

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
VILLAGE OF BRONXVILLE HELD OCTOBER 14, 2025 AT 7:00PM
AT VILLAGE HALL, 200 PONDFIELD ROAD, BRONXVILLE, N.Y.**

PRESENT:	Mary C. Marvin	Mayor
	Robert S. Underhill	Deputy Mayor
	Helen Knapp	Trustee
	William Fredericks	Trustee
	Mary Taylor Behrens	Trustee
ALSO PRESENT:	James Staudt	Village Attorney
	James Palmer	Village Administrator
	Thomas Morzello	Assistant Village Administrator
	Mark Heinbockel	Assessor

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WORK SESSION

At 5:45pm, on a motion by Trustee Behrens, seconded by Deputy Mayor Underhill, the Village Board unanimously convened the Work Session. Assessor Mark Heinbockel was present and updated the Village Board on the current sales activity in the residential housing market and how it will impact the 2026 Assessments. Low inventory continues to exist and contribute to current valuations. All properties for 2026 will trend at a 5% rate except for the high-end properties. The Assessor expects another 100% valuation adjustment for the State for 2026.

Following a brief discussion with the Village Administrator on the on street dining program, the Village Board agreed to authorize on-street dining to November 30th again this year.

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At 7:03pm, Mayor Mary Marvin opened the Regular Meeting of the Board of Trustees.

MAYOR’S REPORT

District Attorney Susan Cacace thanked the Village Board for inviting her. She provided a brief overview of her background and career, noting that she is a village resident and has worked as a defense attorney for 30 years. She also served as a Westchester County Judge for 20 years.

DA Cacace updated the Board on her office’s staffing levels, activities, current cases, and recent changes in the law. She mentioned that the District Attorney’s Office publishes a newsletter and encouraged the public to sign up at westchesterda.net. She also complemented the Bronxville PD and the leadership of Chief Satriale whom she has known for many years.

Mayor Mary Marvin gave a brief description on what she has been working on. Mayor Marvin reported that the Eastchester Parade, originally scheduled for last weekend, was postponed to October 19 due to inclement weather. He noted that the Senior Citizens held a successful fundraiser at Siwanoy County Club honoring the Reformed Church. Mayor Marvin and Jim Palmer also met with County Legislator James Nolan to discuss county budget allocations and possible funding for projects in the Village.

The Mayor announced that the County has removed the 8-foot tree from the Duck Pond. She also mentioned that at the recent Boulder Ledge Garden Club meeting, members donated a “Hydrangea Hill” to the Maltby Playground.

Lastly, Mayor Marvin encouraged everyone to continue supporting the local movie theater, which will celebrate 100 years in business next year, alongside Mrs. Morgan’s Flowers. The Rotary Club will be holding a benefit this weekend in honor of Dr. George Unis. Mayor Marvin and the Board of Trustees have a joint dinner scheduled with the Tuckahoe Board of Trustees next week to discuss opportunities for collaboration.

ADMINISTRATOR’S REPORT

Village Administrator, James Palmer, gave a brief report on what he has been working on. He introduced, Marielese Watts, Pablo Numbela, and Lorenzo Montegiorgi from Elite Racquets Solutions as Bronxville’s new tennis professionals. They also oversee County Tennis in Scarsdale. During their introduction, they shared information about their programs and offerings.

Mr. Palmer announced that the Crawford Drainage Phase I project will begin this week. He also reminded residents that the ban on gas-powered leaf blowers is suspended from October 15 through December 15. In addition, paving projects are continuing throughout the Village, and curbside leaf collection is now underway.

Trustee Behrens highlighted the success of the NYP Westchester flu shot program, noting that more than 320 flu shots were administered.

APPROVAL OF MINUTES

On a motion by Trustee Behrens, seconded by Trustee Knapp, the Village Board unanimously approved the minutes of the following meetings:

- 1. Executive/Work Session/Regular Meeting of September 8, 2025

NEW BUSINESS

A. RESOLUTION – Authorizing IMA Renewal with Westchester County for Mutual Aid and Rapid Response

On motion of Trustee Knapp, seconded by Trustee Fredericks, the following resolution was unanimously approved:

THE COUNTY OF WESTCHESTER, a municipal corporation of the State of New York, having an office and place of business in the Michaelian Office Building, 148 Martine Avenue, White Plains, New York, 10601 (hereinafter referred to as the “County”) and

THE VILLAGE OF BRONXVILLE, a municipal corporation of the State of New York having an office and place of business at 200 Pondfield Road, Bronxville, New York, 10708 (hereinafter referred to as a “City, Town or Village,” as applicable)

WHEREAS, the purpose of the Mutual Aid and Rapid Response Plan for the Police Departments of Westchester County, New York (the “Plan”) is to formalize operational procedures for Law enforcement assistance to participating agencies; and

WHEREAS, the Signatory Municipalities have executed the Plan by which each member agrees to make available its police personnel and equipment to the others upon the occurrence of a condition which is beyond the scope of its police resources; and

WHEREAS, due to prevailing world, national and local security situations, the ever increasing flow of intelligence, and actual threats directed against once benign sites and facilities, the parties desire that the Plan be flexible and subject to review and revision as necessary in a timely manner; and

WHEREAS, the Signatory Municipalities desire, *inter alia*, to ratify the Agreement described herein and agree on the procedures for timely review and revision of the Plan; and

WHEREAS, said Plan is governed by and liabilities and costs are apportioned pursuant to the provisions of New York State General Municipal Law (“General Municipal Law”) Section 209-m which provides, *inter alia*, that absent agreement to the contrary, the municipality receiving police aid (the “Requesting Municipality”) shall reimburse the municipality providing such aid (the “Assisting Municipality”) for any money paid by it for police salaries and other expenses incurred by it including damage to, or loss of, equipment and supplies.

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the parties agree as follows:

FIRST: Definitions

- (1) Chief Executive Officer: The officer within a Signatory Municipality who is authorized pursuant to General Municipal Law Section 209-m to request or grant a request for police assistance from another Signatory Municipality.
- (2) Department Head: Any police chief, Commissioner or other official in command or acting command of the police department or police force of a Signatory Municipality.

- (3) Requesting Municipality: Any Signatory Municipality requesting the assistance of the police force of another Signatory Municipality pursuant to the terms of this Agreement.
- (4) Assisting Municipality: Any Signatory Municipality providing assistance to a Requesting Municipality pursuant to the terms of this Agreement.
- (5) Emergency: Shall have its common dictionary definition.
- (6) Signatory Municipality: All municipalities that have signed this Agreement, including the County.

SECOND: The Mutual Aid and Rapid Response Plan for the Police Departments of Westchester County, New York and the Westchester County Arson Zone Plan (collectively the “Plan”), are annexed hereto and incorporated herein as Schedule “A”. The Parties further agree to the Plan, as same may be amended from time to time in accordance with the review and revision procedures set forth in said Plan.

THIRD: This Agreement shall commence on July 31, 2025 (the “Commencement Date”) and terminate on July 30, 2030, unless terminated sooner in accordance with the provisions hereof. Any prior agreement signed by a party for this purpose shall be deemed terminated upon the commencement of this Agreement.

FOURTH: The Signatory Municipalities hereby agree to render appropriate police services to any Requesting Municipality whenever the Chief Executive Officer of that municipality deems the general public interest requires it. All such requests for assistance shall be made by the Chief Executive Officer or Department Head of the Requesting Municipality and granted by the Chief Executive Officer or Department Head of each Assisting Municipality as set forth in the Plan.

FIFTH: The cost of police services provided pursuant to this Agreement shall be paid by the Requesting Municipality subject to the following exceptions:

- (a) The police services provided by the County shall be without cost to the Requesting Municipality.
- (b) The police services provided by each Assisting Municipality shall be reimbursed as provided in Section 209-m of the General Municipal Law, as same may be amended, except as provided above in Paragraph (a).
- (c) The Requesting Municipality shall reimburse the County and each Assisting Municipality for all liability for damages arising out of acts performed by the Assisting Municipality in rendering aid. In addition, the Requesting Municipality shall provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly resulting from the rendering of aid by the County and each Assisting Municipality. Notwithstanding the foregoing, the Requesting Municipality shall not be liable for any damages resulting from any intentional wrongs or reckless conduct by the police force of the Assisting Municipality.
- (d) The requesting Municipality shall reimburse the County and each Assisting Municipality for all expenses incurred pursuant to the provisions of Section 207-c of the General Municipal Law, as same may be amended, and for any award of compensation made pursuant to the Workers’ Compensation Law for salaries and expenses paid to officers of the County and each Assisting Municipality who are injured while rendering assistance to the Requesting Municipality pursuant to the Agreement.

SIXTH: Any party to this agreement may withdraw at any time, upon thirty (30) days written notice to each of the other parties, and thereafter such withdrawing party shall no longer be a party to this Agreement; but this Agreement shall continue to exist among the remaining parties.

SEVENTH: (a) The Westchester County Chiefs of Police Association (“WCCOPA”) shall be responsible for the administration and future amendments or revision of the Plan. Administration shall entail, but not be limited to, the development of an organized effort, identification of county-wide special equipment, and interface with auxiliary services and agencies for the development of protocols and assumed responsibilities.

(b) A sub-committee of the WCCOPA will review the Plan at least once a year and formulate recommendations for amendments or revisions as necessary.

EIGHTH: The rights and obligations set forth in this Agreement shall be binding upon and shall inure to the benefit of each municipality which has executed this Agreement with the County.

NINTH: As to any signatory municipality, this Agreement shall not be enforceable until signed by both parties and all applicable legal approvals have been obtained.

TENTH: If any term or provision of this Agreement is held by a court of competent jurisdiction to be invalid or void or unenforceable, the remainder of the terms and provisions of this Agreement shall in no way be affected, impaired, or invalidated, and to the extent permitted by applicable law, any such term, or provision shall be restricted in applicability or reformed to the minimum extent required for such to be enforceable. This provision shall be interpreted and enforced to give effect to the original written intent of the parties prior to the determination of such invalidity or unenforceability.

ELEVENTH: In addition to the aforementioned General Municipal Law Section 209-m, this Agreement shall be subject to any applicable laws, rules and regulations.

B. RESOLUTION – Accepting Donation from Bronxville Historical Conservancy for Street Signs

On motion of Trustee Fredericks, seconded by Mayor Marvin, the following resolution was unanimously approved:

WHEREAS, the Village of Bronxville is undertaking a multi-phase project to replace and restore its street sign system with uniquely styled brackets and plates consistent with the Village’s traditional aesthetic; and

WHEREAS, the Village’s distinctive green street signs, with their classic lettering and ornamental brackets, have long been part of Bronxville’s visual and historic fabric, serving not only as wayfinding tools but as a reflection of the Village’s enduring character and charm; and

WHEREAS, this project seeks to preserve and extend that legacy by ensuring greater uniformity in color, lettering, and finish, potentially establishing a distinctive “Bronxville Green” standard while also honoring the craftsmanship and design heritage of earlier signage; and

WHEREAS, the Bronxville Historical Conservancy (BHC) has been a longstanding partner in preserving the architectural and visual character of Bronxville’s streetscape, and has expressed keen interest in supporting the continuation of this work, including the conservation of several surviving “Old Bronxville Font” signs; and

WHEREAS, the BHC has committed funding up to \$120,000 toward the project which includes the fabrication of up to seventy (70) new brackets, thirty-five (35) caps and other associated hardware by the Village’s vendor; and

WHEREAS, the BHC has generously offered to donate the funding toward the cost of these brackets and related hardware as part of its ongoing mission to advance local heritage preservation and beautification;

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Trustees hereby gratefully accepts the generous donation from the Bronxville Historical Conservancy and extends its sincere appreciation for the organization’s continued partnership in sustaining Bronxville’s distinctive historic character; and be it further

RESOLVED, that the Board authorizes the Village Administrator and Village Treasurer to take all actions necessary to facilitate the purchase of the street sign brackets and related hardware from Wainland’s Inc. and to coordinate with the Bronxville Historical Conservancy on future phases of the Village’s historic signage program.

C. RESOLUTION – Adopting Policy for Public-Right-of-Way Tree Planting Program

On motion of Trustee Fredericks, seconded by Trustee Behrens, the following resolution was unanimously approved:

WHEREAS, the Village of Bronxville has experienced a significant reduction in its native tree canopy over recent decades due to storms, age, disease, and redevelopment, resulting in diminished shade, stormwater benefits, and aesthetic character within the Village streetscape; and

WHEREAS, the Village Board of Trustees recognizes the importance of restoring and expanding the Village’s tree canopy as a critical component of Bronxville’s environmental sustainability and community character; and

WHEREAS, the Village has developed the *Village of Bronxville Right-of-Way Street Tree Planting Policy*, which establishes clear rules and procedures for residents to request and contribute toward new tree plantings within Village-owned rights-of-way adjacent to their properties; and

WHEREAS, the Subsidy Option (Village contribution) is supported by a matching grant of seventy-five thousand dollars (\$75,000) from the Bronxville Historical Conservancy, matched by the Village through an equivalent transfer from the general fund balance to the capital fund, enabling a \$150,000 Village-wide tree planting initiative; and

WHEREAS, the Village Board finds that adoption of the *Village of Bronxville Right-of-Way Street Tree Planting Policy* will promote equitable, organized, and sustainable tree plantings throughout the Village;

NOW, THEREFORE, BE IT

RESOLVED, that the Village Board of Trustees hereby approves and adopts the *Village of Bronxville Right-of-Way Street Tree Planting Policy* as presented; and be it further

RESOLVED, that the Village Administrator is authorized to implement and administer the Program, including maintaining approved species and vendor lists, establishing application procedures, and coordinating planting schedules in accordance with the adopted policy; and be it further

RESOLVED, that the Village Administrator is authorized to make minor administrative updates to the policy and its appendices as needed to reflect current pricing, vendor availability, and planting conditions, provided that any substantive programmatic changes shall be brought before the Village Board for approval.

D. RESOLUTION – Accepting Matching Contribution from the Bronxville Historical Conservancy and Authorizing Transfer of Funds for the Right-of-Way Tree Planting Program

On a motion by Mayor Marvin, seconded by Trustee Knapp, the following resolution was unanimously approved:

WHEREAS, the Village of Bronxville has experienced a significant loss of native tree canopy in recent decades due to storms, age, disease, and redevelopment, resulting in diminished shade, storm water benefits, and streetscape character; and

WHEREAS, the Village Board seeks to restore and expand the Village’s tree canopy by encouraging and facilitating the planting of appropriate new trees within Village-owned rights-of-way; and

WHEREAS, the Village has established the Bronxville Right-of-Way Tree Planting Program, which provides a framework for residents to request the planting of new trees adjacent to their properties, either on a fully self-funded basis or under a cost-sharing subsidy arrangement; and

WHEREAS, the Bronxville Historical Conservancy has generously offered a matching contribution of seventy-five thousand dollars (\$75,000) to support the Village’s tree-planting efforts, which the Village has agreed to match with funds through a transfer from the general fund balance to the capital fund, thereby enabling a \$150,000 Village-wide tree-planting initiative;

NOW, THEREFORE, BE IT

RESOLVED, that the Village Board of Trustees gratefully accepts the generous contribution of \$75,000 from the Bronxville Historical Conservancy; and be it further

RESOLVED, that to fund this project, the Village Board of Trustees authorizes a \$75,000 transfer from the assigned general fund for capital projects to the capital fund; and be it further

RESOLVED, that the Village Board of Trustees authorize the Village Administrator and Village Treasurer to record these transactions and effect these transfers as required.

E. RESOLUTION – To Authorize BPAS to Provide GASB 75 Actuarial Valuation Services to the Village of Bronxville

On a motion by Deputy Mayor Underhill, seconded by Mayor Marvin, the following resolution was unanimously approved:

WHEREAS, the Village has worked with BPAS since 2013, and

WHEREAS the Village is satisfied with the high quality of their services at a competitive price, and

WHEREAS, the Village would like to continue retaining the services of BPAS for 2026-2027,

THEREFORE BE IT

RESOLVED that the Board of Trustees authorize the Village Administrator to take administrative actions necessary to execute a two-year contract with BPAS.

TRUSTEE COMMENTS – The Halloween Parade is scheduled for October 24 at 4:15pm and will commence from the flagpole in front of the Bronxville School. Village Hall is also welcoming all trick or treaters on Halloween, Oct 31st, from 9am to 4pm.

PUBLIC COMMENTS – Victoria Dallendorfer, resident at 1 Willow Circle, Andrew Langhoff, resident of 83 Summit Ave, Chip Spears, resident of 43 Park Ave and David Wiley resident on Sagamore Rd all spoke in favor of changing the Village Elections to November. Ali Longobardo resident of Crows Nest Rd spoke against changing Village elections to November.

There being no further comments, Mayor Marvin adjourned the Regular Meeting of the Board of Trustee at 8:12pm on a motion by Trustee Knapp, seconded by Trustee Behrens.

The next regularly scheduled Village Board of Trustees meeting will be Monday, November 10, 2025 at 7:00pm.

A handwritten signature in black ink, appearing to read 'James M. Palmer', is written above a solid horizontal line.

James M. Palmer, Village Administrator