

ORDINANCE NO. 24-7

AN ORDINANCE AMENDING SECTION 2-20.1. OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CARLSTADT, 2002, ENTITLED DEPARTMENT OF PUBLIC WORKS, CREATION OF POSITION.

2-20.1. Creation of Positions. There shall be a position of Operations Manager in the Department of Public Works. **There shall also be a position of Supervisor in the Department of Public Works who shall be subject to the supervision of the Operations Manager.**

- a. The Operations Manager **and Supervisor** shall be named and designated by the Mayor and hired with the advice and consent of the Council.
- b. Employment status. The Operations Manager shall be a nonexempt, full-time, salaried employee of the Borough and receive such benefits equivalent to those provided to all other department heads. **The Supervisor shall be a nonexempt, part- or full-time salaried employee of the Borough and may receive such benefits as designated by the Mayor and Council.**
- c. Qualifications. The Operations Manager, prior to hiring, shall possess a Bachelor's degree from an accredited college or university, have at least three years of relevant experience in public works or a related field, shall be a resident of the Borough, possess a valid driver's license in the State of New Jersey, and be qualified by education, training and experience to perform the duties of the office as set forth in Subsection 2-20.2 below. Certified Public Works Manager (CPWM), Certified Facilities Manager (FM) or Landscape Industry Certified Manager (LICM) credentials are preferred. **The Supervisor, prior to hiring, shall possess a minimum of three years of relevant experience in public works or a related field, shall be a resident of the Borough and shall possess a valid driver's license in the State of New Jersey.**

INTRODUCED: July 17, 2024

PUBLISHED: July 24, 2024

ADOPTED: August 7, 2024

APPROVED: Robert J. Zimmermann  
ROBERT J. ZIMMERMANN, MAYOR

ATTEST: Claire Foy  
CLAIRE FOY, BOROUGH CLERK