

TOWNSHIP OF BURLINGTON

ORDINANCE

2023-OR-036

ORDINANCE AMENDING THE CODE
OF THE TOWNSHIP OF BURLINGTON ENTITLED
“ADMINISTRATIVE CODE OF THE TOWNSHIP OF BURLINGTON”,
MORE SPECIFICALLY CHAPTER 20-65 SALARIES
(SCHEDULE C SALARY UPDATES FOR 2024)

BE IT ORDAINED AND ENACTED by the Township Council of the Township of Burlington, County of Burlington and State of New Jersey, that

Section 1. Section 20-65 entitled “Salary Schedules” of the General Ordinances of the Township of Burlington is hereby amended to provide as follows:

Section 2. Section 20-65 **ADOPTION.** The annual and hourly salary ranges for the officials and certain employees of the Township of Burlington as shown below are hereby adopted to be effective as stated at top of applicable column or next to each title. Said salaries are to be paid every week on Friday, except for the officials and employees listed on Schedule A, who shall be paid annually.

SCHEDULE C

	Effective 1-1-2024		
	<u>Annual</u>	<u>Weekly</u>	<u>Hourly</u>
Administrative Secretary			
Starting			\$23.27
			\$25.44
			\$27.59
			\$29.92
			\$32.21
			\$34.21
			\$36.23
Secretarial Assistant			
Starting			\$22.68
			\$24.89
			\$27.03
			\$29.35
			\$31.63
			\$33.67
			\$35.60
Principal Account Clerk/Typing			
Starting			\$22.10
			\$24.05
			\$26.04
			\$28.25
			\$30.50
			\$32.58
			\$34.72
Records Support Technician 3			
Starting			\$22.10
			\$24.05
			\$26.04
			\$28.25
			\$30.50
			\$32.58
			\$34.72

SCHEDULE C (continued)

Effective 1-1-2024

	<u>Annual</u>	<u>Weekly</u>	<u>Hourly</u>
Senior Account Clerk Starting			\$21.71 \$23.69 \$25.70 \$27.88 \$30.04 \$32.21 \$34.36
Data Entry Operator 2 Starting			\$21.71 \$23.69 \$25.70 \$27.88 \$30.04 \$32.21 \$34.36
Technical Assistant to the Construction Code Official Starting			\$21.71 \$23.69 \$25.70 \$27.88 \$30.04 \$32.21 \$34.36
Deputy Municipal Court Administrator Starting			\$21.61 \$23.47 \$25.33 \$27.35 \$29.35 \$30.72 \$32.01 \$34.07
Records Support Technician 2 Starting			\$21.61 \$23.47 \$25.32 \$27.36 \$29.35 \$30.73 \$32.01
Account Clerk Starting			\$21.13 \$23.15 \$25.16 \$26.99 \$28.87 \$30.14 \$31.43

SCHEDULE C (continued)

Effective 1-1-2024

	<u>Annual</u>	<u>Weekly</u>	<u>Hourly</u>
Keyboarding Clerk 2			
Starting			\$21.13
			\$23.15
			\$25.16
			\$26.99
			\$28.87
			\$30.14
			\$31.43
Data Entry Operator 1			
Starting			\$21.13
			\$23.15
			\$25.16
			\$26.99
			\$28.87
			\$30.14
			\$31.43
Keyboarding Clerk 1			
Starting			\$15.62
			\$18.10
			\$20.55
			\$22.68
			\$24.79
			\$27.02
			\$29.42
Assistant Violations Clerk			
Starting			\$15.62
			\$18.10
			\$20.55
			\$22.68
			\$24.79
			\$27.02
			\$29.42
Violations Clerk/Typist			
Starting			\$14.19
			\$16.78
			\$19.35
			\$21.69
			\$24.03
			\$26.41
			\$28.85
Receptionist/Telephone Operator			
Starting			\$15.35
			\$18.70
			\$22.10
			\$24.19
			\$26.31
			\$28.48
			\$30.61

Section 3. This Ordinance shall only affect those Officials and Employees salaries specifically delineated herein, and any Offices or Employees not mentioned shall be paid pursuant to existing provisions of Section 20-65 of the Ordinance of Burlington Township.

All remaining other provisions of Section 20-65 of the Ordinances of Burlington Township shall remain in full force and effect.

Section 4. This Ordinance Shall be effective from January 1, 2024

This Ordinance was introduced at a meeting of the Township Council in the Township of Burlington held on November 13, 2023, and will be considered for final passage after a public hearing held at a Regular Meeting of the Township Council to be held on November 28, 2023, at the Township Municipal Building, Burlington Township, New Jersey at 7:00 p.m.

This will certify that the foregoing Ordinance was passed by a majority of the Burlington Township Council on November 28, 2023.

Mary E. Field
Municipal Clerk

Robert W. Jung
President of Council