

TOWNSHIP OF BURLINGTON

ORDINANCE

2023-OR-035

AN ORDINANCE AMENDING CHAPTER 40, SECTION 40-1 “LOSS CONTROL PROGRAM” ADOPTING THE 2023 REVISIONS TO THE PERSONNEL POLICIES AND PROCEDURES MANUAL FOR THE TOWNSHIP OF BURLINGTON’S LOSS CONTROL PLAN

WHEREAS, the Township of Burlington belongs to a self-insurance fund for the purpose of providing adequate insurance to the municipality at the lowest possible cost, and excess insurance coverage is provided through the Municipal Excess Liability Fund (“MEL”); and

WHEREAS, the MEL has recommended that revisions be made to the Personnel Policies and Procedures Manual to ensure greater protection from potential liability; and

WHEREAS, the Township Council wished to adopt the administration’s recommendations that the revisions of the existing policies suggested by the MEL be incorporated therein to assure maximum insurance coverage for the Township.

BE IT ORDAINED by the Township Council of the Township of Burlington, in the County of Burlington, State of New Jersey, as follows:

Section 1. The Township of Burlington’s Personnel Policies and Procedures Manual is hereby amended for the purpose of adopting revisions to existing policies and procedures including: “Use of Vehicles Policy (Non-Law Enforcement)”, “Overtime Policy”, “Paid Holiday Policy”, and the “Alcohol and Drug-Free Workplace Policy.”

Section 2. All ordinances or parts of Ordinances inconsistent with the provision hereof are hereby repealed insofar as said consistency exists.

Section 3. This Ordinance shall take effect immediately upon final passage and publications required by law.

This Ordinance was introduced at a meeting of the Township Council in the Township of Burlington held on November 13, 2023, and will be considered for final passage after a public hearing held at a Regular Meeting of the Township Council to be held on November 28, 2023, at the Township Municipal Building, Burlington Township, New Jersey at 7:00 p.m.

This will certify that the foregoing Ordinance was passed by a majority of the Burlington Township Council on November 28, 2023.

Mary E. Field
Municipal Clerk

Robert W. Jung
President of Council