

ORDINANCE NO.: 2024-03-01

AN ORDINANCE MODIFYING CHAPTER 12, ARTICLE 6, SECTION 4 - PERSONAL TIME AND SICK TIME

Whereas, the Village of Brownstown, Illinois has encountered a need to modify the sick leave policy to include only full-time employees; and

Whereas, the Village of Brownstown, Illinois, after due consideration the Village has determined that the Village of Brownstown's Code of Ordinances is in need of modification; and

Whereas, the Village wishes to amend the section of the Village of Brownstown's Code of Ordinances pertaining to sick leave; and

THEREFORE, BE IT ORDAINED BY THE TRUSTEES AND PRESIDENT OF THE VILLAGE OF BROWNSTOWN, ILLINOIS:

SECTION I: This Ordinance modifies Chapter 12, Article 6, Section 4 of the Village Code of Brownstown, Illinois.

SECTION II: The Village of Brownstown's Code at Chapter 12, Article 6, Section 4, is modified by deletion of the existing section and replacement thereof with the following:

12-6-4 Personal Time and Sick Time.

(A) Sick Time Leave. Each full-time employee will be allowed to take off twelve days each calendar year for sick time days and the employee will be paid their regular pay for these days. For unused sick days not used by the employee during the calendar year in which they were earned, the employee can be paid at the regular rate of compensation. At the employee's election, the sick days may be accumulated and rolled over from one calendar year to the next, in lieu of being compensated at the employee's regular rate of pay, or used as accumulated time for retirement, up to 240 days. An employee may use personal sick leave benefits due to an illness, injury or medical appointment of the employee, the employee's spouse/significant other, the employee's child, stepchild, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent or stepparent.

(B) Personal Time Leave. Each full-time employee will be allowed to take off two days each calendar year for personal reasons. Personal days, if not used within the calendar year, will be forfeited.

SECTION III. The Village of Brownstown's Code at Chapter 12, Article 6, Section 1, subsection (C) is modified by deletion of the existing section and replacement thereof with the following:

(C) Full-time employees returning to work for an emergency situation while on vacation or while taking a personal day will cause the vacation day or personal day to cease. Vacation day hours or personal day hours remaining in that situation will be rescheduled at the discretion of the board.

SECTION IV. This Ordinance shall be in full force and effect after passage, approval, and publication.

Passed this 19th day of March, A.D., 2024, by "Yea" and "Nay" vote, the Trustees voting as follows:

WASHBURN	<u>Yea</u>
WALL	<u>ABSENT</u>
LYTLE	<u>YEA</u>
PERRIN	<u>YEA</u>
SIDWELL	<u>YEA</u>
ENLOW	<u>YEA</u>

Approved this 19th day of March, A.D., 2024.

Virginia Wilber

VIRGINIA WILBER, Village President

ATTEST:

Robin Lovett

ROBIN LOVETT, Village Clerk

CERTIFICATION

I, Robin Lovett, Clerk of the Village of Brownstown, do hereby certify that the above and foregoing is a true, complete and correct copy of Ordinance No. 2024-03-01, AN ORDINANCE MODIFYING CHAPTER 12, ARTICLE 4, SECTION 1 and SECTION 4 - Personal Time and Sick Time, adopted by the Trustees of the Village of Brownstown and approved by the President of the Village of Brownstown on the 20th day of March, 2024.

Dated this 21st day of March, 2024.

Robin Lovett

**Robin Lovett, Clerk
Village of Brownstown, Illinois**