

**CARROLL TOWNSHIP
YORK COUNTY, PENNSYLVANIA
ORDINANCE NO. 2023-255**

**AN ORDINANCE AMENDING CHAPTER 435 OF THE
CODE OF CARROLL TOWNSHIP, YORK COUNTY,
PENNSYLVANIA GOVERNING SUBDIVISIONS AND
LAND DEVELOPMENT; AMENDING ARTICLE III,
SECTION 13, GOVERNING PRELIMINARY PLAN
APPLICATION, ADDING NEW REQUIREMENTS FOR
APPLICANTS PERTAINING TO PROVIDING
NOTIFICATIONS TO SURROUNDING PROPERTY
OWNERS**

WHEREAS, the Township of Carroll is a municipality organized and existing under the laws of the Commonwealth of Pennsylvania, including but not limited to the Second Class Township Code, 53 P.S. §65101 *et. seq.*, and the Municipalities Planning Code, 53 P.S. §10101 *et. seq.* and;

WHEREAS, in accordance with Article V of the Municipalities Planning Code, the Township of Carroll desires to amend Chapter 435 of the Township Code to add additional requirements for applicants submitting a plan under the Subdivision and Land Development Ordinance; and

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Board of Supervisors of the Township of Carroll, County of York, Commonwealth of Pennsylvania, as follows:

Section 1: Section 435-13 of the Carroll Township Code.

Section 435-13.D of the Carroll Township Code, Preliminary Plan Application, is hereby amended with the following addition of paragraph (5):

Section 435-13.D(5) Notification to Surrounding Property Owners

(a) Mailing. An applicant proposing any plan other than a Minor Plan (§435-15) shall notify all owners and tenants of properties abutting the site's boundaries, including parcels across public roadways, via United States mail, and provide proof of mailing. The notice shall state that a subdivision and/or land development plan has been filed for the site; provide the street address(es) and tax map parcel number(s) for the site; state that the Township will review the plans at public meetings; and instruct all interested parties to contact the Township regarding the date of such meetings. Such notification shall be sent within five days of the submission of the plan application to the Township. A list of the

names and addresses to which notices have been sent, along with proof of mailing, shall be supplied to the Township at least 10 days prior to the first meeting of the Planning Commission at which the plans are to be discussed.

(b) Posting. An applicant proposing any plan other than a Minor Plan (§435-15) shall conspicuously post a notice on the site at point(s) approved by the Township. Such posting shall be at least nine (9) square feet in size and designed to inform potentially interested citizens of the proposed subdivision / land development. Each posting shall contain a copy of the notice mailed to the neighboring property owners. The site shall be posted within seven (7) days of the plan submission of the application to the Township.

Section 2: Severability.

If any provision, section, sentence clause or part of this Ordinance shall be held to be invalid, such invalidity shall not affect or impair any remaining provision, section, sentence, clause or part of this Ordinance or other Ordinances affected by this Ordinance, it being the intent of Carroll Township that such remainder shall be and shall remain in full force and effect.

Section 3: Relationship to Other Ordinances.

All other provisions of Chapter 435 of the Code of Carroll Township and all other ordinances enacted by the Carroll Township Board of Supervisors not amended herein shall remain in full force and effect.

Section 4: Effective Date.

In accordance with Section 1601 of the Pennsylvania Second Class Township Code, this Ordinance shall become effective five (5) days following adoption by the Board of Supervisors.

Duly adopted this 8th day of January, 2024, by the Carroll Township Board of Supervisors.

ATTEST:

Jayne L Romberger
Secretary

Jayne L Romberger

Jayne L Romberger

Jayne L Romberger

BOARD OF SUPERVISORS

[Signature]
Chairman

[Signature]
Vice-Chairman

[Signature]
Supervisor

[Signature]
Supervisor

Supervisor

CERTIFICATE

I, the undersigned, Secretary of the Township of Carroll, York County, Pennsylvania (the "Township"), certify that the foregoing is a true and correct copy of an Ordinance of the Board of Supervisors of the Township (the "Board"), which duly was enacted by affirmative vote of a majority of the members of the Board at a meeting held on January 08, 2024; said Ordinance duly has been recorded in the Ordinance Book of the Township; said Ordinance duly has been published as required by law; and said Ordinance remains in effect, unaltered and unamended, as of the date of this Certificate.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Township, this 8th day of January, 2024.

Faye L Romberger
Secretary

(SEAL)