

**BOROUGH OF CLAYTON
ORDINANCE 2- 2024**

FIXING THE SALARIES, WAGES AND COMPENSATION TO BE PAID THE VARIOUS OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY FOR THE YEAR 2024.

BE IT ORDAINED, by the Mayor and Council of the Borough of Clayton, County of Gloucester and State of New Jersey as follows:

1. That the salaries, wages and compensation of the various officers and employees of The Borough of Clayton are hereby fixed at the following rates and amounts;

YEARLY SALARY RANGES

ADMINISTRATION AND FINANCE

(NOT TO EXCEED)

Mayor	\$		2,700
Mayor – Ceremony Fees		0 -	3,000
Council Members			1,900
Administrator		65,000 -	86,000
Assistant Administrator		0 -	15,000
Chief Financial Officer/Treasurer		20,000 -	40,000
Assistant Finance Officer		45,000 -	56,000
Deputy Treasurer		3,000 -	7,000
Purchasing Agent		1,000 -	3,100
Payroll Clerk		1,000 -	4,000
Clerk		35,000 -	55,000
Tax/Utility Collector		45,000 -	78,000
Tax Search Clerk		3,000 -	8,000
Assessment Clerk		2,500 -	4,000
Registrar of Vital Statistics		1,600 -	3,500
Deputy Registrar		750 -	1,800
Part-time Social Media Coordinator		2,000 -	3,000

CONSTRUCTION DEPARTMENT

Construction Code Official & Building Sub-Code/Inspector		24,000 -	30,000
Electrical Sub-Code Official/Inspector		8,000 -	17,000
Plumbing Sub-Code Official/Inspector		7,500 -	12,000
Fire Sub-Code Official/Inspector		4,000 -	8,000
Construction Office Secretary	}		
Occupancy Administrator Secretary			Contract*
Housing Safety Secretary			
Occupancy Administrator		2,500 -	7,000
Rental Property Administrator		3,000 -	7,000
Code Enforcement Officer		3,500 -	8,500
Temporary Part-time Inspectors (as needed)			\$50.00/hour

PUBLIC SAFETY

Chief of Police		107,245 -	137,000
Captain			Contract*

Sergeant (promoted prior to 2007)			Contract*
Sergeant (promoted after January 1, 2008)			Contract*
Patrolman/First Class			Contract*
Patrolman/Second Class			Contract*
Patrolman/Third Class			Contract*
Patrolman/Fourth Class			Contract*
Patrolman/Fifth Class			Contract*
Patrolman/Sixth Class			Contract*
Patrolman/Seventh Class			Contract*
Patrolman/Recruit			Contract*
Emergency Management Coordinator	0	-	2,500
Police Chaplain			\$25.00/year

PLANNING AND ZONING

Zoning Officer	5,500	-	9,100
Planning Board Secretary	2,500	-	4,000

PUBLIC WORKS DEPARTMENT

Principal Public Works Director	65,000	-	85,000
Part-time Principal Public Works Manager (not to exceed 25 hours/week)			\$43.08/hour
Recycling Coordinator/Enforcement Officer	1,500	-	4,700
Water Treatment License Holder	1,500	-	3,000
Licensed Water Operator In Charge			7,000

HOURLY SALARY RANGES

Purchase Order Clerk	}		
Deputy Tax Collector			
Deputy Clerk			
Deputy Tax Search Clerk			
Deputy Assessment Clerk			
Water and Sewer Clerk			Contract*
Shuttle Bus Operator			Contract*
Public Works Clerk			Contract*
Deputy Water and Sewer Clerk	}		Contract*
Office Clerk			
Clerk/Typist			Contract*
Election Workers	200	-	310 per election
Dog Clinic Workers			225 per clinic
Part-Time Confidential Police Secretary	17.00	-	21.00
Special Law Enforcement Officer - Class II	16.00	-	19.00
Special Law Enforcement Officer – Class III	30.00	-	35.00
School Crossing Guards			Contract*
Lead Crossing Guard Stipend			Contract*
Substitute Crossing Guard			15.90
Liers Clerk (Police Records)	17.00	-	20.00
Meals on Wheels	15.13	-	16.00

General Laborer			Contract*
Laborers			Contract*
Laborer/Truck Drivers			Contract*
Streets and Roads Foreman			Contract*
Utilities Foreman			Contract*
Laborer/Utility Technician			Contract*
Part-time Laborers	15.00	-	20.50
Part-time Public Works Clerk	15.13	-	18.00
Part-time Finance Clerk	15.13	-	20.00
Part-time Office Clerk	15.13	-	17.00
Part-time Senior Facilities Assistant	15.13	-	17.00
Part-time Social Media Clerk	15.13	-	17.00
Part-time Construction Clerk	15.13	-	17.00

*Contractual Pay Raises

OVERTIME RATE

TIME AND ONE-HALF

2. All full-time employees working a minimum of thirty-five (35) hours per week and not covered by a collective bargaining agreement will upon separation and/or retirement, be limited to a maximum payout for accumulated banked sick of \$15,000.00.
3. The said Salaries, Wages and Compensation listed above shall be paid heretofore; and shall be paid in the manner and at the time decided upon by the Mayor and Council.
4. All prior Salary Ordinances are hereby repealed.
5. This Ordinance shall be effective as of January 1, 2024, upon publication and final passage thereof, as provided by law.

BOROUGH OF CLAYTON

Thomas Bianco, Mayor

ATTEST:

Christine Newcomb, Municipal Clerk