

Regular Meeting of the Village of Carthage Board of Trustees
Held in the Board Room of the Village of Carthage Municipal Building
April 9, 2024

ATTENDANCE:

Members: President Michael F. Astafan; Deputy President Linda Smith-Spencer; Trustees Rebecca Vary, Ernest Prievo and John Trowbridge.

Others: John Poggi III, Police Chief; Jason Albertson, DPW Superintendent; Ian Gilbert, Village Attorney; Edgar Countryman, Derrik Lamanteer, and Michael O'Shaughnessy.

CALL TO ORDER:

President Astafan called the meeting to order at 6:00 p.m., requested a moment of silence, followed by the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Motion by Trustee Vary and seconded by Deputy President Smith-Spencer to approve the minutes of the March 18, 2024 special meeting as presented. Motion carried unanimously.

Motion by Deputy President Smith-Spencer and seconded by Trustee Trowbridge to approve the minutes of the March 18, 2024 regular meeting as presented. Motion carried unanimously.

PUBLIC FORUM:

None.

CORRESPONDENCE:

Motion by Deputy President Smith-Spencer and seconded by Trustee Prievo to deny the request of Tina Renzi for a credit on the water/sewer bill at 517 West Street. Motion carried unanimously.

Motion by Trustee Prievo and seconded by Trustee Trowbridge to permit alcohol at the Recreation on July 20, 2024 for the Avallone family reunion with the understanding that there will be no glass containers used. Motion carried unanimously.

President Astafan summarized the correspondence regarding the upcoming aerial photography by National Grid to view their infrastructure

President Astafan summarized the correspondence from National Grid regarding the \$4 billion dollar upgrade to their infrastructure.

President Astafan read the correspondence from Trident Public Risk Solutions and said Fuller Insurance is working on obtaining insurance quotes for the next board meeting.

President Astafan said the Joint Planning Board meeting minutes from February 7, 2024 is for informational purposes.

The RACOG monthly report was included in the board packet.

OLD BUSINESS:

None.

NEW BUSINESS:

Motion by Trustee Prievo and seconded by Trustee Vary to adopt Resolution 6 of 2024 as follows:

**RESOLUTION WITH REFERENCE TO VILLAGE LOAN FUND LOAN FOR LICKS ON 26
ICE CREAM LLC**

WHEREAS, the Village Loan Committee reviewed the business plan and financials submitted by Licks on 26 Ice Cream LLC submitted by Steve Gamble and Charles Oliver; and

WHEREAS, the plan includes the purchase of 36426 State Route 26, Carthage, New York to operate an ice cream store; and

WHEREAS, after review and consideration, the Village Loan Fund Committee recommends a twenty-year loan at 7.5% interest in the amount of \$76,607.00 plus one percent closing fees and attorney fees for Licks on 26 Ice Cream LLC;

NOW THEREFORE, BE IT RESOLVED, based on the recommendation of the Village Loan Fund Committee, the Village of Carthage Board of Trustees authorizes a Village Loan Fund in the amount of \$76,607.00 defined on the loan terms outlined above.

The foregoing resolution was adopted unanimously.

Motion by Deputy President Smith-Spencer and seconded by Trustee Prieto authorizing President Astafan and the Clerk/Treasurer to sign the 2024 Tax Warrant as follows:

Total Taxes for Current Budget	\$1,052,966.00
Delinquent Water Charges	\$ 4,918.77
Delinquent Sewer Charges	\$ 39,425.57
Delinquent Property Maint.	<u>\$ 1,040.00</u>
Total	\$1,098,350.34

Motion carried unanimously.

Motion by Deputy President Smith-Spencer and seconded by Trustee Prieto authorizing President Astafan to sign a Certificate of Appreciation for Ann Hancock who is the 2023 Citizen of the Year. Motion carried unanimously.

Motion by Trustee Vary and seconded by Deputy President Smith-Spencer to approve the following budget transfers for account balancing as follows:

AA.1620.4320	Building Contracts/Maint Agreements	100.00	
AA.1620.4420	Building Maintenance	2,000.00	
AA.1990.4000	Contingencies		2,100.00

Motion carried unanimously.

Motion by Deputy President Smith-Spencer and seconded by Trustee Prieto to authorize the Clerk/Treasurer to attend the New York State Conference of Mayors meeting in Albany, New York on April 23, 2024. Motion carried unanimously.

Motion by Deputy President Smith-Spencer and seconded by Trustee Prieto to authorize the Clerk/Treasurer to attend the New York State Society of Municipal Finance Officers quarterly meeting in Binghamton, New York on May 3, 2024. Motion carried unanimously.

Motion by Trustee Trowbridge and seconded by Deputy President Smith-Spencer to accept the monthly departmental reports as presented. Motion carried unanimously.

Deputy President Smith-Spencer and Trustee Vary reviewed the monthly bills and bank statements including reconciliations prior to the meeting. The monthly abstracts and bank statements/reconciliations were available in Dropbox. The monthly abstracts were also at the meeting and the bills were available electronically in Incode.

Motion by Deputy President Smith-Spencer and seconded by Trustee Vary to approve payment of payrolls and bills as follows: General Fund \$119,870.56; Special Grant Fund \$99.37; Water Fund \$7,786.99; Sewer Fund \$9,434.29; and Capital Fund \$0. Motion carried unanimously.

ATTORNEY GILBERT:

None.

PRESIDENT ASTAFAN UPDATE:

President Astafan said last fall he worked with the Clerk/Treasurer on a \$5,000 NYSERDA grant which was received. President Astafan said the Clerk/Treasurer wrote and obtained a \$10,000 NYSERDA grant and will be working on a \$40,000 grant later this year for energy improvements.

Motion by Trustee Trowbridge and seconded by Trustee Prievo to hire Jason Albertson as the DPW Superintendent at the annual rate of \$65,000 retroactive to March 31, 2024. Motion carried unanimously.

LIAISON REPORTS AND COMMENT:

None.

MEDIA QUESTIONS:

None.

PUBLIC HEARING:

Motion by Deputy President Smith-Spencer and seconded by Trustee Vary to call the public hearing to order at 6:10 p.m. regarding the fiscal year 2025 budget for the period June 1, 2024 – May 31, 2025. Motion carried unanimously. President Astafan asked if there was anyone in the audience who had any comments regarding the Tentative Budget. The Clerk/Treasurer addressed comments made at the March 18, 2024 meeting regarding items in the Tentative Budget.

Motion by Trustee Prievo and seconded by Trustee Trowbridge to close the hearing at 6:17 p.m. Motion carried unanimously.

Motion by Deputy President Smith-Spencer and seconded by Trustee Vary to adopt the Tentative Budget as presented for the period June 1, 2024 – May 31, 2025 in the amount of \$7,225,257.00. Motion carried unanimously.

EXECUTIVE SESSION:

Motion by Trustee Vary and seconded by Deputy President Smith-Spencer to enter Executive Session at 6:18 p.m. to discuss the employment history of various employees. Motion carried unanimously.

Motion by Deputy President Smith-Spencer and seconded by Trustee Trowbridge to resume Regular Session at 6:27 p.m. Motion carried unanimously.

ADJOURNMENT:

Motion by Trustee Trowbridge and seconded by Trustee Vary to adjourn at 6:27 p.m. Motion carried unanimously.

Respectfully Submitted,

Kristy O'Shaughnessy
Clerk/Treasurer