

BILL NO. 1429

ORDINANCE NO. 1349

**AN ORDINANCE OF THE CITY OF BRECKENRIDGE HILLS, MISSOURI,  
ENACTING TITLE II, CHAPTER 240 ESTABLISHING THE DEPARTMENT OF  
PUBLIC WORKS.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF  
THE CITY OF BRECKENRIDGE HILLS, MISSOURI, AS FOLLOWS:**

**SECTION 1.** The City Council of the City of Breckenridge Hills, Missouri, hereby enacts Chapter 240 of Title II of the City of Breckenridge Hills Municipal Code establishing the Department of Public Works and detailing the duties of employees of same.

**SECTION 2.** Chapter 240 as exacted shall hereby read as follows:

Article I In General

Section 240.010 Appointment of the Foreman

The Mayor shall appoint, with the consent and approval of a majority of the City Council a "Foreman" for the Department of Public Works who shall oversee day to day operation(s) of Public Works employees and shall answer to the Director of Public Works and/or the Mayor upon request.

Section 240.015 Employment at Will and Salary

The Foreman and each and every employee of the Department of Public Works are at-will employees who may be suspended and/or terminated for any lawful reason at any time and have no right to appeal said termination. The salary of Employees of the Department of Public Works shall be set from time to time by the City Council by ordinance.

Section 240.020 Duties of Department of Public Works Employees

In addition to specific duties assigned by the Foreman, Director of Public Works and/or the Mayor, Employees of the Department of Public Works shall have the following duties:

- 1) Eliminate trash from City streets and easements;
- 2) Empty city trash receptacles Monday through Friday each week and as needed;
- 3) Weed and trim all City flower boxes and remove dead brush from City property;
- 4) Clean and weed all City streets, curbs and crevices;
- 5) Weed, cut and maintain all City parks and fence lines;

- 6) Assess, address and fill potholes on City streets;
- 7) Clean, maintain and remove trash and debris from all City owned lots;
- 8) Check, review and assess all City owned maintenance equipment on a weekly basis and make recommendations to the Director of Public Works regarding same;
- 9) Assist the City with all snow removal and preparation;
- 10) Assess areas and addresses of City property in need of repair and report same to the Director of Public Works;
- 11) Upon request by the Mayor or Director of Public Works, prepare written reports as to the status of various City projects as defined by this code section; and
- 12) Work a minimum of 32-40 hours for the City per week.

**SECTION 3.** All other ordinances or parts of ordinances in conflict herewith are to the extent of such conflicts hereby repealed.

**SECTION 4.** This ordinance shall be in full force and effect from and after its passage by the City Council and Approval by the Mayor.


**PASSED AND APPROVED THIS 16 DAY OF September, 2024**

APPROVED:

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Mayor Jack Shrewsbury,  
Mayor

ATTESTED:

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Sheree Leamon, City Clerk