUTION – Authorizing Tax Lien Sale for 2024-25 Unpaid Taxes

On a motion by Deputy Mayor Underhill, seconded by Trustee Behrens, the following resolution was unanimously approved:

BE IT RESOLVED by the Board of Trustees of the Village of Bronxville, that the Village Treasurer be authorized to advertise and sell tax liens for the fiscal year 2024-2025 on March 13, 2025, at 10:00 a.m. in the Village Hall conference room, as shown in the account of unpaid taxes and in accordance with Article 14, Title 3 of the Real Property Tax Law (Section 1455), and that the advertisement of the notice required by law be inserted in The Journal News, the official newspaper of the Village, and that said notice shall be published once a week for three consecutive weeks and the last date for publication shall be made on or before the 13th day of March 2025.

BE IT FURTHER RESOLVED that said notice shall be substantially the following:

VILLAGE OF BRONXVILLE
Statement of Real Estate upon which
taxes for the year 2024-2025 are unpaid, and
NOTICE OF TAX SALE

Pursuant to the provisions of Article 14, Title 3 of the Real Property Tax Law (Section 1455).

NOTICE IS HEREBY GIVEN that the taxes for the year 2024-2025 of the Village of Bronxville are unpaid on the real estate described as shown on a tax list filed with the Village Clerk.

The description of each parcel of said real estate is designated by Section, Block and Lot numbers as shown on the Assessment Map of the Village of Bronxville, Town of Eastchester, Westchester County, New York, which roll and map are on file in the office of the Village Clerk at 200 Pondfield Road, Bronxville, New York.

A list of parcels of real estate on which the taxes remain unpaid for 2024-2025, as of January 31, 2025, will be available in the Treasurer's Office.

C. RESOLUTION – Authorizing Capital Project for Village Hall Boiler Conversion and Retaining OLA Engineering for \$9,750 for Design, Bid and Management Services

On a motion by Trustee Knapp, seconded by Mayor Marvin, the Village Board unanimously approved the following resolution:

WHEREAS, the Village removed the existing underground oil tank which fueled the boiler system, and

WHEREAS, the Village is desirous of converting the boiler to an energy efficient natural gas powered boiler as recommended in the Village's 2024 energy audit, and

WHEREAS, this conversion will also be consistent with the Village's climate action program, and

WHEREAS, OLA Consulting Engineers are already providing design and construction management services for the Library's boiler system replacement, and

WHEREAS, the Village received a quote from OLA Consulting Engineers for design and bid services for \$9,750.00 for Village Hall inclusive of coordinating the installation of gas service to the building,

NOW, THEREFORE, BE IT

RESOLVED that the Board of Trustees hereby authorizes the boiler conversion project, and

BE IT FURTHER RESOLVED that the Board of Trustees authorizes OLA to provide design and bid services for \$9,750.00, and

BE IT FURTHER RESOLVED that the remaining funds for this project will be paid from General Fund unassigned fund balance transfer to the Capital Fund, and

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the Village Administrator and Village Treasurer to sign all documents and record all transactions necessary to execute this resolution.

D. RESOLUTION – Awarding Library Walkway Improvements and Funding

On a motion by Mayor Marvin, seconded by Trustee Knapp, the following resolution was unanimously approved:

WHEREAS, the Village is desirous of improving accessibility to the Bronxville Public Library, and

WHEREAS, at the recommendation of the Village’s Library Board of Trustees and Library Director, the Village would like to renovate the Library’s south walkway with new and existing brick pavers to extend the walkway closer to the handicap parking spaces, and

WHEREAS, Peter J Landi, Inc. submitted the lowest responsible bid for \$28,400 for this project, and

WHEREAS, this amount is considered both reasonable and competitive,

NOW, THEREFORE, BE IT

RESOLVED that the Board of Trustees hereby awards Peter J Landi, Inc. a contract for \$28,400 to renovate the Library’s south walkway, and

BE IT FURTHER RESOLVED, that the Village Board of Trustees authorizes funding for this project from a \$28,000 General Fund unassigned fund balance transfer to the Capital Fund, and

BE IT FURTHER RESOLVED that the Village Administrator and Village Treasurer record all necessary transactions as required.

E. RESOLUTION – Authorizing Additional Funding for Bronxville Senior Citizens Council

On a motion by Deputy Mayor Underhill, seconded by Trustee Knapp, the following resolution was unanimously approved:

WHEREAS, the Bronxville Senior Citizens were established in 1974 and celebrated its 50th anniversary last year; and

WHEREAS, the Bronxville Senior Citizens are part of the Senior Citizens Council which also includes the Tuckahoe Senior Citizens, and together are known as the Senior Citizens Coordinating Council of Eastchester NY, Inc.; and

WHEREAS, the Council’s dedicated volunteer board manages and administers the programming and two senior centers utilized by the group for the purposes of providing a wide range of activities, events, and luncheons to enrich the lives of our elderly population; and

WHEREAS, the Bronxville Seniors Citizens financial contribution to the operations of the Council has historically relied on a contribution from the Village of Bronxville in addition to an annual parking raffle which allowed the recipient to park in the Village during the day at certain designated locations. However, this year, the annual parking raffle raised only \$2,593 as opposed to the \$8,000+ raised in past years.

NOW THEREFORE, BE IT RESOLVED:

That the Village Board of Trustees hereby authorize an increase in the Village’s contribution to the Bronxville Senior Citizens for the fiscal year 2024-25 by \$6,000 to \$10,000 in recognition of the importance of their services to our senior community and to be applied to services and programming that specifically benefits Bronxville Seniors.

F. RESOLUTION – Authorizing Sale of Surplus Equipment – Police Car

On a motion by Trustee Knapp, seconded by Trustee Behrens, the following resolution was unanimously approved:

WHEREAS, the DPW vehicle has exceeded their useful life and purpose; and

WHEREAS, the Village would benefit by selling this piece of equipment at public auction;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby declare the following equipment as surplus Village property and authorizes the disposal of the following equipment by public sale:

Lot	Year	Make/Model/Type	Unit No.	VIN/Description	Assigned to
01	2016	Ford	Explorer	1FM5K8D88GGA86640	PD

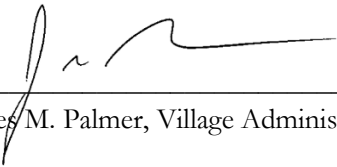
BE IT FURTHER RESOLVED that the disposal of this equipment is authorized in compliance with the requirements of law, and the Village Administrator and all appropriate officials are authorized to take the actions necessary to dispose of this equipment.

TRUSTEE COMMENTS – Reminder that Village offices will be closed Monday, February 17th in observance of President’s Day.

PUBLIC COMMENTS – NONE

There being no further comments, Mayor Marvin adjourned the Regular Meeting of the Board of Trustees at 8:30pm on a motion by Deputy Mayor Underhill, seconded by Trustee Knapp.

The next regularly scheduled Village Board of Trustees meeting will be Monday, February 10, 2025 at 7:00pm.



James M. Palmer, Village Administrator/Clerk